

Trumbull Community Television Commission

Minutes

Thursday, October 15, 2020 via Zoom

Attending: Jim Lang, Kate Donahue, Vince Fini, Jens Haulund, Bill Chin, Lara Walden, Katie Dunn
Absent: Jeff Hackett

Meeting called to order at 7:45 AM

A. Public Comment - None

B. Administrative

1. Approval of September 2020 minutes – Motion by Lang, 2nd by Fini, unanimous
2. 2021 Meeting Schedule – Motion to approve with meeting time changed from 7:30 AM to 7:45 AM by Fini, 2nd by Haulund, unanimous.

C. Finance

1. 2020-21 budget – all accounts are under budget.

D. Programming- Lara

1. THS Sports –
 - a. Taped Ludlowe football game using Sling Studio
 - b. Girls soccer streamed live last week with hot spot and Live View
 - c. Planning to do the same with field hockey and girls/boys soccer
 - d. Taught Drew to use Sling Studio
 - e. Video quality has been excellent
 - f. Mike King (THS AD) has been great to work with
2. Trumbull Center Fire Department
 - a. Unable to hold fall open house
 - b. We will tape a tour of a fire truck and re=enactments of a stove fire and car extraction
3. TPAUD forum will be virtual this year – working with Melissa to create the program
4. Senior Center Cabaret concerts – Sunday afternoons, teaching Ritchie how to live stream them
5. Training other videographers how to use Live Stream/Live View via Zoom meetings
6. No response from the town library or THS guidance on offers to tape programming
7. Lara is working on redoing our interstitial bulletin boards to make them more dynamic

E. Technical – Jens

1. VOD server status- server has been returned and is up and running. There is still some content to transcode. There has been an upgrade to the software and we may be able to do closed captioning – Lara will research.

2. Encoder replacement – We have identified the make/model and will move ahead with purchase, including installation
3. Streaming capability – We can stream live from Town Hall but not from the BOE – the tricastor needs to be upgraded to do that unless we can use LiveView. This will not be an issue until meetings are being held live again. Katie/Lara/Jens will investigate.
4. Non-cable platform options – YouTube business might be possible.
5. Cloud storage – still have to get the Town to agree to put it on the credit card
6. Access point for cellular (not wifi) – Done!
7. BOE Tricastor status – Jens/Lara/Katie will check out where we are by coordinating with Jeff Hackett
8. Status of written plan – Jens/Katie/Lara working on
9. Equipment inventory list – needed for above

F. Marketing/PR – Jim

1. We need to encourage wearing of the polos whenever possible

G. THS Connection

1. Lara met with Nick DiDona the new Tech teacher at THS. They will be offering a Video Production course in the spring. He is very open to working with us once in person learning resumes consistently.

H. Government relations – no news

I. Industry Relations (ACM, Charter, Frontier)

1. Frontier is longer offering television service but they have a new 1 gigabyte offering that is going to be much better (faster upstream and downstream) than what Charter/Spectrum is offering.

J. Miscellaneous - None

Meeting adjourned at 8:40 AM

2020 Meeting schedule:, December 17, 2020