

Trumbull Community Television Commission

Minutes

Thursday, September 17, 2020 via Zoom

Attending: Jim Lang, Kate Donahue, Vince Fini, Jens Haulund, Bill Chin, Lara Walden, Katie Dunn
Absent: Jeff Hackett

Meeting called to order at 7:47 AM

A. Public Comment - None

B. Administrative

1. Approval of August 2020 minutes – Motion by Fini, 2nd by Lang. Unanimous

C. Finance

1. 2020-21 budget – spending is on track

D. Programming- Lara

1. Created a PSA with the Trumbull EMS entitled “Don’t wait, too late”. Length is about 20 minutes and it’s on the air. Bridgeport and St. Vincent’s Hospital contributed and we provided each hospital with their own version.
2. CIAC – no fall football. There may be unofficial games – checking with Mike King on any fall sports that are going forward that we can air live or tape.
3. Health Department is working on a grant on the dangers of radon. TCTV is producing the video.
4. The summer Gazebo Concerts are done – it was a good series!
5. Senior Center – still working with them. Encouraging them to record their Zoom programs so we can air them.
6. Library is focused on reopening safely. Will approach them on doing a video about how books are processed after being borrowed.
7. The Superintendent is worried about the audio levels at the BOE meetings – Jeff Hackett and Bill Chin are working to improve
8. We offered use of the TCTV studio to the THS Guidance Department to see if they want to record any videos of things they want to get out to parents. No response yet.
9. The First Selectman’s Town Meeting was recorded and is running now.
10. Election coverage - this is an “off year” for Town elections, we can’t go live from the studio right now. Katie Boland’s We the People team is creating a video on “how to vote” for us.

E. Technical – Jens

1. VOD server status – the vendor (Cablecast) is working both hardware and software issues with the unit. It has been out since July. Very frustrating. We’ve been posting all government meetings on our YouTube channel in the interim and have added other programs upon request. Jens, Lara and Katie will discuss going “all YouTube” for our VOD.
2. Zoom meetings = procedure written for how to record and livestream Zoom meetings. So far only Ritchie and Drew have volunteered to learn how. Will

encourage the other videographers to learn too.

3. Encoder replacement – no update
4. Streaming capability – we can get on the athletics network. The plan was to do 2 camera shoots of football (or any other events at McDougall field). Will try to do girls volleyball live via Solo
5. Non-cable platform options – Need the VOD server back, software upgrade and annual subscription. Not sure if can afford this year
6. Cloud storage – Want to put on town credit card
7. Access point for cellular (not wifi) – Work with Bill to get an access point for us billed to the TCTV account
8. BOE Tricaster – Jeff continues to handle with help from Katie and Bill but how long the unit will last is a question mark.
9. Status of written plan – right now we have everything we need – no big holes
10. Equipment list – should pull together

F. Marketing/PR – Jim – no new info

G. THS Connection

1. New A House principal and technology education teacher. They plan to run a video production course in the spring and wants to use the studio. Lara is working with them
2. Will need a new encoder by the end of 2020.

H. Government relations – no update

I. Industry Relations (ACM, Charter, Frontier)

1. Frontier – according to their website (Vantage) they are no longer offering tv services except by DISH Network – so no TCTV. Jim is following up.

J. Miscellaneous – None

Motion by Lang, 2nd by Haulund to adjourn at 8:42AM. Unanimous

2020 Meeting schedule:

- October 15
- November 19
- December 17