

TRUMBULL LIBRARY BOARD OF TRUSTEES

MINUTES

Trumbull Library

Oct. 12, 2022

Members Present: Rosemary Seaman, Chair, Carol Porrata Elstein, Vice-Chair, John F. Breedis, Treasurer, Marc St. Louis, Gail Voytek, Mary Santilli, John Carpenter, Jennifer Mottolese

Member Absent: Antonio Pettiti

Also Present: Stefan Lyhne-Nielsen

Meeting Called to Order: 7:00 p.m.

Pledge of Allegiance

Public Session: About 18 members of the community attended the Public Session to voice their disagreement with the library's display of transgender books in the young children's section. Residents said they are not in favor of censorship, but don't want these books on display in the children's section, The suggestion is just to keep these books on the shelves and not on display because many children are not old enough to understand these topics.

Members of Public who commented:

Susan Monks – 46 Saxon Dr.
Amanda Dombrowski, 56 Bunker Hill
William Yalally, Indian Ledge
Gordona Thompson, 22 Isinglass Terr.
Madeline Fromageot – 76 Golden Hill Rd.
Mary Wolpik – 40 Midland Rd.

Correspondence: Community Women would like the Library to provide them with a waiver for price of using meeting room so they can, in turn, donate funds for a particular program, i.e., literary competition. Impact of not providing is about \$240/year. Mr. Lyhne-Nielsen said community women have been very good to library and suggested asking them for sponsorship of a program, and Board could revisit the arrangement every year.

A motion was made by Ms. Porrata Elstein and seconded by Ms. Santilli to approve the request from Community Women to defer the meeting room usage fee in exchange for support of a project to be named in equal or greater value. Waiver to be reviewed annually. Vote: Unanimous. Motion passed.

Approval of Minutes: Sept. 14, 2022

A motion was made by Mr. Breedis and seconded by Ms. Voytek for Minutes to be accepted as amended. Vote: All in favor. Motion passed.

Reports:

1. **Director - Stefan**

See attached report.

Mr. Lyhne-Nielsen reported that the Friends of Library made \$2,924.05 at the last book sale.

2. **Treasurer's Report** - John

The purchase of new carpeting for the YA area was the sole disbursement, at \$1980 from Board funds during past month in addition to the small monthly dumpster rental fee. Funds accrued from the Taste of Trumbull fundraiser was used for the carpeting. No income was received. Finally, library expenses are on budget at the end of the first quarter of the current fiscal year.

3. **Fairchild** – Gail

The program is going well. Going to look into state standards for shredding.

Old Business

Merwin Trust Update – No update yet.

Collection Development Policy Committee

Ms. Porrata Elstein went over 3 policies that were updated/revised. She stated that she wants to be concise so everyone has clear understanding of how the Library functions, such as how the library collects and receives books, give people the opportunity to recommend books. Ms. Porrata Elstein has visited and reviewed other libraries' policies.

Motion was made Ms. Porrata Elstein and seconded by Mr. Carpenter to approve the revised TLS Collection Development & Management Policy as amended. Vote: Unanimous. Motion passed.

Motion was made Ms. Mottolese and seconded by Mr. Carpenter to approve the revised TLS Collection and Exhibitions Policy as amended, Vote: Unanimous. Motion passed.

Motion was made Mr. Breedis and seconded by Mr. St. Louis to accept the revised TLS Intellectual Freedom Policy as written. Vote: Unanimous. Motion passed.

New Business

The Board will continue to update policies as necessary.

Future agendas will be amended to include rules for public session protocols.

Adjournment

Motion was made by Ms. Santilli and seconded by Ms. Mottolese that the Board adjourn the meeting at 9:40 pm. Vote: All in favor. Motion passed.

Respectfully submitted,

Marisa Petriello

Approved, pending final approval by the Board of Trustees

Rosemary Seaman, Chair

Trumbull Library Board of Trustees

The next meeting date is scheduled for Wednesday, November at 7 pm.

Trumbull Library Board of Trustees

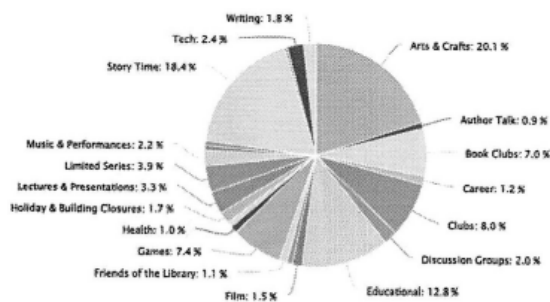
Director's Report

Programming Report

Over the past year, we are averaging about 60 programs per month, or about 2 programs per day. Actual attendance varies from as high as 100 (concerts) to as low as 5 people (book clubs). This does not include outside organizations (about 25 per month). There is also seasonal variation with more programs during the Summer months due to Summer Reading. Recent changes include more organization via seasonal programming packets, better use of social media for advertising and engagement and a better calendar system. Below is a breakdown of the year since January along with a chart showing types of programs:

Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Total Events	56	62	72	78	65	83	74	66	55	62	43	25
Confirmed Registrations	272	571	438	632	355	628	1,102	585	474	526	19	4
Waiting List Registrations	5	9	23	52	10	183	224	192	56	28	-	-
Cancelled Registrations	19	32	52	98	49	78	152	72	51	44	-	-
Anticipated Attendance	302	552	374	405	533	912	208	302	317	381	288	91
Actual Attendance	440	1055	672	723	482	895	1,685	784	917	588	-	-

Category Distribution



Newsletter

We are moving to a new email newsletter program. The new format will allow us better control over the creation of templates and designs so that more of the focus can be on content. The new system is also more adaptable to different size screens and email programs, meaning that content will not be cut or become illegible.

Library Program App

We are looking into getting a different app to manage our program engagement, such as Summer Reading. The current program through the State is cumbersome and has been the source of multiple complaints this past Summer.

Staffing

Full-time staff positions are still vacant. We are still waiting on eligibility lists from HR.