

**Golf Course Commission Meeting
September 18, 2023
Minutes**

Members Present: Nate Moyer (Acting Chairman); Pete Caligiure; Shelly Dowling; Owen Evans; Regina Evans; Dave Galla

Also Attending: Bobby Brown, Director of Golf Operations; Andy Fries, Director Golf Course Properties

Members Absent: Joe Gaudiano; Tony Ciccaglione

Mr. Moyer called the meeting to order at 7:30 PM

Review and Approval of Prior Minutes:

Review and approval of the Minutes of August 28, 2023 . . . A Motion was made by Mrs. Evans, seconded by Mr. Galla to approve the minutes as is. Motion carried unanimously (6 – 0)

Audience Participation:

- None

Director Golf Course Properties/Green Committee (Andy Fries):

- See report attached.
- The fall aeration on both the Knolls and Glen will be taking place over the next several weeks, weather permitting.
- The area to the left of #1 Knolls was discussed. Even though the cart path in that area was widened several years ago, it remains a choke point with customers and employees making U-turns or parking side-by-side in that area. Mr. Fries will look into some solutions.

Director of Golf Operations (Bobby Brown):

- See report attached.
- Mr. Brown stressed that all pro shop credit must be redeemed by December 31, 2023 and any outstanding rainchecks must be used by the end of the 2023 golf season.

House Committee (Chris Plumeau):

- See report attached.
- Mr. Brown will inspect the key and lock situation at both the on-course and cart barn bathrooms.

Concessionaire (Domenick Faustini):

- No report given.

Finance (Dave Galla):

- See attached report.

Personnel (Shelly Dowling):

- Three interviews were conducted for the full-time Administrative Assistant position. Mrs. Plumeau was offered, and accepted, the position. She will begin full-time on September 25.

Customer Service (Regina Evans):

- Mrs. Evans and Mrs. Plumeau have begun to work on several items in the Customer Service Area.

Correspondence

- An email was received by Mr. John Leifels who stated that he has not been able to book weekend tee times online. He also felt that some customers were monopolizing the system and grabbing “all the tee times”. Mr. Brown responded that the on-line tee time system does not favor any one group of individuals. Everyone has the same opportunity to book tee times. When the system goes live at 5:30 AM, within 15 seconds we have approximately 400 individual call ins. All early morning weekend tee times are booking within a few minutes. There are no tee times reserved on weekends for anyone unless it is for a tournament. We are sorry that Mr. Leifels has difficulty obtaining a tee time, but weekend mornings remain our most popular times and we acknowledge that it is difficult to book a time.
- We also received a letter from Ms. Carol Ross representing SCWGA (Southern Connecticut Women’s Golf Association). Ms. Ross expressed her appreciation for the success of the SCWGA tournament over the last four years at Tashua.

Old Business:

- None

New Business:

- A discussion was held about the possibility of creating a banner recognizing the recent success of the Trumbull High School Girl’s Golf Team winning the FCIAC Championship for the first time in school history. Mr. Galla agreed to look into the matter.

Adjournment:

A motion was made by Mrs. Evans at 8:20 PM; seconded by Mr. Galla to adjourn the meeting. Motion carried unanimously (6 – 0).

Respectfully submitted,

Christine A. Plumeau
Golf Course Commission Clerk

**Golf Course Commission
Green Committee Meeting Minutes
September 13, 2023**

Members Present: Shelly Dowling (Chair); Owen Evans, Nate Moyer; Andy Fries (via phone); Bobby Brown

Members Absent: Owen Evans

Mrs. Dowling called the meeting to order at 9:00 AM

Topics Discussed:

- Fall aeration began this week on the Glen. Knolls aeration is scheduled for October 2nd and 3rd
- Fall crab grass control applications will begin shortly.
- The maintenance crew will look to working on one or two tees over the winter as outlined in the 10-year plan.
- Fall leaf pick-up will begin shortly.
- The area next to #1 Knolls has been cleared of debris.
- A discussion was held regarding the budgeting process for the next fiscal year. The Green Committee will be responsible for obtaining estimates costs for course repairs, equipment needs and maintenance barn improvements.
- Weather report for August: A dry start in August was replaced with over 3” of rain in the last 2 weeks and normal temperatures in the low 80’s and high dewpoints and humidity leading to uncomfortable conditions for us but and abundance of growth and grass clippings.

Adjournment:

The meeting adjourned at 10:30 AM

Respectfully submitted,
Christine Plumeau
Administrative Assistant

**TASHUA KNOLLS GOLF COMMISSION
SPECIAL PROJECTS/HOUSE COMMITTEE
Commission Meeting Monday, September 19th, 2023**

Topics For discussion

- 0 All bathroom doors now installed. Need to confirm lock design and install. Target 9/30/23.
- 0 On course septic system now repaired and operational.
- 0 Coordinate painting of all the bathroom doors and on course building. Paint same color as Clubhouse.
- 0 New or Like in Kind Clubhouse Study has been completed. Both plans complete for budgeting.
- 0 Roof quotes for lightning cover complete. In budget now for 2024.
- 0 Monitoring Pumping in the Septic Systems. Did have some water leakage this past month but minimal.
- 0 Requesting quotes for fencing along the first hole. Expect these to be received by 10/30/23
- 0 Potential for a Solar Panel Project to be installed on the Cart Barn. Obtaining three quotes. 10/15/23.

Respectfully submitted

Anthony Ciccaglione – Head of House Committee



Tashua Knolls Golf Course
Finance and Budget
September Meeting - 2023

Miscellaneous Finance

- None

Income

- Total rounds
 - Knolls – down 4% YOY and up 14% over 5-year average
 - Glenn – up 39% YOY and 42% over 5-year average
- Income
 - Knolls – down 8% YOY and up 10% over 5-year average
 - Glenn – up 14% YOY and 40% over 5-year average
- Cart Rounds down 2% YOY and 16% over 5-year average
- Total income down 3% YOY and up 16% over 5-year average

Rounds	2022	5-yr. Avg.	2023
Knolls Rounds	7,669	6,485	7,362
Glenn Rounds	3,041	2,978	4,223
Cart Rounds	8,418	7,109	8,232

Income	2022	5-yr. Avg.	2023
Knolls Income	\$350,307.00	\$292,036.50	\$322,116.00
Glenn Income	\$ 94,082.00	\$ 76,303.50	\$107,188.00
Total Income	\$440,207.00	\$367,697.62	\$425,157.00

Heat and rain on high playability days

Expenses

Tashua Golf YTD Budget Report - Fiscal Year 2023/2024

Account	Account Description	Original	Transfer	Revised	YTD	Encumber	As of 9/7/2022
							Available
501101	Salaries-FT/Permanent	452,405		452,405	61,511		390,853
501102	Salaries-PT/Permanent	27,307		27,307	6,396		20,911
501103	Salaries-Seasonal	256,000		256,000	78,551		177,449
501105	Salaries - Overtime	20,000		20,000	3,595		19,405
501106	Salaries- Longevity	425		425	0		425
501888	Uniform Allowance	4,000		4,000	135		3,895
522201	Services & Fees Clerical	840		840	140		700
522202	Services & Fees Professional	233,383		233,383	42,397	190,786	200
522203	Services & Fees Ancillary	17,000		17,000	0	8,475	8,525
522204	Services & Fees Contractual	112,283		112,283	106,922		5,361
522205	Svcs Program Expense	2,000		2,000	0		2,000
522210	Reimbursable to GF	308,238		308,238	308,238		0
534401	Matierials & Supplies Office	60,000		60,000	6,541	12,643	40,815
534402	Program Supplies	235,000		235,000	22,744	124,755	87,500
545503	Communications PR	1,000		1,000	0		1,000
556601	Professional Dev Conferences	2,350		2,350	125		2,225
556602	Dues	1,500		1,500	465		1,035
567701	Oil, Gas, Grease	18,500		18,500	0	15,000	35,000
567703	Travel Reimbursement	500		500	54		446
578801	Maintenance Repair Contracts	20,143		20,143	1,212	10,668	8,263
578802	Maintenance Equipment/Building	92,000		92,000	16,471	36,544	38,985
578804	Refuse	2,944		2,944	490	2,453	0
581888	Capital Outlay	87,000		87,000	19,950		67,050
589901	Leases	97,082		97,082	0		97,082
589902	Occasional Rentals	8,000		8,000	0		8,000
590011	Heat	14,000		14,000	0		14,000
590012	Electricity	40,000		40,000	6,552		33,447
590013	Water	54,500		54,500	6,303		48,197
590014	Telephone/Internet	1,560		1,560	260		1,300
595888	Interest on Bonds	17,184		17,184	0		17,184
597888	Principal on Bonds	250,730		250,730	0		250,730
TOTAL TASHUA KNOLLS BUDGET		2,437,874		2,437,874	689,052	401,324	1,381,983

TOTAL TASHUA KNOLLS EXPENSES

Tashua Knolls Income (MUNIS)	386,961
Misc. Revenue (Rent)	9,127
TOTAL INCOME	396,088

NON BUDGET EXPENSES taken out of MUNIS income

Credit Card Fees	11,199
Golf Cart Taxes	7,031
Banking Fees	0
Customer Refund	600
ATK Tournament Fees	3,190
TOTAL NON-BUDGET EXPENSES	22,020

From: Tashua Knolls Golf Course <techadmin@trumbull-ct.gov>

Date: September 9, 2023 at 5:50:28 AM EDT

To: bobby@tashuaknolls.com

Subject: Tashua Knolls Inquiry

Email: jwlifes@yahoo.com

Paragraph To Bobbie Brown,

Text:

For the entire summer I have attempted to book a weekend tee time online and have never been able to get a time. I 've been logged in before 5:30am and clicking as fast as possible but to no avail.

I know the reason is because the Men's club is totally monopolizing the system and grabbing all the tee times and then distributing them to their network.

I'm sure Tashua doesn't mind because they are fully booked every weekend but for the general public it sucks. I've been playing there nearly every weekend for 30 years and now I can't get a tee time at my local course.

I'm asking that next year you come up with a solution that would satisfy and be fairer to everyone who enjoys playing at Tashua. Like limiting the number of tee times available to the Men's Club and save some for the rest of us!

Thanks.

Carol Ross
19 Soundview Farm Road
Weston, CT 06883
203-226-5340

September 13, 2023

Dear Trumbull Golf Commission,

I've played with the Tashua women's 18 hole golf group for that last 4 years, and also took on the job as their rep for the Southern Connecticut Women's Golf Association.

I'd like to extend my appreciation to you, for keeping the rates charged for our yearly tournament at the low resident rate. The Tashua SCWGA tournament is one of the most popular on the SCWGA list of clubs, and has averaged around 85 players over the last several years.

I also appreciate all Bobby and Dave do to make the day a big success. They have been kind enough to supply practice balls on the range and help me with details that make it a great, organized tournament.

Many thanks!

Best,

Carol Ross
SCWGA Rep

Tashua Knolls Golf Commission Meeting September 2023

Director of Golf Report

Golf Operations

*Rainy weather and a week of extreme hot temperatures have negatively affected play in September

*Fall hours are in effect with weekday tee times starting at 7:30am and weekend tee times beginning at 7am. Our next adjustment will be in October

*Fore Up made a modification to the reservation software which negatively impacted customers. A video was posted on the home page of our website explaining the new tee time booking process. I am working with ForeUP to understand the changes. We were never notified of the changes and it happened for the Labor Day tee times.

*The most common complaint this season is the lack of tee times for our customers. Potential concerns???

Golf Tournaments

*Labor Day weekend was perfect weather and full

*September 11th - Monroe Rotary. 68 players

*September 16th & 17th - Men's Club Member/Guest - 102 players

*September 18th - HBRA. Rain out rescheduled for Friday, September 29th. Estimated players. 178

Correspondence

Submitted

***Note to all club members**

All pro shop credit must be redeemed by December 15th. All raincheck issued in 2023 must be used by the end of the golf season.