

TRUMBULL LIBRARY BOARD OF TRUSTEES

MINUTES

Trumbull Library

October 13, 2021

Members Present: Rosemary Seaman, Chair, Carol Porrata Elstein, Vice-Chair, John F. Breedis, Treasurer, Mary Santilli, Gail Voytek

Member Absent: Julia McNamee, Kelly Mallozzi

Also Present: Stefan Lyhne-Nielsen, Director

Meeting Called to Order: 7:10 p.m.

Pledge of Allegiance

Public Session: None.

A moment of silence was observed due to the passing of Joan Hammill.

Correspondence: None

Approval of Minutes:

Motion was made by Carol Porrata Elstein and seconded by John Breedis that the minutes of the September 8, 2021, meeting be approved as read. Vote: All in favor with one abstention. Motion passed.

Director's Report:

Both libraries will return to allowing meeting room use by outside groups and organizations starting November 1. There will be a number of restrictions to start, including reduced hours, prohibition of food and drink (except for water), and the adherence to a defined room layout.

The library has begun in-person programming for Adults and Teens. Beginning in November, the libraries will also start offering in-person programs for children. Online programs will still continue to be offered.

There was an extensive discussion regarding the custodian position. There was also a discussion regarding the Friends group.

Treasurer's Report:

Spending during September was at a low level. The total, at slightly below \$800, was disbursed nearly equally for hardcover book purchases and program expenses using Memorial/Fundraising,

Friends and trust (Hawley and Mallett) funds. The Board also received a \$500 memorial donation during the month.

Fairchild Nichols Branch:

Mary Santilli and Gail Voytek reported that the elevator committee is once again meeting with companies to receive quotes on the cost for installing a new elevator. Storytime is getting very popular with Martha Hegley, a new staff member at Fairchild. Also, adult programming has been very popular over the past few months.

Old Business:

There was a discussion regarding the upcoming library board elections this January. The agenda for November will include the nominating committee.

New Business

Members reflected on Joan Hammill's passing and there was a discussion about what would be an appropriate gesture of remembrance for her years of service on the Library Board. This subject will be revisited at next month's meeting.

Adjournment:

Motion was made by Mary Santilli and seconded by Gail Voytek that the Board adjourn the meeting at 8:08 p.m. Vote: All in favor. Motion passed.

Respectfully submitted,

Stefan Lyhne-Nielsen, Director

Approved, pending final approval by the Board of Trustees

Rosemary Seaman, Chair
Trumbull Library Board of Trustees

The next meeting of the Trumbull Board of Trustees will be on November 10, at 7:00 p.m.