

**TOWN OF TRUMBULL
CONNECTICUT**

Town Hall
5866 Main Street
Trumbull, Connecticut 06611



Trumbull Community Center Study and Building Committee
Wednesday, November 29, 2017
7:00 PM
Long Hill Conference Room, Trumbull Town Hall

Present: Co-Chairmen Joseph Pifko and Daniel Marconi, Jeannine Stauder, Joseph Costa, Richard Seaman, David Preusch and Dawn Cantafio

Also Present: Lynn Arnow, Chief of Staff

Absent: Lori Hayes-O'Brien

The meeting was called to order by Mr. Marconi at 7:05 pm followed by the Pledge of Allegiance.

Public Comment

No public comment.

Past Minutes

One correction was made to the October 19, 2017 minutes – page 2 – paragraph beginning “At this Stage”, last sentence should read: “Any other work by the architect will require a new proposal.” Motion was made by Mr. Seaman to approve the minutes of October 19, 2017 as amended. Seconded by Mr. Marconi and approved unanimously.

Mr. Pifko noted he, Mrs. Stauder and Mrs. Arnow have met several times to compile the final report to be presented to the Town Council. They utilized the outline written by Mr. Preusch that was reviewed by the Committee at the October meeting as the basis for the structure of the report. A draft report was presented to the Committee for review and revision.

Mr. Pifko called for a recess at 8:35 pm. Committee resumed meeting at 8:43 pm. Mrs. Arnow provided the Committee with a second draft of the document which was reviewed. The Committee was satisfied with the final draft after writing a summary statement. Mr. Marconi motioned, based on the content, the Committee accept this report and submit it to the Town Council. Seconded by Mrs. Stauder and approved unanimously.

Two invoices were presented to the Committee for approval. These amounts are encumbered and included in the scope of work noted in the contract. Motion was made by Mr. Marconi to approve QA's final two invoices (\$1,220.50 and \$14,351.80). Seconded by Mr. Seaman and approved with one abstention from Mrs. Cantafio.

Mr. Pifko asked Mrs. Cantafio to request the Committee presentation be placed on the January Town Council agenda.

Mr. Pifko noted this will be the last meeting of the Committee as their charge has been fulfilled. He spoke to the Committee about their involvement in the many areas of the project and thanked everyone individually for their contributions to the project. The Committee members thanked Mr. Pifko and Mrs. Arnow for their hard work. Mr. Pifko stated that no one can say the Committee did not do their due diligence. It was done with great care and love for the Town of Trumbull. Everyone can be proud of it.

Adjournment

Motion made by Mr. Marconi to adjourn the meeting at 9:15 pm. Seconded by Mr. Costa and approved unanimously.

Respectfully submitted,

Barbara Crandall
Clerk