# TRUMBULL LIBRARY BOARD OF TRUSTEES MINUTES

Trumbull Library October 14, 2026

Members Present: John Carpenter, Chair, Antonio Petitti, Treasurer, Kathleen Durand, Jennifer Mottolese, Jessica Olivo, Kimberly Perillo

Members Absent: Marc St. Louis, Vice-Chair, Lori Ostroff, Mary Santilli

Also Present: Stefan Lyhne-Nielsen, Director

Meeting Called to Order: 7:00 PM

Pledge of Allegiance

Public Session: None.

Correspondence: None.

Approval of Minutes: Motion made by Kimberly Perillo and seconded by Jessica Olivo that the minutes of September 9, 2026, meeting be accepted as presented. Vote: All in favor. Motion passed.

**Reports:**

Director's Report: Stefan Lyhne-Nielsen

**Collections Update**
The library is introducing one automatic renewal for items that are going to be overdue. This change will only impact accounts with items that are not on hold for other patrons. Patrons will still receive overdue reminders for those items. We are also having tiered reductions for Hoopla borrows, going from 7 to 5 borrows per patron in October, 4 borrows in November, and 3 borrows in December. This change comes in light of the library's addition of the new digital borrowing service, the Palace Project.

**Friends**
The Friends are planning a library Mini Golf event on Martin Luther King Jr. Day. They also have an upcoming book sale on Saturday, November 7.

**Staff Development Day**
The Staff Development Day on September 25 was highly successful. The library conducted training with the Trumbull Police Department on emergency procedures as well as library specific training regarding policies and best practices.

**Upcoming Author Talk**
The library is hosting an author event with Ethan Rutherford, author of North Sun: Or, the Voyage of the Whaleship Esther, on November 8. Mr. Rutherford is a Connecticut author and was a finalist for the 2025 National Book Award.

**Early Voting**
The library will be the early voting location for the Town of Trumbull from October 19 through November 2.

**Staffing**
We have promoted Katie Sabo, our Youth Services Assistant, as the new Library Marketing Support. As such, we are conducting a new hiring process to find a replacement for her position.

Treasurer's Report: Antonio Petitti

**Library budget expenditures**
September expenditures from the new budget year 2026-27 were normal.

**The non budget funds:**
The board funds at the end of August 2026 were at $77,305. On September 30 the new funds are at $ 74,669– with checking account having $4,647 and the Savings having the remaining $70,021 (practically unchanged). In September the expenses were $2,637 and the income was $1.

Fairchild Nichols Report: Kathleen Durand

New chairs have been ordered. Working on updating the security system.

New Business:

1) **Officer Elections** Election procedure discussed.

Old Business:

1) **Financial Subcommittee** (John Carpenter, Antonio Petitti and Stefan Lyhne-Nielsen) The next meeting will be on November 16, 2026.

2) **Bylaws and Policy Subcommittee** (Jennifer Mottolese and Kimberly Perillo) No report.

Adjournment: Motion made by Kathleen Durand and seconded by Jessica Olivo that the Board adjourn the meeting at 7:41 PM. Vote: All in favor. Motion passed.

Respectfully submitted,

Zdena C. Quinn
Approved, pending final approval by the Board of Trustees
John Carpenter, Chair, Trumbull Library Board of Trustees
The next meeting of the Trumbull Board of Trustees will be on November 11, 2026, at 7:00 PM.