

**Middlebrook and Booth Hill Elementary School Roof Building Committee Meeting**  
**October 19, 2022**  
**7:30 pm**  
**Long Hill Conference Room, Town Hall**

Present: Chairman Patricia Borghesan, Michael Ward, Tony Scinto, Lynne Salta, Joanne Glasser Orenstein, Mark Hoffman and Joy Colon

Absent: Steven Cahill and Chris Bandecchi

Also Present: Dave Cote, TPS Director of Operations; Dan Martin, Assistant Finance Director; Town Attorney James Nugent; Kevin Bova, Director of Purchasing; Cindy Katske, Chief Administrative Officer; John Morello, BOE and Paul Lisi, AIA, Antinozzi Associates

The meeting was called to order at 7:30 pm by Ms. Borghesan followed by the Pledge of Allegiance and Roll Call.

**Past Minutes**

**Motion was made by Ms. Glasser Orenstein to approve the minutes of September 28, 2022 as presented. Seconded by Ms. Salta. Motion was approved with one abstention from Ms. Colon.**

**Vice-Chairman Position**

Ms. Borghesan noted that Mr. Ward has stepped up to fill the position of Vice-Chairman on the Committee. **Motion was made by Ms. Glasser Orenstein to elect Mr. Ward as Vice-Chairman. Seconded by Ms. Colon and approved by unanimous consent.**

**Financial Reports**

Ms. Borghesan noted the Middlebrook Roof Replacement Account has a balance of \$1,597,896. The Booth Hill Roof Replacement Account has a balance of \$29,921.

**Executive Session**

**Mr. Hoffman moved to enter into Executive Session at 7:35 pm for the purpose of bid review for the Middlebrook School Roof Project. Seconded by Ms. Glasser Orenstein and approved by unanimous consent. Those in attendance are the Committee members, Mr. Bova, Mr. Martin, Mr. Cote, Mr. Morello, Mr. Lisi, Mr. Nugent and Mrs. Katske.**

**Mr. Ward moved to exit Executive Session at 8:17 pm. Seconded by Ms. Glasser Orenstein and approved by unanimous consent.** A meeting will be scheduled will Silktown and Barret next week with Mr. Bova, Mr. Cote, Mr. Lisi and Attorney Nugent. A Committee meeting was scheduled for Tuesday, November 1 at 7:30 pm with an alternate date of Wednesday, November 2.

**Asbestos Report for Booth Hill School**

Mr. Cote reported preliminary testing of samples did not detect any asbestos. He expected additional testing would be conducted with a written report submitted within the next few weeks.

**Booth Hill Roof Project Next Steps**

Discussion was held regarding the next steps on the project. Mr. Cote noted the project was recently submitted in the BOE Capital Plan. Additional funding was requested since the original authorization was based on numbers proposed during COVID. If the increased funding is approved, they will be able to move forward with the grant. The Capital Plan will be reviewed in November with the project scheduled for the summer of 2024.

Discussion was held regarding the possibility of increased costs associated with the Middlebrook project once the contract is awarded. It was noted this would be handled by change orders but should be covered in the contract. Availability of materials is the primary concern at this time according to Mr. Lisi.

**Adjournment**

There being no further business, motion was made by Ms. Colon to adjourn the meeting at 8:28 pm. Seconded by Mr. Hoffman and approved by unanimous consent.

Respectfully submitted,

Barbara Crandall  
Clerk