CALL TO ORDER: The Chair called the special meeting to order at 7:30 p.m. All present joined in the moment of silence and the Pledge of Allegiance. The Chair asked all those present to remember those that lost their lives in the Sandy Hook tragedy nine years ago.

ROLL CALL: The clerk called the roll and recorded it as follows:

PRESENT: Mike Buswell  Mary Isaac  Nicole Satin
          Donna Seidell  Steve Choi  Alissa Hall
          Jason Marsh  Ashley Gaudiano  Steve Lemoine
          Kelly Mallozzi  Dawn Cantafio  Christopher DeCruze
          Carl Massaro  Tony Scinto  Kevin Shively
          Thomas Whitmoyer  Dede Robinson (arrived at 7:43 p.m.)

ABSENT: Bill Mecca, Lissette Colón, Olga Leiva, Joy Colon

ALSO PRESENT: First Selectman Vicki A. Tesoro, Chief Administrative Officer Cynthia Katske, Town Attorney Daniel Schopick, Paul Lisi of Antinozzi Associates, Middle Brook Elementary School Roof Project Building Committee Chairman Patricia Borghesan

PUBLIC COMMENT: There was no one present from the public to speak.

*The Chair reserves the right not to vote unless otherwise noted.

APPROVAL OF MINUTES: Moved by Cantafio, seconded by Massaro to approve the December 6, 2021 minutes as submitted. VOTE: Motion CARRIED by unanimous consent.
RESOLUTION TC29-05: Moved by Marsh, seconded by Cantafio
BE IT RESOLVED, That the final drawings and project manual along with the cost estimates for the Middlebrook Elementary School Roof Project, dated December 6th, 2021, as approved by the Middlebrook Elementary School Roof Building Committee on December 8, 2021 and the Board of Education on December 14, 2021, are hereby approved.

Ms. Borghesan explained the Building Committee’s application to the Offices School Construction, Grants and Review was submitted November 10th. It was technically approved, but have not received the letter to date. In preparation for receiving that letter, which allows them to start the next process, the review of the final plans with the state and going out to bid, they needed to approve the final plans, project manual and the professional cost estimate at the committee level. The BOE also needed to approve and then as the Chair of the Building Committee, the Superintendent of Schools, and the Chair of the BOE had to sign a document required by the state, which will go to Paul Lisi and he will sign it. That will be submitted as part of the request for review of the final plans. This resolution is before the Town Council because within the Building Committee Rules the Town Council needs to approve the final plans.

Mr. Lisi explained the estimate is a preliminary budget for the project, not necessarily a not-to exceed number, the budget will also include contingencies and escalation costs. It will be a publicly bid.

Attorney Schopick confirmed if an invoice will be approved it needs to be approved by the Building Committee. He clarified whether the project estimate would be based on time and materials, the project has not gone out to bid yet, when it does contractors will bid the project based on Antinozzi Associates’ plans and specifications and approved by the Building Committee and the Town Council.

Ms. Borghesan explained since she was Chair of the Building Committee two (2) invoices have come before the committee and have been approved. She has worked with the Town Finance Department, has signed the form that authorizes, based on the minutes, payment of the invoice. The last approval of an invoice for Antinozzi Associates was on October 13th and is included in the minutes, and in the minutes of June 16th the Building Committee did approve the architect's request for additional reimbursement related to the lengthy process of state approval and reimbursement. In the minutes of May 12th the architect’s invoice was approved. That was when Mr. DeGennaro was chairman.

Ms. Borghesan confirmed the resolution is in place for twelve (12) months, if the project is not done this summer it is possible they will have to resubmit something to the Town Council, but could not confirm beyond a shadow of a doubt. Councilman Isaac noted it is just the resolution, not the funding. The funding is in place for a number of years. Ms. Borghesan confirmed.

Councilman Cantafio extended her gratitude to Ms. Borghesan and the Building Committee for all of their hard work, this was supposed to be a quick project and it has
turned out not to be. Paul Lisi has been a great support. Trying to get reimbursement from the state is not easy and appreciates all of their work.

VOTE: ADOPTED by unanimous consent

Moved by Cantafio, seconded by Shively to PASS as Emergency Legislation. VOTE: Motion CARRIED by unanimous consent.

First Selectman Tesoro wished everybody a very Merry Christmas, Happy Holidays and a very happy and healthy New Year.

ADJOURNMENT: There being no further business to discuss and upon motion made by Cantafio, seconded by Shively the Town Council adjourned at 7:47 p.m. by unanimous consent.

Respectfully Submitted,

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Margaret D. Mastroni
Town Council Clerk