



Trumbull Health Department
335 White Plains Road, Trumbull, CT 06611
Phone (203) 452-1030 Fax (203) 452-1050



MINUTES
November 16th, 2022
Via Video Conference

Members Present: Nancy Busch – Chairperson, Debbi Charles, Allison Vallance, Amy Lehaney & Glenn Rich, MD

Members Absent: None.

Also Present: Lucienne Bango – Director of Health, Joel Kunkel, MD – Medical Director, William Chin – Director of Information Technology, Trumbull Community TV, Taylor Pennino – Administrative Assistant

Call to Order: Ms. Busch called the Trumbull Health Board to order at 6:21 p.m.

Public Comment: None.

Ms. Charles made a motion to accept the October 12th meeting minutes, seconded by Ms. Lehaney. Motion carried unanimously.

Ms. Bango provided a recap of department activity since the last meeting.

- Busy with tick submissions due to warmer weather
- Administered 190 COVID-19 vaccinations in October
- Held 6 COVID-19 Vaccination Clinics
- Administered 814 Flu vaccinations in October
- Attended ARPA funding meeting
- They're still in the process of voting on what to spend money on
- Another ARPA funding meeting is scheduled for November 17th
- Majority of people voted for turf and new fields for the Town
- Received applicants for sanitarian position but received top five form last round of applications
- Other applicants asking for a higher salary that the Town cannot offer because of the position being in the Union
- Ms. Bango is meeting with HR and Union to see if we can increase the salary for the sanitarian position
- Most sanitarian applicants in Connecticut are getting up in the \$90,000 range
- The Town of Trumbull's sanitarian position starts at \$76,000 and tops off at \$90,000
- After HR sifts through current applicants, Ms. Bango receives the top five
- By the time Ms. Bango receives the applicants' information, some have already taken other positions
- There is no pension offered by the Town which makes it harder to draw more applicants
- Hard to find sanitarians with septic experience
- Can partner with other towns to train a sanitarian in septic but the neighboring towns are short staffed as well
- This shortage on sanitarians is a statewide issue
- Ms. Lehaney stated that Fairfield county used to pay higher and be able to pull from Northern Connecticut but now the rest of the state has caught up with the pay gap so now the appeal is not as strong
- HR is basing their criteria off of certifications sanitarians have instead of experience
- Annual report got submitted to First Selectman's Office
- 19 food inspections in October
- 10 septic permits in October
- Sent out renewals for Cosmetology and Tobacco licenses

TRUMBULL TOWN RECORDS
ATTENDANCE
TOWN CLERK

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- Ms. Busch inquired about the workload added to the Health Department by taking on Tobacco Establishments
- Ms. Bango stated there are only about 12 Tobacco Establishments in Trumbull to inspect so the workload has not been an issue for the Health Department
- Tobacco Establishments only get inspected once a year
- Tobacco is mostly managed by the State
- Participated and coordinated preparedness for seniors webinar in collaboration with senior centers throughout the region
- Schedule was confirmed for 2023
- The Health Department plans to add more night time clinics for flu next year because of the success this year
- Ms. Bango asked Trumbull Times to document the need for a larger parking lot and the volume we take on for our vaccination clinics but they were not available
- We had volunteer nurses at our Drive Thru Clinic, Board of Ed and Evening Clinic
- Ms. Vallance volunteered at clinics
- Most of our clinics Sam was the only nurse and our part-time nurse, Carole, helped at a couple as well
- Ms. Vallance heard good feedback on our evening clinic for families
- We administered 1060 flu vaccinations this year and ran out of vaccine by the second week of November
- Last year we administered 982 flu vaccinations and ran out by mid-December, the year before that we administered 658 flu vaccinations and finished in December as well
- We held COVID-19 clinics twice a week but now we are doing walk-ins because we still have a lot of Pfizer vaccine
- Discussed Board Dinner being held on December 1st

Old Business:

- Updates on full-time sanitarian position

New Business:

- Dr. Kunkel's appointment of Medical Advisor
- Billing reimbursements on COVID-19 vaccine and all other vaccine
- Doing well with reimbursements
- Still having issues with billing company so we will be starting up again with TransactRx
- Jen is currently paid through ELC Grant but Ms. Bango will apply for her position to be permanent in the next budget period
- For billing purposes, Taylor cannot keep up with demand all on her own due to the increase of vaccines administered
- Last year the Health Department generated \$100,000 over projected revenue from vaccine alone
- Ms. Vallance updated the Board on the Pink Pledge
- Trumbull Public Schools raised \$3,353 to benefit the Norma F. Pfriem Breast Care Center

Ms. Lehaney made a motion to renew Dr. Kunkel's Medical Advisor position for the next year, seconded by Dr. Rich. Motion carried unanimously

There being no further business brought before the Board, a motion made by Ms. Charles and seconded by Ms. Vallance to adjourn the meeting at 6:53 p.m. Motion carried unanimously.

The next meeting is scheduled on December 14th, 2022 at 6:15 p.m.

Respectfully submitted,

Taylor Pennino

Trumbull Health Administrative Assistant