

**SECTION 01100 - SUMMARY****PART 1 - GENERAL****1.1 RELATED DOCUMENTS**

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 1 Specification Sections, apply to this Section.

**1.2 SUMMARY**

A. Section includes:

B.

1. Work covered by Contract Documents.
2. Contractor use of premises.
3. Coordination with occupants.
4. Work restrictions.
5. Specification and drawing conventions.

C. Related Section:

1. Division 1 Section "Temporary Facilities and Controls" for limitations and procedures governing temporary use of Owner's facilities.

**1.3 WORK COVERED BY CONTRACT DOCUMENTS**

A. Project Identification: Trumbull Senior Center – Kitchen Renovations

1. Project Location: 23 Priscilla Place, Trumbull, Connecticut.

B. Owner: Town of Trumbull, 5688 Main Street, Trumbull, Connecticut.

C. Architect: Antinozzi Associates, P.C.

D. The Work consists of the following:

1. The Work includes complete kitchen and dining room renovations including misc. work as required and as indicated on the drawings and technical specifications.

**1.4 CONTRACTOR USE OF PREMISES**

A. General: Contractor shall have limited use of Project site for construction operations during construction period. Contractor's use of Project site is limited to the areas where work is taking place at any particular time and to common areas required for access to work areas. All other

areas shall be restricted. Do not disturb portions of Project site beyond areas in which the Work is indicated.

1. Limits: Confine construction operations to work areas within elevator lobby and machine room.
2. Limits: Limit site disturbance. All areas disturb by the general contractors, subcontractors, vendors, deliveries, etc. shall be repaired by the contractor.
3. Driveways, Walkways and Entrances: Keep driveways and entrances serving premises clear and available to Owner, Owner's employees, Tenants and emergency vehicles at all times. Do not use these areas for parking or storage of materials.
  - a. Schedule deliveries to minimize use of driveways and entrances by construction operations.
  - b. Schedule deliveries to minimize space and time requirements for storage of materials and equipment on-site.

B. Condition of Existing Building: Maintain portions of existing building affected by construction operations in an acceptable condition throughout construction period. Repair damage caused by construction operations.

C. The Contractor shall conduct his operations under this Contract in such a manner as to allow, at all times during the performance of the work ingress and egress for the tenants and the public with the Owner's representative to coordinate his work to meet this condition.

D. The Contractor shall provide all necessary safety equipment, material, and personnel to protect the public walks, entrance to buildings and grounds within the work areas of this Contract in order that pedestrians, tenants and the public be protected at all times.

E. Contractor must preserve as much of existing parking as possible for owner use during construction.

F. At all times, the occupants must have safe and full access to all parts of the facility including all the exit stairs and corridors.

## 1.5 COORDINATION WITH OCCUPANTS

A. Full Occupancy: Owner will occupy site and existing building during entire construction period. Cooperate with Owner and occupants during construction operations to minimize conflicts and facilitate Owner and occupant's usage. Perform the Work so as not to interfere with Owner's and occupant's day-to-day operations. Maintain existing exits unless otherwise indicated.

1. Maintain access to existing walkways, corridors, and other adjacent occupied or used facilities. Do not close or obstruct walkways, corridors, or other occupied or used facilities without written permission from Owner and approval of authorities having jurisdiction.
2. Notify the Owner not less than 72 hours in advance of activities that will affect Owner's and occupant's operations.

## 1.6 WORK RESTRICTIONS

- A. Work Restrictions, General: Comply with restrictions on construction operations.
  - 1. Comply with limitations on use of public streets and other requirements of authorities having jurisdiction.
- B. On-Site Work Hours: Limit work in the existing building to normal business working hours of 8:00 a.m. to 5:00 p.m., Monday through Friday, except as otherwise indicated.
  - 1. Weekend Hours: Only with prior approval from the owner.
  - 2. Early Morning Hours: Only with prior approval from owner.
  - 3. Hours for Utility Shutdowns: 48 hours notice and approval from owner.
- C. Excessive Noise, Vibration, and Odors: Coordinate operations that may result in high levels of noise and vibration, odors, or other disruption to the occupants with Owner.
  - 1. Notify Owner not less than two days in advance of proposed disruptive operations.
  - 2. Obtain Owner's written permission before proceeding with disruptive operations.
- D. Nonsmoking Building: Smoking is not permitted within the building or within 25 feet of entrances, operable windows, or outdoor air intakes.
- E. Controlled Substances: Use of tobacco products and other controlled substances within the existing building or on the Project site is not permitted.
- F. Employee Identification: Provide identification tags for Contractor personnel working on the Project site. Require personnel to utilize identification tags at all times.
- G. Employee Screening: Comply with Owner's requirements regarding screening of Contractor personnel working on the Project site.
  - 1. Maintain list of approved screened personnel with Owner's Representative.
- I. Security: The Owner will not provide security guard service, watchman or escorts for this project. The employment of a security guard service to guard the contractor's employees, equipment or materials shall be at the discretion of the Contractor. However, the Contractor shall be solely responsible for theft, vandalism or similar acts at no extra cost to the Owner.

## 1.7 SCHEDULING OF WORK

- A. The elevator modernization work will be carried on while the existing facility is fully occupied.
- B. The Contractor shall include in his base bid any overtime work that may be required to perform work that can not be completed during regular working hours. If overtime work is required the contractor must pay the clerk of the works employed by the Owner, Town of Trumbull for all hours when overtime is in force. No overtime work can take place without the clerk of the works present.

C. It is the intent of the Contractor to prosecute the work as rapidly as possible. The final construction schedule will be subject to the approval of the Owner and Architect.

## 1.8 SPECIFICATIONS AND DRAWING CONVENTIONS

A. Specification Content: The Specifications use certain conventions for the style of language and the intended meaning of certain terms, words, and phrases when used in particular situations. These conventions are as follows:

1. Imperative mood and streamlined language are generally used in the Specifications. The words "shall," "shall be," or "shall comply with," depending on the context, are implied where a colon (:) is used within a sentence or phrase.
2. Specification requirements are to be performed by Contractor unless specifically stated otherwise.

B. Division 1 General Requirements: Requirements of Sections in Division 1 apply to the Work of all Sections in the Specifications.

C. Drawing Coordination: Requirements for materials and products identified on the Drawings are described in detail in the Specifications. One or more of the following are used on the Drawings to identify materials and products:

1. Terminology: Materials and products are identified by the typical generic terms used in the individual Specifications Sections.
2. Abbreviations: Materials and products are identified by abbreviations published as part of the U.S. National CAD Standard and scheduled on Drawings.
3. Keynoting: Materials and products are identified by reference keynotes referencing Specification Section numbers found in this Project Manual.

## PART 2 - PRODUCTS (Not Used)

## PART 3 - EXECUTION (Not Used)

## END OF SECTION 01100

**SECTION 01210 - ALLOWANCES****PART 1 - GENERAL****1.1 RELATED DOCUMENTS**

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 1 Specification Sections, apply to this Section.

**1.2 SUMMARY**

- A. This Section includes administrative and procedural requirements governing allowances.
  - 1. Certain items are specified in the Contract Documents by allowances. Allowances have been established in lieu of additional requirements and to defer selection of actual materials and equipment to a later date when additional information is available for evaluation. If necessary, additional requirements will be issued by Change Order.

- B. Types of allowances include the following:

- 1. Lump-sum allowances.

**1.3 SELECTION AND PURCHASE**

- A. At the earliest practical date after award of the Contract, advise Architect of the date when final selection and purchase of each product or system described by an allowance must be completed to avoid delaying the Work.
- B. At Architect's request, obtain proposals for each allowance for use in making final selections. Include recommendations that are relevant to performing the Work.
- C. Purchase products and systems selected by Architect from the designated supplier.

**1.4 SUBMITTALS**

- A. Submit proposals for purchase of products or systems included in allowances, in the form specified for Change Orders.
- B. Submit invoices or delivery slips to show actual quantities of materials delivered to the site for use in fulfillment of each allowance.
- C. Coordinate and process submittals for allowance items in same manner as for other portions of the Work.

**1.5 COORDINATION**

- A. Coordinate allowance items with other portions of the Work. Furnish templates as required to coordinate installation.

**1.6 LUMP-SUM ALLOWANCES**

- A. Allowance shall include cost to Contractor of specific products and materials ordered by Owner or selected by Architect under allowance and shall include taxes, freight, and delivery to Project site.
- B. Unless otherwise indicated, Contractor's costs for receiving and handling at Project site, labor, installation, overhead and profit, and similar costs related to products and materials ordered by Owner selected by Architect under allowance shall be included as part of the Contract Sum and not part of the allowance.

**1.7 UNUSED MATERIALS**

- A. Return unused materials purchased under an allowance to manufacturer or supplier for credit to Owner, after installation has been completed and accepted.
  - 1. If requested by Architect, prepare unused material for storage by Owner when it is not economically practical to return the material for credit. If directed by Architect, deliver unused material to Owner's storage space. Otherwise, disposal of unused material is Contractor's responsibility.

**PART 2 - PRODUCTS (Not Used)****PART 3 - EXECUTION****3.1 EXAMINATION**

- A. Examine products covered by an allowance promptly on delivery for damage or defects. Return damaged or defective products to manufacturer for replacement.

**3.2 PREPARATION**

- A. Coordinate materials and their installation for each allowance with related materials and installations to ensure that each allowance item is completely integrated and interfaced with related work.

## 3.3 SCHEDULE OF ALLOWANCES

- A. Allowance #1: Include an allowance of \$3,000 in the base bid for repairs that may be required to the existing range and oven.

END OF SECTION 01210

**SECTION 01250 - CONTRACT MODIFICATION PROCEDURES****PART 1 - GENERAL****1.1 RELATED DOCUMENTS**

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 1 Specification Sections, apply to this Section.

**1.2 SUMMARY**

- A. This Section specifies administrative and procedural requirements for handling and processing Contract modifications.
- B. Related Sections include the following:
  1. Division 1 Section "Product Requirements" for administrative procedures for handling requests for substitutions made after Contract award.

**1.3 MINOR CHANGES IN THE WORK**

- A. Architect will issue supplemental instructions authorizing Minor Changes in the Work, not involving adjustment to the Contract Sum or the Contract Time, within this specification.

**1.4 PROPOSAL REQUESTS**

- A. Owner-Initiated Proposal Requests: Architect will issue a detailed description of proposed changes in the Work that may require adjustment to the Contract Sum or the Contract Time. If necessary, the description will include supplemental or revised Drawings and Specifications.
  1. Proposal Requests issued by Architect are for information only. Do not consider them instructions either to stop work in progress or to execute the proposed change.
  2. Within 5 days after receipt of Proposal Request, submit a quotation estimating cost adjustments to the Contract Sum and the Contract Time necessary to execute the change.
    - a. Include a list of quantities of products required or eliminated and unit costs, with total amount of purchases and credits to be made. If requested, furnish survey data to substantiate quantities.
    - b. Indicate applicable taxes, delivery charges, equipment rental, and amounts of trade discounts.
    - c. Include costs of labor and supervision directly attributable to the change.
    - d. Include an updated Contractor's Construction Schedule that indicates the effect of the change, including, but not limited to, changes in activity duration, start and

finish times, and activity relationship. Use available total float before requesting an extension of the Contract Time.

B. Contractor-Initiated Proposals: If latent or unforeseen conditions require modifications to the Contract, Contractor may propose changes by submitting a request for a change to Architect.

1. Include a statement outlining reasons for the change and the effect of the change on the Work. Provide a complete description of the proposed change. Indicate the effect of the proposed change on the Contract Sum and the Contract Time.
2. Include a list of quantities of products required or eliminated and unit costs, with total amount of purchases and credits to be made. If requested, furnish survey data to substantiate quantities.
3. Indicate applicable taxes, delivery charges, equipment rental, and amounts of trade discounts.
4. Include costs of labor and supervision directly attributable to the change.
5. Include an updated Contractor's Construction Schedule that indicates the effect of the change, including, but not limited to, changes in activity duration, start and finish times, and activity relationship. Use available total float before requesting an extension of the Contract Time.
6. Comply with requirements in Division 1 Section "Product Requirements" if the proposed change requires substitution of one product or system for product or system specified.

C. Proposal Request Form: Recommended form is AIA Document G709 for Proposal Requests.

#### 1.5 CHANGE ORDER PROCEDURES

A. On Owner's approval of a Proposal Request, Architect will issue a Change Order for signatures of Owner and Contractor on AIA Document G701 (or similar format).

#### 1.6 CONSTRUCTION CHANGE DIRECTIVE

A. Construction Change Directive: Architect may issue a Construction Change Directive on AIA Document G714 (or similar format). Construction Change Directive instructs Contractor to proceed with a change in the Work, for subsequent inclusion in a Change Order.

1. Construction Change Directive contains a complete description of change in the Work. It also designates method to be followed to determine change in the Contract Sum or the Contract Time.

B. Documentation: Maintain detailed records on a time and material basis of work required by the Construction Change Directive.

1. After completion of change, submit an itemized account and supporting data necessary to substantiate cost and time adjustments to the Contract.

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Town of Trumbull

Trumbull Senior Center  
Kitchen Renovations

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 01250

**SECTION 01290 - PAYMENT PROCEDURES****PART 1 - GENERAL****1.1 RELATED DOCUMENTS**

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 1 Specification Sections, apply to this Section.

**1.2 SUMMARY**

- A. This Section specifies administrative and procedural requirements necessary to prepare and process Applications for Payment.
- B. Related Sections include the following:
  1. Division 1 Section "Contract Modification Procedures" for administrative procedures for handling changes to the Contract.

**1.3 DEFINITIONS**

- A. Schedule of Values: A statement furnished by Contractor allocating portions of the Contract Sum to various portions of the Work and used as the basis for reviewing Contractor's Applications for Payment.

**1.4 SCHEDULE OF VALUES**

- A. Coordination: Coordinate preparation of the Schedule of Values with preparation of Contractor's Construction Schedule.
  1. Correlate line items in the Schedule of Values with other required administrative forms and schedules, including the following:
    - a. Application for Payment forms with Continuation Sheets.
    - b. Submittals Schedule.
    - c. Contractor's Construction Schedule.
  2. Submit the Schedule of Values to Architect at earliest possible date but no later than seven days before the date scheduled for submittal of initial Applications for Payment.
- B. Format and Content: Use the Project Manual table of contents as a guide to establish line items for the Schedule of Values. Provide at least one line item for each Specification Section.
  1. Identification: Include the following Project identification on the Schedule of Values:
    - a. Project name and location.

- b. Name of Architect.
- c. Architect's project number.
- d. Contractor's name and address.
- e. Date of submittal.

2. Arrange the Schedule of Values in tabular form with separate columns to indicate the following for each item listed:

- a. Related Specification Section or Division.
- b. Description of the Work.
- c. Name of subcontractor.
- d. Name of manufacturer or fabricator.
- e. Name of supplier.
- f. Change Orders (numbers) that affect value.
- g. Dollar value.

1) Percentage of the Contract Sum to nearest one-hundredth percent, adjusted to total 100 percent.

3. Provide a breakdown of the Contract Sum in enough detail to facilitate continued evaluation of Applications for Payment and progress reports. Coordinate with the Project Manual table of contents. Provide several line items for principal subcontract amounts, where appropriate.

4. Round amounts to nearest whole dollar; total shall equal the Contract Sum.

5. Provide a separate line item in the Schedule of Values for each part of the Work where Applications for Payment may include materials or equipment purchased or fabricated and stored, but not yet installed.

- a. Differentiate between items stored on-site and items stored off-site. If specified, include evidence of insurance or bonded warehousing.

6. Schedule Updating: Update and resubmit the Schedule of Values before the next Applications for Payment when Change Orders or Construction Change Directives result in a change in the Contract Sum.

C. Retainage: Owner shall retain 10% of each progress payment until proof of the project's substantial completion. Upon substantial completion, Owner shall retain 5% of the remaining project completion cost. Upon final project completion and closeout, the Owner will then proceed to release the remaining retainage amount and make final payment to the Contractor.

## 1.5 APPLICATIONS FOR PAYMENT

- A. Each Application for Payment shall be consistent with previous applications and payments as certified by Architect and paid for by Owner.
- B. Payment Application Times: The date for each progress payment is indicated in the Agreement between Owner and Contractor. The period of construction Work covered by each Application for Payment is the period indicated in the Agreement.

- C. Payment Application Forms: Use AIA Document G702 and AIA Document G703 Continuation Sheets as form for Applications for Payment.
- D. Application Preparation: Complete every entry on form. Notarize and execute by a person authorized to sign legal documents on behalf of Contractor. Architect will return incomplete applications without action.
  - 1. Entries shall match data on the Schedule of Values and Contractor's Construction Schedule. Use updated schedules if revisions were made.
  - 2. Include amounts of Change Orders and Construction Change Directives issued before last day of construction period covered by application.
- E. Transmittal: Submit 3 signed and notarized original copies of each Application for Payment to Architect by a method ensuring receipt. One copy shall include waivers of lien and similar attachments if required.
- F. Waivers of Mechanic's Lien: With each Application for Payment, submit waivers of mechanic's liens from subcontractors, sub-subcontractors, and suppliers for construction period covered by the previous application.
  - 1. When an application shows completion of an item, submit final or full waivers.
  - 2. Owner reserves the right to designate which entities involved in the Work must submit waivers.
  - 3. Submit final Application for Payment with or preceded by final waivers from every entity involved with performance of the Work covered by the application who is lawfully entitled to a lien.
  - 4. Waiver Forms: Submit waivers of lien on forms, executed in a manner acceptable to Owner.
- G. Initial Application for Payment: Administrative actions and submittals that must precede or coincide with submittal of first Application for Payment include the following:
  - 1. List of subcontractors.
  - 2. Schedule of Values.
  - 3. Contractor's Construction Schedule (preliminary if not final).
  - 4. Products list.
  - 5. Schedule of unit prices.
  - 6. Submittals Schedule (preliminary if not final).
  - 7. List of Contractor's staff assignments.
  - 8. List of Contractor's principal consultants.
  - 9. Copies of building permits.
  - 10. Copies of authorizations and licenses from authorities having jurisdiction for performance of the Work.
  - 11. Initial progress report.
  - 12. Report of preconstruction conference.
  - 13. Certificates of insurance and insurance policies.
  - 14. Performance and payment bonds.
  - 15. Data needed to acquire Owner's insurance.
  - 16. Initial settlement survey and damage report if required.

H. Application for Payment at Substantial Completion: After issuing the Certificate of Substantial Completion, submit an Application for Payment showing 100 percent completion for portion of the Work claimed as substantially complete.

1. Include documentation supporting claim that the Work is substantially complete and a statement showing an accounting of changes to the Contract Sum.
2. This application shall reflect Certificates of Partial Substantial Completion issued previously for Owner occupancy of designated portions of the Work.

I. Final Payment Application: Submit final Application for Payment with releases and supporting documentation not previously submitted and accepted, including, but not limited, to the following:

1. Evidence of completion of Project closeout requirements.
2. Insurance certificates for products and completed operations where required and proof that taxes, fees, and similar obligations were paid.
3. Updated final statement, accounting for final changes to the Contract Sum.
4. AIA Document G706, "Contractor's Affidavit of Payment of Debts and Claims."
5. AIA Document G706A, "Contractor's Affidavit of Release of Liens."
6. AIA Document G707, "Consent of Surety to Final Payment."
7. Evidence that claims have been settled.
8. Final meter readings for utilities, a measured record of stored fuel, and similar data as of date of Substantial Completion or when Owner took possession of and assumed responsibility for corresponding elements of the Work.
9. Final, liquidated damages settlement statement.

**PART 2 - PRODUCTS (Not Used)****PART 3 - EXECUTION (Not Used)****END OF SECTION 01290**

**SECTION 01310 - PROJECT MANAGEMENT AND COORDINATION****PART 1 - GENERAL****1.1 RELATED DOCUMENTS**

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 1 Specification Sections, apply to this Section.

**1.2 SUMMARY**

A. This Section includes administrative provisions for coordinating construction operations on Project including, but not limited to, the following:

1. Coordination
2. Administrative and supervisory personnel.
3. Project meetings.
4. Requests for Interpretation (RFIs).

B. Related Sections include the following:

1. Division 1 Section "Construction Progress Documentation" for preparing and submitting Contractor's Construction Schedule.
2. Division 1 Section "Execution Requirements" for procedures for coordinating general installation and field-engineering services, including establishment of benchmarks and control points.
3. Division 1 Section "Closeout Procedures" for coordinating closeout of the Contract.

**1.3 DEFINITIONS**

A. RFI: Request from Contractor seeking interpretation or clarification of the Contract Documents.

**1.4 COORDINATION**

A. Coordination: Each contractor shall coordinate its construction operations with those of other contractors and entities to ensure efficient and orderly installation of each part of the Work. Each contractor shall coordinate its operations with operations, included in different Sections, that depend on each other for proper installation, connection, and operation.

1. Schedule construction operations in sequence required to obtain the best results where installation of one part of the Work depends on installation of other components, before or after its own installation.

2. Coordinate installation of different components with other contractors to ensure maximum accessibility for required maintenance, service, and repair.
3. Make adequate provisions to accommodate items scheduled for later installation.
4. Where availability of space is limited, coordinate installation of different components to ensure maximum performance and accessibility for required maintenance, service, and repair of all components, including mechanical and electrical.

B. Prepare memoranda for distribution to each party involved, outlining special procedures required for coordination. Include such items as required notices, reports, and list of attendees at meetings.

1. Prepare similar memoranda for Owner and separate contractors if coordination of their Work is required.

C. Administrative Procedures: Coordinate scheduling and timing of required administrative procedures with other construction activities and activities of other contractors to avoid conflicts and to ensure orderly progress of the Work. Such administrative activities include, but are not limited to, the following:

1. Preparation of Contractor's Construction Schedule.
2. Preparation of the Schedule of Values.
3. Installation and removal of temporary facilities and controls.
4. Delivery and processing of submittals.
5. Progress meetings.
6. Preinstallation conferences.
7. Project closeout activities.
8. Startup and adjustment of systems.

D. Conservation: Coordinate construction activities to ensure that operations are carried out with consideration given to conservation of energy, water, and materials.

## 1.5 SUBMITTALS

A. Key Personnel Names: Within 15 days of starting construction operations, submit a list of key personnel assignments, including superintendent and other personnel in attendance at Project site. Identify individuals and their duties and responsibilities; list addresses and telephone numbers, including home and office telephone numbers. Provide names, addresses, and telephone numbers of individuals assigned as standbys in the absence of individuals assigned to Project.

B. Coordination Drawings: Prepare Coordination Drawings where space availability necessitates maximum utilization of space for efficient installation of different components or if coordination is required for installation of products and materials fabricated by separate entities.

1. Indicate relationship of components shown on separate Shop Drawings.
2. Indicate required installation sequences.

## 1.6 PROJECT MEETINGS

- A. General: Schedule and conduct meetings and conferences at Project site, unless otherwise indicated.
  - 1. Minutes: Architect will record significant discussions and agreements achieved. Distribute the meeting minutes to everyone concerned, including Owner and Contractor, within three days of the meeting.
- B. Preconstruction Conference: Schedule a preconstruction conference before starting construction, at a time convenient to Owner and Architect, but no later than 15 days after execution of the Agreement. Hold the conference at Project site or another convenient location. Conduct the meeting to review responsibilities and personnel assignments.
  - 1. Attendees: Authorized representatives of Owner, Architect, and their consultants; Contractor and its superintendent; major subcontractors; suppliers; and other concerned parties shall attend the conference. All participants at the conference shall be familiar with Project and authorized to conclude matters relating to the Work.
  - 2. Agenda: Discuss items of significance that could affect progress, including the following:
    - a. Tentative construction schedule.
    - b. Phasing.
    - c. Critical work sequencing and long-lead items.
    - d. Designation of key personnel and their duties.
    - e. Procedures for processing field decisions and Change Orders.
    - f. Procedures for RFIs.
    - g. Procedures for testing and inspecting.
    - h. Procedures for processing Applications for Payment.
    - i. Distribution of the Contract Documents.
    - j. Submittal procedures.
    - k. Preparation of Record Documents.
    - l. Use of the premises.
    - m. Work restrictions.
    - n. Owner's occupancy requirements.
    - o. Responsibility for temporary facilities and controls.
    - p. Construction waste management and recycling.
    - q. Parking availability.
    - r. Office, work, and storage areas.
    - s. Equipment deliveries and priorities.
    - t. First aid.
    - u. Security.
    - v. Progress cleaning.
    - w. Working hours.
  - 3. Minutes: Architect will record and distribute meeting minutes.
- C. Progress Meetings: Conduct progress meetings at regular intervals not exceeding every 2 weeks. Coordinate dates of meetings with preparation of payment requests.

1. Attendees: In addition to representatives of Owner and Architect, each contractor, subcontractor, supplier, and other entity concerned with current progress or involved in planning, coordination, or performance of future activities shall be represented at these meetings. All participants at the conference shall be familiar with Project and authorized to conclude matters relating to the Work.
2. Agenda: Review and correct or approve minutes of previous progress meeting. Review other items of significance that could affect progress. Include topics for discussion as appropriate to status of Project.
  - a. Contractor's Construction Schedule: Review progress since the last meeting. Determine whether each activity is on time, ahead of schedule, or behind schedule, in relation to Contractor's Construction Schedule. Determine how construction behind schedule will be expedited; secure commitments from parties involved to do so. Discuss whether schedule revisions are required to ensure that current and subsequent activities will be completed within the Contract Time.
    - 1) Review schedule for next period.
  - b. Review present and future needs of each entity present, including the following:
    - 1) Interface requirements.
    - 2) Sequence of operations.
    - 3) Status of submittals.
    - 4) Deliveries.
    - 5) Off-site fabrication.
    - 6) Access.
    - 7) Site utilization.
    - 8) Temporary facilities and controls.
    - 9) Work hours.
    - 10) Hazards and risks.
    - 11) Progress cleaning.
    - 12) Quality and work standards.
    - 13) Status of correction of deficient items.
    - 14) Field observations.
    - 15) RFIs.
    - 16) Status of proposal requests.
    - 17) Pending changes.
    - 18) Status of Change Orders.
    - 19) Pending claims and disputes.
    - 20) Documentation of information for payment requests.
3. Minutes: Architect will record and distribute the meeting minutes to the Project team.
4. Reporting: Distribute minutes of the meeting to each party present and to parties who should have been present.
  - a. Schedule Updating: Revise Contractor's Construction Schedule after each progress meeting where revisions to the schedule have been made or recognized. Issue revised schedule concurrently with the report of each meeting.

## 1.7 REQUESTS FOR INTERPRETATION (RFIs)

- A. Procedure: Immediately on discovery of the need for interpretation of the Contract Documents, and if not possible to request interpretation at Project meeting, prepare and submit an RFI in the form specified.
  - 1. RFIs shall originate with Contractor. RFIs submitted by entities other than Contractor will be returned with no response.
  - 2. Coordinate and submit RFIs in a prompt manner so as to avoid delays in Contractor's work or work of subcontractors.
- B. Content of the RFI: Include a detailed, legible description of item needing interpretation and the following:
  - 1. Project name.
  - 2. Date.
  - 3. Name of Contractor.
  - 4. Name of Architect.
  - 5. RFI number, numbered sequentially.
  - 6. Specification Section number and title and related paragraphs, as appropriate.
  - 7. Drawing number and detail references, as appropriate.
  - 8. Field dimensions and conditions, as appropriate.
  - 9. Contractor's suggested solution(s). If Contractor's solution(s) impact the Contract Time or the Contract Sum, Contractor shall state impact in the RFI.
  - 10. Contractor's signature.
  - 11. Attachments: Include drawings, descriptions, measurements, photos, Product Data, Shop Drawings, and other information necessary to fully describe items needing interpretation.
    - a. Supplementary drawings prepared by Contractor shall include dimensions, thicknesses, structural grid references, and details of affected materials, assemblies, and attachments.
- C. Hard-Copy RFIs: CSI Form 13.2A.
  - 1. Identify each page of attachments with the RFI number and sequential page number.
- D. Software-Generated RFIs: Software-generated form with substantially the same content as indicated above.
  - 1. Attachments shall be electronic files in Adobe Acrobat PDF format.
- E. Architect's Action: Architect will review each RFI, determine action required, and return it. Allow five working days for Architect's response for each RFI. RFIs received after 3:00 p.m. will be considered as received the following working day.
  - 1. The following RFIs will be returned without action:
    - a. Requests for approval of submittals.
    - b. Requests for approval of substitutions.

- c. Requests for coordination information already indicated in the Contract Documents.
- d. Requests for adjustments in the Contract Time or the Contract Sum.
- e. Requests for interpretation of Architect's actions on submittals.
- f. Incomplete RFIs or RFIs with numerous errors.

2. Architect's action may include a request for additional information, in which case Architect's time for response will start again.
3. Architect's action on RFIs that may result in a change to the Contract Time or the Contract Sum may be eligible for Contractor to submit Change Proposal according to Division 1 Section "Contract Modification Procedures."
  - a. If Contractor believes the RFI response warrants change in the Contract Time or the Contract Sum, notify Architect in writing within 10 days of receipt of the RFI response.

F. On receipt of Architect's action, update the RFI log and immediately distribute the RFI response to affected parties. Review response and notify Architect within seven days if Contractor disagrees with response.

G. RFI Log: Prepare, maintain, and submit a tabular log of RFIs organized by the RFI number. Submit log at each progress meeting. Include the following:

1. Project name.
2. Name and address of Contractor.
3. Name and address of Architect.
4. RFI number including RFIs that were dropped and not submitted.
5. RFI description.
6. Date the RFI was submitted.
7. Date Architect's response was received.
8. Identification of related Minor Change in the Work, Construction Change Directive, and Proposal Request, as appropriate.

**PART 2 - PRODUCTS (Not Used)****PART 3 - EXECUTION (Not Used)****END OF SECTION 01310**

**SECTION 01320 - CONSTRUCTION PROGRESS DOCUMENTATION****PART 1 - GENERAL****1.1 RELATED DOCUMENTS**

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 1 Specification Sections, apply to this Section.

**1.2 SUMMARY**

A. This Section includes administrative and procedural requirements for documenting the progress of construction during performance of the Work, including the following:

1. Contractor's Construction Schedule.
2. Submittals Schedule.
3. Special reports.

B. Related Sections include the following:

1. Division 1 Section "Payment Procedures" for submitting the Schedule of Values.
2. Division 1 Section "Project Management and Coordination" for submitting and distributing meeting and conference minutes.
3. Division 1 Section "Submittal Procedures" for submitting schedules and reports.

**1.3 DEFINITIONS**

A. Activity: A discrete part of a project that can be identified for planning, scheduling, monitoring, and controlling the construction project. Activities included in a construction schedule consume time and resources.

1. Critical activities are activities on the critical path. They must start and finish on the planned early start and finish times.
2. Predecessor Activity: An activity that precedes another activity in the network.
3. Successor Activity: An activity that follows another activity in the network.

B. Cost Loading: The allocation of the Schedule of Values for the completion of an activity as scheduled. The sum of costs for all activities must equal the total Contract Sum, unless otherwise approved by Architect.

C. CPM: Critical path method, which is a method of planning and scheduling a construction project where activities are arranged based on activity relationships. Network calculations determine when activities can be performed and the critical path of Project.

- D. Critical Path: The longest connected chain of interdependent activities through the network schedule that establishes the minimum overall Project duration and contains no float.
- E. Event: The starting or ending point of an activity.
- F. Float: The measure of leeway in starting and completing an activity.
  - 1. Float time is not for the exclusive use or benefit of either Owner or Contractor, but is a jointly owned, expiring Project resource available to both parties as needed to meet schedule milestones and Contract completion date.
  - 2. Free float is the amount of time an activity can be delayed without adversely affecting the early start of the successor activity.
  - 3. Total float is the measure of leeway in starting or completing an activity without adversely affecting the planned Project completion date.
- G. Fragnet: A partial or fragmentary network that breaks down activities into smaller activities for greater detail.
- H. Major Area: A story of construction, a separate building, or a similar significant construction element.
- I. Milestone: A key or critical point in time for reference or measurement.
- J. Network Diagram: A graphic diagram of a network schedule, showing activities and activity relationships.
- K. Resource Loading: The allocation of manpower and equipment necessary for the completion of an activity as scheduled.

#### 1.4 SUBMITTALS

- A. Submittals Schedule: Submit three copies of schedule. Arrange the following information in a tabular format:
  - 1. Scheduled date for first submittal.
  - 2. Specification Section number and title.
  - 3. Submittal category (action or informational).
  - 4. Name of subcontractor.
  - 5. Description of the Work covered.
  - 6. Scheduled date for Architect's final release or approval.
- B. Contractor's Construction Schedule: Submit two opaque copies of initial schedule, large enough to show entire schedule for entire construction period.
- C. Special Reports: Submit two copies at time of unusual event.

## 1.5 QUALITY ASSURANCE

A. Prescheduling Conference: Conduct conference at Project site to comply with requirements in Division 1 Section "Project Management and Coordination." Review methods and procedures related to the Preliminary Construction Schedule and Contractor's Construction Schedule, including, but not limited to, the following:

1. Review software limitations and content and format for reports.
2. Verify availability of qualified personnel needed to develop and update schedule.
3. Discuss constraints.
4. Review delivery dates for Owner-furnished products.
5. Review schedule for work of Owner's separate contracts.
6. Review time required for review of submittals and resubmittals.
7. Review requirements for tests and inspections by independent testing and inspecting agencies.
8. Review time required for completion and startup procedures.
9. Review and finalize list of construction activities to be included in schedule.
10. Review submittal requirements and procedures.
11. Review procedures for updating schedule.

## 1.6 COORDINATION

A. Coordinate preparation and processing of schedules and reports with performance of construction activities and with scheduling and reporting of separate contractors.

# PART 2 - PRODUCTS

## 2.1 SUBMITTALS SCHEDULE

A. Preparation: Submit a schedule of submittals, arranged in chronological order by dates required by construction schedule. Include time required for review, resubmittal, ordering, manufacturing, fabrication, and delivery when establishing dates.

1. Coordinate Submittals Schedule with list of subcontracts, the Schedule of Values, and Contractor's Construction Schedule.
2. Final Submittal: Submit concurrently with the first complete submittal of Contractor's Construction Schedule.

## 2.2 CONTRACTOR'S CONSTRUCTION SCHEDULE, GENERAL

A. Procedures: Comply with procedures contained in AGC's "Construction Planning & Scheduling."

B. Time Frame: Extend schedule from date established for commencement of the Work to date of Final Completion.

1. Contract completion date shall not be changed by submission of a schedule that shows an early completion date, unless specifically authorized by Change Order.

C. Activities: Treat each separate area as a separate numbered activity for each principal element of the Work. Comply with the following:

1. Activity Duration: Define activities so no activity is longer than **20** days, unless specifically allowed by Architect.
2. Procurement Activities: Include procurement process activities for long lead items and major items, requiring a cycle of more than 60 days, as separate activities in schedule. Procurement cycle activities include, but are not limited to, submittals, approvals, purchasing, fabrication, and delivery.
3. Submittal Review Time: Include review and resubmittal times indicated in Division 1 Section "Submittal Procedures" in schedule. Coordinate submittal review times in Contractor's Construction Schedule with Submittals Schedule.
4. Substantial Completion: Indicate completion in advance of date established for Substantial Completion, and allow time for Architect's administrative procedures necessary for certification of Substantial Completion.

D. Constraints: Include constraints and work restrictions indicated in the Contract Documents and as follows in schedule, and show how the sequence of the Work is affected.

1. Work Restrictions: Show the effect of the following items on the schedule:
  - a. Use of premises restrictions.
  - b. Work Sequence.

E. Milestones: Include milestones indicated in the Contract Documents in schedule, including, but not limited to, the Notice to Proceed, Substantial Completion, and Final Completion.

F. Contract Modifications: For each proposed contract modification and concurrent with its submission, prepare a time-impact analysis using fragnets to demonstrate the effect of the proposed change on the overall project schedule.

## 2.3 CONTRACTOR'S CONSTRUCTION SCHEDULE (GANTT CHART)

A. Gantt-Chart Schedule: Submit a comprehensive, fully developed, horizontal Gantt-chart-type, Contractor's Construction Schedule within 30 days of date established for the Notice to Proceed. Base schedule on the Preliminary Construction Schedule and whatever updating and feedback was received since the start of Project.

B. Preparation: Indicate each significant construction activity separately. Identify first workday of each week with a continuous vertical line.

**2.4 SPECIAL REPORTS**

- A. General: Submit special reports directly to Owner within one day of an occurrence. Distribute copies of report to parties affected by the occurrence.
- B. Reporting Unusual Events: When an event of an unusual and significant nature occurs at Project site, whether or not related directly to the Work, prepare and submit a special report. List chain of events, persons participating, response by Contractor's personnel, evaluation of results or effects, and similar pertinent information. Advise Owner in advance when these events are known or predictable.

**PART 3 - EXECUTION****3.1 CONTRACTOR'S CONSTRUCTION SCHEDULE**

- A. Contractor's Construction Schedule Updating: At bi-monthly intervals, update schedule to reflect actual construction progress and activities. Issue schedule at each regularly scheduled progress meeting.
  - 1. Revise schedule immediately after each meeting or other activity where revisions have been recognized or made. Issue updated schedule concurrently with the report of each such meeting.
  - 2. Include a report with updated schedule that indicates every change, including, but not limited to, changes in logic, durations, actual starts and finishes, and activity durations.
  - 3. As the Work progresses, indicate Actual Completion percentage for each activity.
- B. Distribution: Distribute copies of approved schedule to Architect, Owner, separate contractors, testing and inspecting agencies, and other parties identified by Contractor with a need-to-know schedule responsibility.
  - 1. When revisions are made, distribute updated schedules to the same parties and post in the same locations. Delete parties from distribution when they have completed their assigned portion of the Work and are no longer involved in performance of construction activities.

END OF SECTION 01320

## SECTION 01330 - SUBMITTAL PROCEDURES

### PART 1 - GENERAL

#### 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 1 Specification Sections, apply to this Section.

#### 1.2 SUMMARY

- A. This Section includes administrative and procedural requirements for submitting Shop Drawings, Product Data, Samples, and other submittals.
- B. Related Sections include the following:
  1. Division 1 Section "Payment Procedures" for submitting Applications for Payment and the Schedule of Values.
  2. Division 1 Section "Closeout Procedures" for submitting warranties.

#### 1.3 DEFINITIONS

- A. Action Submittals: Written and graphic information that requires Architect's responsive action. Submittals may be rejected for not complying with requirements.
- B. Informational Submittals: Written information that does not require Architect's responsive action. Submittals may be rejected for not complying with requirements.

#### 1.4 SUBMITTAL PROCEDURES

- A. General: Electronic copies of CAD Drawings of the Contract Drawings may be provided by Architect for Contractor or sub-contractor use in preparing submittals. Fees and disclaimers will be requested.
- B. Coordination: Coordinate preparation and processing of submittals with performance of construction activities.
  1. Coordinate each submittal with fabrication, purchasing, testing, delivery, other submittals, and related activities that requires sequential activity.
  2. Coordinate transmittal of different types of submittals for related parts of the Work so processing will not be delayed because of need to review submittals concurrently for coordination.

- a. Architect reserves the right to withhold action on a submittal requiring coordination with other submittals until related submittals are received.
- C. Processing Time: Allow enough time for submittal review, including time for resubmittals, as follows. Time for review shall commence on Architect's and Architect's Consultants receipt of submittal. No extension of the Contract Time will be authorized because of failure to transmit submittals enough in advance of the Work to permit processing, including resubmittals.
  - 1. Initial Review: Allow 10 working days for initial review of each submittal. Allow additional time if coordination with subsequent submittals is required. Architect will advise Contractor when a submittal being processed must be delayed for coordination.
  - 2. Intermediate Review: If intermediate submittal is necessary, process it in same manner as initial submittal.
  - 3. Resubmittal Review: Allow 10 working days for review of each resubmittal.
  - 4. Sequential Review: Where sequential review of submittals by Architect's consultants, Owner, or other parties is indicated, allow 15 working days for initial review of each submittal.
  - 5. Concurrent Consultant Review: Where the Contract Documents indicate that submittals may be transmitted simultaneously to Architect and to Architect's consultants, allow 10 working days for review of each submittal. Submittal will be returned to Architect before being returned to Contractor.
  - 6. Submittals requiring color selections will be reviewed for compliance only. Colors will be released all at the same time once approved by the Client.
- D. Identification: Place a permanent label or title block on each submittal for identification.
  - 1. Indicate name of firm or entity that prepared each submittal on label or title block.
  - 2. Provide a space approximately 6 by 8 inches (150 by 200 mm) on label or beside title block to record Contractor's review and approval markings and action taken by Architect or Architect's Consultant.
  - 3. Include the following information on label for processing and recording action taken:
    - a. Project name and Architect's Project number.
    - b. Date.
    - c. Name and address of Architect.
    - d. Name and address of Contractor.
    - e. Name and address of subcontractor.
    - f. Name and address of supplier.
    - g. Name of manufacturer.
    - h. Submittal number or other unique identifier, including revision identifier.
      - 1) Submittal numbers must be coordinated with the Architect's submittal procedures. Standard transmittal and memorandum to Contractors regarding submittal procedure will be provided by Architect, if necessary, upon award of Contract.
      - i. Number and title of appropriate Specification Section.

- j. Drawing number and detail references, as appropriate.
- k. Location(s) where product is to be installed, as appropriate.
- l. Other necessary identification.

E. Deviations: Highlight, encircle, or otherwise specifically identify deviations from the Contract Documents on submittals.

F. Additional Copies: Unless additional copies are required for final submittal, and unless Architect observes noncompliance with provisions in the Contract Documents, initial submittal may serve as final submittal.

- 1. Submit one original and (2) copies of submittal to Architect in addition to specified number of copies to concurrent reviewer.
- 2. Additional copies submitted for maintenance manuals will not be marked with action taken and will be returned.

G. Transmittal: Package each submittal individually and appropriately for transmittal and handling. Transmit each submittal using a transmittal form. Architect and Architect's Consultants will return submittals, without review, received from sources other than General Contractor or Construction Manager.

- 1. Transmittal Form: Provide locations on form for the following information:
  - a. Project name.
  - b. Date.
  - c. Destination (To:).
  - d. Source (From:).
  - e. Names of subcontractor, manufacturer, and supplier.
  - f. Category and type of submittal.
  - g. Submittal purpose and description.
  - h. Specification Section number and title.
  - i. Drawing number and detail references, as appropriate.
  - j. Transmittal number, numbered consecutively.
  - k. Submittal and transmittal distribution record.
  - l. Remarks.
  - m. Typed name and signature of transmitter.
- 2. On an attached separate sheet, prepared on Contractor's letterhead, record relevant information, requests for data, revisions other than those requested by Architect and Architect's Consultant on previous submittals, and deviations from requirements in the Contract Documents, including minor variations and limitations. Include same label information as related submittal.

H. Resubmittals: Make resubmittals in same form and number of copies as initial submittal.

- 1. Note date and content of previous submittal.
- 2. Note date and content of revision in label or title block and clearly indicate extent of revision.

- I. Distribution: Furnish copies of final submittals to manufacturers, subcontractors, suppliers, fabricators, installers, authorities having jurisdiction, and others as necessary for performance of construction activities. Show distribution on transmittal forms.
- J. Use for Construction: Use only final submittals with mark indicating "No Exceptions Taken" or "Make Corrections Noted" by Architect or Architect's Consultant.

#### 1.5 CONTRACTOR'S USE OF ARCHITECT'S CAD FILES

- A. General: At Contractor's written request, copies of Architect's CAD files will be provided to Contractor for Contractor's use in connection with Project, subject to the following conditions:
  - 1. Review, approval and signing of disclaimer form regarding use of drawings.
  - 2. Fees will be requested as deemed appropriate per drawing sheet or file.

### PART 2 - PRODUCTS

#### 2.1 ACTION SUBMITTALS

- A. General: Prepare and submit Action Submittals required by individual Specification Sections.
- B. Product Data: Collect information into a single submittal for each element of construction and type of product or equipment.
  - 1. If information must be specially prepared for submittal because standard printed data are not suitable for use, submit as Shop Drawings, not as Product Data.
  - 2. Mark each copy of each submittal to show which products and options are applicable.
  - 3. Include the following information, as applicable:
    - a. Manufacturer's written recommendations.
    - b. Manufacturer's product specifications.
    - c. Manufacturer's installation instructions.
    - d. Standard color charts.
    - e. Manufacturer's catalog cuts.
    - f. Wiring diagrams showing factory-installed wiring.
    - g. Printed performance curves.
    - h. Operational range diagrams.
    - i. Mill reports.
    - j. Standard product operation and maintenance manuals.
    - k. Compliance with specified referenced standards.
    - l. Testing by recognized testing agency.
    - m. Application of testing agency labels and seals.
    - n. Notation of coordination requirements.
  - 4. Submit Product Data before or concurrent with Samples.

5. Number of Copies: Submit four (4) copies of Product Data, unless otherwise indicated. Architect will return three (3) copies.
- C. Shop Drawings: Prepare Project-specific information, drawn accurately to scale. Do not base Shop Drawings on reproductions of the Construction Documents, unless submittals of Architect's CAD Drawings are otherwise permitted.
  1. Preparation: Fully illustrate requirements as shown in the Contract Documents. Include the following information, as applicable:
    - a. Dimensions.
    - b. Identification of products.
    - c. Fabrication and installation drawings.
    - d. Roughing-in and setting diagrams.
    - e. Wiring diagrams showing field-installed wiring, including power, signal, and control wiring.
    - f. Shopwork manufacturing instructions.
    - g. Templates and patterns.
    - h. Schedules.
    - i. Design calculations.
    - j. Compliance with specified standards.
    - k. Notation of coordination requirements.
    - l. Notation of dimensions established by field measurement.
    - m. Relationship to adjoining construction clearly indicated.
    - n. Seal and signature of professional engineer if specified.
    - o. Wiring Diagrams: Differentiate between manufacturer-installed and field-installed wiring.
  2. Sheet Size: Except for templates, patterns, and similar full-size drawings, submit Shop Drawings on sheets at least 8-1/2 by 11 inches (215 by 280 mm) but no larger than 30 by 40 inches (750 by 1000 mm).
  3. Number of Copies: Submit four (4) copies of each submittal, where copies are not required for operation and maintenance manuals. Submit five (5) copies where copies are required for operation and maintenance manuals. Architect and Consultant will retain one copy each; remainder will be returned to Contractor.
- D. Samples: Submit Samples for review of kind, color, pattern, and texture for a check of these characteristics with other elements and for a comparison of these characteristics between submittal and actual component as delivered and installed. Color photos or digital images are not accepted.
  1. Transmit Samples that contain multiple, related components such as accessories together in one submittal package.
  2. Identification: Attach label on unexposed side of Samples that includes the following:
    - a. Generic description of Sample.
    - b. Product name and name of manufacturer.
    - c. Sample source.
    - d. Number and title of appropriate Specification Section.

3. Disposition: Maintain sets of approved Samples at Project site, available for quality-control comparisons throughout the course of construction activity. Sample sets may be used to determine final acceptance of construction associated with each set.
  - a. Samples that may be incorporated into the Work are indicated in individual Specification Sections. Such Samples must be in an undamaged condition at time of use.
  - b. Samples not incorporated into the Work, or otherwise designated as Owner's property, are the property of Contractor.
4. Samples for Initial Selection: Submit manufacturer's color charts consisting of units or sections of units showing the full range of colors, textures, and patterns available.
  - a. Number of samples: Submit two (2) full sets of available choices where color, pattern, texture, or similar characteristics are required to be selected from manufacturer's product line. Architect will return submittal with options selected.
5. Samples for Verification: Submit full-size units or Samples of size indicated, prepared from same material to be used for the Work, cured and finished in manner specified, and physically identical with material or product proposed for use, and that show full range of color and texture variations expected. Samples include, but are not limited to, the following: partial sections of manufactured or fabricated components; small cuts or containers of materials; complete units of repetitively used materials; swatches showing color, texture, and pattern; color range sets; and components used for independent testing and inspection.
  - a. Number of Samples: Submit three (3) sets of Samples. Architect will retain two (2) Sample sets; remainder will be returned.
    - 1) Submit a single Sample where assembly details, workmanship, fabrication techniques, connections, operation, and other similar characteristics are to be demonstrated.
    - 2) If variation in color, pattern, texture, or other characteristic is inherent in material or product represented by a Sample, submit at least three sets of paired units that show approximate limits of variations.
6. Paint samples:
  - a. General Contractor to provide one 2'x2' color sample for each color painted in finish as specified.
  - b. All colors to be submitted at once.
  - c. Five (5) day notice required prior to submitting paint samples.
  - d. Architect reserves the right to change color.

E. Product Schedule or List: As required in individual Specification Sections, prepare a written summary indicating types of products required for the Work and their intended location. Include the following information in tabular form:

1. Type of product. Include unique identifier for each product.

2. Number and name of room or space.
3. Location within room or space.
4. Number of Copies: Submit three (3) copies of product schedule or list, unless otherwise indicated. Architect will return two (2) copies.

F. Contractor's Construction Schedule: Comply with requirements specified in Division 1 Section "Construction Progress Documentation."

G. Submittals Schedule: Comply with requirements specified in Division 1 Section "Construction Progress Documentation."

H. Application for Payment: Comply with requirements specified in Division 1 Section "Payment Procedures."

I. Schedule of Values: Comply with requirements specified in Division 1 Section "Payment Procedures."

## 2.2 INFORMATIONAL SUBMITTALS

- A. General: Prepare and submit Informational Submittals required by other Specification Sections.
  1. Number of Copies: Submit two (2) copies of each submittal, unless otherwise indicated. Architect will not return copies.
  2. Certificates and Certifications: Provide a notarized statement that includes signature of entity responsible for preparing certification. Certificates and certifications shall be signed by an officer or other individual authorized to sign documents on behalf of that entity.
  3. Test and Inspection Reports: Comply with requirements specified in Division 1 Section "Quality Requirements."
- B. Contractor's Construction Schedule: Comply with requirements specified in Division 1 Section "Construction Progress Documentation."
- C. Qualification Data: Prepare written information that demonstrates capabilities and experience of firm or person. Include lists of completed projects with project names and addresses, names and addresses of architects and owners, and other information specified.
- D. Welding Certificates: Prepare written certification that welding procedures and personnel comply with requirements in the Contract Documents. Submit record of Welding Procedure Specification (WPS) and Procedure Qualification Record (PQR) on AWS forms. Include names of firms and personnel certified.
- E. Installer Certificates: Prepare written statements on manufacturer's letterhead certifying that Installer complies with requirements in the Contract Documents and, where required, is authorized by manufacturer for this specific Project.

- F. Manufacturer Certificates: Prepare written statements on manufacturer's letterhead certifying that manufacturer complies with requirements in the Contract Documents. Include evidence of manufacturing experience where required.
- G. Product Certificates: Prepare written statements on manufacturer's letterhead certifying that product complies with requirements in the Contract Documents.
- H. Material Certificates: Prepare written statements on manufacturer's letterhead certifying that material complies with requirements in the Contract Documents.
- I. Material Test Reports: Prepare reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting test results of material for compliance with requirements in the Contract Documents.
- J. Product Test Reports: Prepare written reports indicating current product produced by manufacturer complies with requirements in the Contract Documents. Base reports on evaluation of tests performed by manufacturer and witnessed by a qualified testing agency, or on comprehensive tests performed by a qualified testing agency.
- K. Schedule of Tests and Inspections: Comply with requirements specified in Division 1 Section "Quality Requirements."
- L. Preconstruction Test Reports: Prepare reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting results of tests performed before installation of product, for compliance with performance requirements in the Contract Documents.
- M. Compatibility Test Reports: Prepare reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting results of compatibility tests performed before installation of product. Include written recommendations for primers and substrate preparation needed for adhesion.
- N. Field Test Reports: Prepare reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting results of field tests performed either during installation of product or after product is installed in its final location, for compliance with requirements in the Contract Documents.
- O. Maintenance Data: Prepare written and graphic instructions and procedures for operation and normal maintenance of products and equipment. Comply with requirements specified in Division 1 Section "Operation and Maintenance Data."
- P. Design Data: Prepare written and graphic information, including, but not limited to, performance and design criteria, list of applicable codes and regulations, and calculations. Include list of assumptions and other performance and design criteria and a summary of loads. Include load diagrams if applicable. Provide name and version of software, if any, used for calculations. Include page numbers.
- Q. Manufacturer's Instructions: Prepare written or published information that documents manufacturer's recommendations, guidelines, and procedures for installing or operating a

product or equipment. Include name of product and name, address, and telephone number of manufacturer. Include the following, as applicable:

1. Preparation of substrates.
2. Required substrate tolerances.
3. Sequence of installation or erection.
4. Required installation tolerances.
5. Required adjustments.
6. Recommendations for cleaning and protection.

R. Manufacturer's Field Reports: Prepare written information documenting factory-authorized service representative's tests and inspections. Include the following, as applicable:

1. Name, address, and telephone number of factory-authorized service representative making report.
2. Statement on condition of substrates and their acceptability for installation of product.
3. Statement that products at Project site comply with requirements.
4. Summary of installation procedures being followed, whether they comply with requirements and, if not, what corrective action was taken.
5. Results of operational and other tests and a statement of whether observed performance complies with requirements.
6. Statement whether conditions, products, and installation will affect warranty.
7. Other required items indicated in individual Specification Sections.

S. Insurance Certificates and Bonds: Prepare written information indicating current status of insurance or bonding coverage. Include name of entity covered by insurance or bond, limits of coverage, amounts of deductibles, if any, and term of the coverage.

### PART 3 - EXECUTION

#### 3.1 CONTRACTOR'S REVIEW

- A. Review each submittal and check for coordination with other Work of the Contract and for compliance with the Contract Documents. Note corrections and field dimensions. Mark with approval stamp before submitting to Architect.
- B. Approval Stamp: Stamp each submittal with a uniform, approval stamp. Include Project name and location, submittal number, Specification Section title and number, name of reviewer, date of Contractor's approval, and statement certifying that submittal has been reviewed, checked, and approved for compliance with the Contract Documents.

#### 3.2 ARCHITECT'S AND ARCHITECT'S CONSULTANT ACTION

- A. General: Architect and Architect's Consultant will NOT review submittals that do not bear Contractor's approval stamp and will return them without action.

- B. Action Submittals: Architect and Architect's Consultant will review each submittal, make marks to indicate corrections or modifications required, and return it. Architect or Architect's Consultant will stamp each submittal with an action stamp and will mark stamp appropriately to indicate action taken, as follows:
- C. Informational Submittals: Architect and Architect's Consultant will review each submittal and will not return it, or will return it if it does not comply with requirements. Architect will forward each submittal to appropriate party.
- D. Partial submittals are not acceptable, will be considered non-responsive, and will be returned without review.
- E. Submittals not required by the Contract Documents may not be reviewed and may be discarded.

END OF SECTION 01330

**SECTION 01500 - TEMPORARY FACILITIES AND CONTROLS****PART 1 - GENERAL****1.1 RELATED DOCUMENTS**

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 1 Specification Sections, apply to this Section.

**1.2 SUMMARY**

- A. This Section includes requirements for temporary facilities and controls.
- B. Temporary utilities include, but are not limited to, the following:
  - 1. Electric power service.
  - 2. Lighting.
  - 3. Telephone service.
  - 4. Water Service
  - 5. Sanitary Facilities.
  - 6. Protection Facilities.
  - 7. Project Sign

**1.3 USE CHARGES**

- A. Temporary Utilities Service: With the exception of telephone service, the owner will pay for service use charges for usage of temporary utilities, by all parties engaged in construction, at Project site for construction operations for this project.

**1.4 QUALITY ASSURANCE**

- A. Standards: Comply with ANSI A10.6, NECA's "Temporary Electrical Facilities," and NFPA 241.
  - 1. Trade Jurisdictions: Assigned responsibilities for installation and operation of temporary utilities are not intended to interfere with trade regulations and union jurisdictions.
  - 2. Electric Service: Comply with NECA, NEMA, and UL standards and regulations for temporary electric service. Install service to comply with NFPA 70.
- B. Tests and Inspections: Arrange for authorities having jurisdiction to test and inspect each temporary utility before use. Obtain required certifications and permits.

**1.5 PROJECT CONDITIONS**

A. Conditions of Use: The following conditions apply to use of temporary services and facilities by all parties engaged in the Work:

1. Keep temporary services and facilities clean and neat.
2. Relocate temporary services and facilities as required by progress of the Work.

## PART 2 - PRODUCTS

### 2.1 MATERIALS

- A. General: Provide new materials. Provide materials suitable for use intended.
- B. Tarpaulins: Fire-resistive labeled with flame-spread rating of 15 or less.

### 2.2 EQUIPMENT

- A. General: Provide equipment suitable for use intended.
- B. Fire Extinguishers: Hand carried, portable, UL rated. Provide class and extinguishing agent as indicated or a combination of extinguishers of NFPA-recommended classes for exposures.
  1. Comply with NFPA 10 and NFPA 241 for classification, extinguishing agent, and size required by location and class of fire exposure.

### 2.3 PROJECT SIGN

- A. Furnish and erect a project sign of MDO plywood, secured to posts set in ground and securely braced at the project site as directed by the Owner.
- B. The sign shall be constructed, painted, and lettered in accordance with Project Sign Drawing following this Section.
- C. Submit layout drawing for approval by Owner prior to fabrication.
- D. No other construction signs will be allowed on the site without specific authorization from the Owner and the Architect.

## PART 3 - EXECUTION

### 3.1 INSTALLATION, GENERAL

- A. Water Service: Use of Owner's existing water service facilities will be permitted, as long as facilities are cleaned and maintained in a condition acceptable to Owner. At Substantial Completion, restore these facilities to condition existing before initial use.

- B. Sanitary Facilities: Use of Owner's existing toilet facilities will be permitted, as long as facilities are cleaned and maintained in a condition acceptable to Owner. At Substantial Completion, restore these facilities to condition existing before initial use.
- C. Electric Power Service: Use of Owner's existing electric power service will be permitted, as long as equipment is maintained in a condition acceptable to Owner. At Substantial Completion, restore these facilities to condition existing before initial use.
- D. Lighting: If required, provide temporary lighting that provides adequate illumination to allow for safe working conditions during normal working hours.

### 3.2 TEMPORARY FACILITIES INSTALLATION

- A. Lighting: If required, provide temporary lighting that provides adequate illumination for construction operations and traffic conditions.
- B. Isolation of Work Areas in Occupied Facilities: Prevent dust, fumes, and odors from entering occupied areas.
  1. Prior to commencing work, isolate the HVAC system in area where work is to be performed in accordance with procedures approved by the architect.
    - a. Disconnect supply and return ductwork in work area from HVAC systems servicing occupied areas as required.
    - b. Maintain negative air pressure within work area using HEPA-equipped air filtration units, starting with commencement of temporary partition construction, and continuing until removal of temporary partitions is complete.
  2. Maintain dust partitions during the Work. Use vacuum collection attachments on dust-producing equipment. Isolate limited work within occupied areas using portable dust containment devices.
  3. Perform daily construction cleanup and final cleanup using approved, HEPA-filter-equipped vacuum equipment.

### 3.3 OPERATION, TERMINATION, AND REMOVAL

- A. Maintenance: Maintain facilities in good operating condition until removal. Protect from damage.
- B. Termination and Removal: Remove each temporary facility when need for its service has ended.
  1. Materials and facilities that constitute temporary facilities are the property of Contractor. Owner reserves right to take possession of Project identification signs.

2. At Substantial Completion, clean and renovate permanent facilities used during construction period. Comply with final cleaning requirements in Division 1 Section "Closeout Procedures."

END OF SECTION 01500



# TOWN OF TRUMBULL

THANKS

THE STATE OF CONNECTICUT

DEPARTMENT OF MENTAL HEALTH AND  
ADDICTION SERVICES  
COMMISSIONER  
MIRIAM DELPHIN-RITTMON, PH. D.

GOVERNOR  
STATE OF CONNECTICUT  
DANNEL P. MALLOY

KITCHEN AND DINING ROOM RENOVATIONS  
TRUMBULL SENIOR CENTER  
23 PRISCILLA PLACE

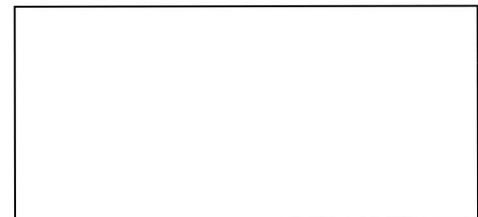
Architect:



ANTINOZZI ASSOCIATES  
ARCHITECTURE & INTERIORS

PROJECT NO. XXXXXXXX

Contractor:



**SECTION 01600 - PRODUCT REQUIREMENTS****PART 1 - GENERAL****1.1 RELATED DOCUMENTS**

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 1 Specification Sections, apply to this Section.

**1.2 SUMMARY**

- A. This Section includes administrative and procedural requirements for selection of products for use in Project; product delivery, storage, and handling; manufacturers' standard warranties on products; special warranties; product substitutions; and comparable products.
- B. Related Sections include the following:
  1. Division 1 Section "Closeout Procedures" for submitting warranties for Contract closeout.

**1.3 DEFINITIONS**

- A. Products: Items purchased for incorporating into the Work, whether purchased for Project or taken from previously purchased stock. The term "product" includes the terms "material," "equipment," "system," and terms of similar intent.
  1. Named Products: Items identified by manufacturer's product name, including make or model number or other designation shown or listed in manufacturer's published product literature, that is current as of date of the Contract Documents.
  2. New Products: Items that have not previously been incorporated into another project or facility. Products salvaged or recycled from other projects are not considered new products.
  3. Comparable Product: Product that is demonstrated and approved through submittal process, or where indicated as a product substitution, to have the indicated qualities related to type, function, dimension, in-service performance, physical properties, appearance, and other characteristics that equal or exceed those of specified product.
- B. Substitutions: Changes in products, materials, equipment, and methods of construction from those required by the Contract Documents and proposed by Contractor.
- C. Basis-of-Design Product Specification: Where a specific manufacturer's product is named and accompanied by the words "basis of design," including make or model number or other designation, to establish the significant qualities related to type, function, dimension, in-service performance, physical properties, appearance, and other characteristics for purposes of evaluating comparable products of other named manufacturers.

#### 1.4 SUBMITTALS

- A. Product List: Submit a list, in tabular form, showing specified products. Include generic names of products required. Include manufacturer's name and proprietary product names for each product.
  - 1. Coordinate product list with Contractor's Construction Schedule and the Submittals Schedule.
  - 2. Completed List: Within 30 days after date of commencement of the Work, submit 3 copies of completed product list. Include a written explanation for omissions of data and for variations from Contract requirements.
  - 3. Architect's Action: Architect will respond in writing to Contractor within 15 days of receipt of completed product list. Architect's response will include a list of unacceptable product selections and a brief explanation of reasons for this action. Architect's response, or lack of response, does not constitute a waiver of requirement to comply with the Contract Documents.
- B. Substitution Requests: Submit three copies of each request for consideration. Identify product or fabrication or installation method to be replaced. Include Specification Section number and title and Drawing numbers and titles.
  - 1. Substitution Request Form: Use CSI Form 13.1A.
  - 2. Documentation: Show compliance with requirements for substitutions and the following, as applicable:
    - a. Statement indicating why specified material or product cannot be provided.
    - b. Coordination information, including a list of changes or modifications needed to other parts of the Work and to construction performed by Owner and separate contractors, that will be necessary to accommodate proposed substitution.
    - c. Detailed comparison of significant qualities of proposed substitution with those of the Work specified. Significant qualities may include attributes such as performance, weight, size, durability, visual effect, and specific features and requirements indicated.
    - d. Product Data, including drawings and descriptions of products and fabrication and installation procedures.
    - e. Samples, where applicable or requested.
    - f. List of similar installations for completed projects with project names and addresses and names and addresses of architects and owners.
    - g. Material test reports from a qualified testing agency indicating and interpreting test results for compliance with requirements indicated.
    - h. Research/evaluation reports evidencing compliance with building code in effect for Project, from a model code organization acceptable to authorities having jurisdiction.
    - i. Detailed comparison of Contractor's Construction Schedule using proposed substitution with products specified for the Work, including effect on the overall Contract Time. If specified product or method of construction cannot be provided within the Contract Time, include letter from manufacturer, on manufacturer's letterhead, stating lack of availability or delays in delivery.
    - j. Cost information, including a proposal of change, if any, in the Contract Sum.

- k. Contractor's certification that proposed substitution complies with requirements in the Contract Documents and is appropriate for applications indicated.
    - l. Contractor's waiver of rights to additional payment or time that may subsequently become necessary because of failure of proposed substitution to produce indicated results.
  3. Architect's Action: If necessary, Architect will request additional information or documentation for evaluation within 7 days of receipt of a request for substitution. Architect will notify Contractor of acceptance or rejection of proposed substitution within 15 days of receipt of request, or 7 days of receipt of additional information or documentation, whichever is later.
    - a. Form of Acceptance: Change Order.
    - b. Use product specified if Architect cannot make a decision on use of a proposed substitution within time allocated.
- C. Comparable Product Requests: Submit three copies of each request for consideration. Identify product or fabrication or installation method to be replaced. Include Specification Section number and title and Drawing numbers and titles.
  1. Architect's Action: If necessary, Architect will request additional information or documentation for evaluation within one week of receipt of a comparable product request. Architect will notify Contractor of approval or rejection of proposed comparable product request within 15 days of receipt of request, or 7 days of receipt of additional information or documentation, whichever is later.
    - a. Form of Approval: As specified in Division 1 Section "Submittal Procedures."
    - b. Use product specified if Architect cannot make a decision on use of a comparable product request within time allocated.
- D. Basis-of-Design Product Specification Submittal: Comply with requirements in Division 1 Section "Submittal Procedures." Show compliance with requirements.

## 1.5 QUALITY ASSURANCE

- A. Compatibility of Options: If Contractor is given option of selecting between two or more products for use on Project, product selected shall be compatible with products previously selected, even if previously selected products were also options.
  1. Each contractor is responsible for providing products and construction methods compatible with products and construction methods of other contractors.
  2. If a dispute arises between contractors over concurrently selectable but incompatible products, Architect will determine which products shall be used.

## 1.6 PRODUCT DELIVERY, STORAGE, AND HANDLING

- A. Deliver, store, and handle products using means and methods that will prevent damage, deterioration, and loss, including theft. Comply with manufacturer's written instructions.

**B. Delivery and Handling:**

1. Schedule delivery to minimize long-term storage at Project site and to prevent overcrowding of construction spaces.
2. Coordinate delivery with installation time to ensure minimum holding time for items that are flammable, hazardous, easily damaged, or sensitive to deterioration, theft, and other losses. Coordinate delivery with Owner.
3. Deliver products to Project site in an undamaged condition in manufacturer's original sealed container or other packaging system, complete with labels and instructions for handling, storing, unpacking, protecting, and installing.
4. Inspect products on delivery to ensure compliance with the Contract Documents and to ensure that products are undamaged and properly protected.

**C. Storage:**

1. Store products to allow for inspection and measurement of quantity or counting of units.
2. Store materials in a manner that will not endanger Project structure.
3. Store products that are subject to damage by the elements, under cover in a weathertight enclosure above ground, with ventilation adequate to prevent condensation.
4. Store cementitious products and materials on elevated platforms.
5. Store foam plastic from exposure to sunlight, except to extent necessary for period of installation and concealment.
6. Comply with product manufacturer's written instructions for temperature, humidity, ventilation, and weather-protection requirements for storage.
7. Protect stored products from damage and liquids from freezing.
8. Provide a secure location and enclosure at Project site for storage of materials and equipment by Owner's construction forces. Coordinate location with Owner.

**1.7 PRODUCT WARRANTIES****A. Warranties** specified in other Sections shall be in addition to, and run concurrent with, other warranties required by the Contract Documents. Manufacturer's disclaimers and limitations on product warranties do not relieve Contractor of obligations under requirements of the Contract Documents.

1. Manufacturer's Warranty: Preprinted written warranty published by individual manufacturer for a particular product and specifically endorsed by manufacturer to Owner.
2. Special Warranty: Written warranty required by or incorporated into the Contract Documents, either to extend time limit provided by manufacturer's warranty or to provide more rights for Owner.

**B. Special Warranties:** Prepare a written document that contains appropriate terms and identification, ready for execution. Submit a draft for approval before final execution.

1. Manufacturer's Standard Form: Modified to include Project-specific information and properly executed.
2. Specified Form: When specified forms are included with the Specifications, prepare a written document using appropriate form properly executed.

3. Refer to Divisions 2 through 16 Sections for specific content requirements and particular requirements for submitting special warranties.

C. Submittal Time: Comply with requirements in Division 1 Section "Closeout Procedures."

## PART 2 - PRODUCTS

### 2.1 PRODUCT SELECTION PROCEDURES

A. General Product Requirements: Provide products that comply with the Contract Documents, that are undamaged and, unless otherwise indicated, that are new at time of installation.

1. Provide products complete with accessories, trim, finish, fasteners, and other items needed for a complete installation and indicated use and effect.
2. Standard Products: If available, and unless custom products or nonstandard options are specified, provide standard products of types that have been produced and used successfully in similar situations on other projects.
3. Owner reserves the right to limit selection to products with warranties not in conflict with requirements of the Contract Documents.
4. Where products are accompanied by the term "as selected," Architect will make selection.
5. Where products are accompanied by the term "match sample," sample to be matched is Architect's.
6. Descriptive, performance, and reference standard requirements in the Specifications establish "salient characteristics" of products.
7. Or Equal: Where products are specified by name and accompanied by the term "or equal" or "or approved equal" or "or approved," comply with provisions in Part 2 "Comparable Products" Article to obtain approval for use of an unnamed product.

B. Product Selection Procedures:

1. Product: Where Specifications name a single product and manufacturer, provide the named product that complies with requirements.
2. Manufacturer/Source: Where Specifications name a single manufacturer or source, provide a product by the named manufacturer or source that complies with requirements.
3. Products: Where Specifications include a list of names of both products and manufacturers, provide one of the products listed that complies with requirements.
4. Manufacturers: Where Specifications include a list of manufacturers' names, provide a product by one of the manufacturers listed that complies with requirements.
5. Available Products: Where Specifications include a list of names of both products and manufacturers, provide one of the products listed, or an unnamed product, that complies with requirements. Comply with provisions in Part 2 "Comparable Products" Article for consideration of an unnamed product.
6. Available Manufacturers: Where Specifications include a list of manufacturers, provide a product by one of the manufacturers listed, or an unnamed manufacturer, that complies with requirements. Comply with provisions in Part 2 "Comparable Products" Article for consideration of an unnamed product.
7. Product Options: Where Specifications indicate that sizes, profiles, and dimensional requirements on Drawings are based on a specific product or system, provide the

specified product or system. Comply with provisions in Part 2 "Product Substitutions" Article for consideration of an unnamed product or system.

8. Basis-of-Design Product: Where Specifications name a product and include a list of manufacturers, provide the specified product or a comparable product by one of the other named manufacturers. Drawings and Specifications indicate sizes, profiles, dimensions, and other characteristics that are based on the product named. Comply with provisions in Part 2 "Comparable Products" Article for consideration of an unnamed product by the other named manufacturers.
9. Visual Matching Specification: Where Specifications require matching an established Sample, select a product that complies with requirements and matches Architect's sample. Architect's decision will be final on whether a proposed product matches.
  - a. If no product available within specified category matches and complies with other specified requirements, comply with provisions in Part 2 "Product Substitutions" Article for proposal of product.
10. Visual Selection Specification: Where Specifications include the phrase "as selected from manufacturer's colors, patterns, textures" or a similar phrase, select a product that complies with other specified requirements.
  - a. Standard Range: Where Specifications include the phrase "standard range of colors, patterns, textures" or similar phrase, Architect will select color, pattern, density, or texture from manufacturer's product line that does not include premium items.
  - b. Full Range: Where Specifications include the phrase "full range of colors, patterns, textures" or similar phrase, Architect will select color, pattern, density, or texture from manufacturer's product line that includes both standard and premium items.

## 2.2 PRODUCT SUBSTITUTIONS

- A. Timing: Architect will consider requests for substitution if received within 60 days after commencement of the Work. Requests received after that time may be considered or rejected at discretion of Architect.
- B. Conditions: Architect will consider Contractor's request for substitution when the following conditions are satisfied. If the following conditions are not satisfied, Architect will return requests without action, except to record noncompliance with these requirements:
  1. Requested substitution offers Owner a substantial advantage in cost, time, energy conservation, or other considerations, after deducting additional responsibilities Owner must assume. Owner's additional responsibilities may include compensation to Architect for redesign and evaluation services, increased cost of other construction by Owner, and similar considerations.
  2. Requested substitution does not require extensive revisions to the Contract Documents.
  3. Requested substitution is consistent with the Contract Documents and will produce indicated results.
  4. Substitution request is fully documented and properly submitted.
  5. Requested substitution will not adversely affect Contractor's Construction Schedule.

6. Requested substitution has received necessary approvals of authorities having jurisdiction.
7. Requested substitution is compatible with other portions of the Work.
8. Requested substitution has been coordinated with other portions of the Work.
9. Requested substitution provides specified warranty.
10. If requested substitution involves more than one contractor, requested substitution has been coordinated with other portions of the Work, is uniform and consistent, is compatible with other products, and is acceptable to all contractors involved.

### 2.3 COMPARABLE PRODUCTS

A. Conditions: Architect will consider Contractor's request for comparable product when the following conditions are satisfied. If the following conditions are not satisfied, Architect will return requests without action, except to record noncompliance with these requirements:

1. Evidence that the proposed product does not require extensive revisions to the Contract Documents, that it is consistent with the Contract Documents and will produce the indicated results, and that it is compatible with other portions of the Work.
2. Detailed comparison of significant qualities of proposed product with those named in the Specifications. Significant qualities include attributes such as performance, weight, size, durability, visual effect, and specific features and requirements indicated.
3. Evidence that proposed product provides specified warranty.
4. List of similar installations for completed projects with project names and addresses and names and addresses of architects and owners, if requested.
5. Samples, if requested.

### PART 3 - EXECUTION (Not Used)

END OF SECTION 01600

**SECTION 01700 - EXECUTION REQUIREMENTS****PART 1 - GENERAL****1.1 RELATED DOCUMENTS**

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 1 Specification Sections, apply to this Section.

**1.2 SUMMARY**

- A. This Section includes general procedural requirements governing execution of the Work including, but not limited to, the following:

1. Construction layout.
2. General installation of products.
3. Progress cleaning.
4. Protection of installed construction.
5. Correction of the Work.

- B. Related Sections include the following:

1. Division 1 Section "Project Management and Coordination" for procedures for coordinating field engineering with other construction activities.
2. Division 1 Section "Submittal Procedures" for submitting surveys.
3. Division 1 Section "Cutting and Patching" for procedural requirements for cutting and patching necessary for the installation or performance of other components of the Work.
4. Division 1 Section "Closeout Procedures" for submitting final property survey with Project Record Documents, recording of Owner-accepted deviations from indicated lines and levels, and final cleaning.

**PART 2 - PRODUCTS (Not Used)****PART 3 - EXECUTION****3.1 EXAMINATION**

- A. Acceptance of Conditions: Examine substrates, areas, and conditions, with Installer or Applicator present where indicated, for compliance with requirements for installation tolerances and other conditions affecting performance. Record observations.

1. Verify compatibility with and suitability of substrates, including compatibility with existing finishes or primers.

2. Proceed with installation only after unsatisfactory conditions have been corrected. Proceeding with the Work indicates acceptance of surfaces and conditions.

### 3.2 PREPARATION

- A. Field Measurements: Take field measurements as required to fit the Work properly. Recheck measurements before installing each product. Where portions of the Work are indicated to fit to other construction, verify dimensions of other construction by field measurements before fabrication. Coordinate fabrication schedule with construction progress to avoid delaying the Work.
- B. Space Requirements: Verify space requirements and dimensions of items shown diagrammatically on Drawings.
- C. Review of Contract Documents and Field Conditions: Immediately on discovery of the need for clarification of the Contract Documents, submit a request for information to Architect. Include a detailed description of problem encountered, together with recommendations for changing the Contract Documents.

### 3.3 CONSTRUCTION LAYOUT

- A. Verification: Before proceeding to lay out the Work, verify layout information shown on Drawings. If discrepancies are discovered, notify Architect promptly.

### 3.4 INSTALLATION

- A. General: Locate the Work and components of the Work accurately, in correct alignment and elevation, as indicated.
  1. Make vertical work plumb and make horizontal work level.
  2. Where space is limited, install components to maximize space available for maintenance and ease of removal for replacement.
- B. Comply with manufacturer's written instructions and recommendations for installing products in applications indicated.
- C. Install products at the time and under conditions that will ensure the best possible results. Maintain conditions required for product performance until Substantial Completion.
- D. Conduct construction operations so no part of the Work is subjected to damaging operations or loading in excess of that expected during normal conditions of occupancy.
- E. Tools and Equipment: Do not use tools or equipment that produce harmful noise levels.
- F. Templates: Obtain and distribute to the parties involved templates for work specified to be factory prepared and field installed. Check Shop Drawings of other work to confirm that

adequate provisions are made for locating and installing products to comply with indicated requirements.

- G. Anchors and Fasteners: Provide anchors and fasteners as required to anchor each component securely in place, accurately located and aligned with other portions of the Work.
  - 1. Mounting Heights: Where mounting heights are not indicated, mount components at heights directed by Architect.
  - 2. Allow for building movement, including thermal expansion and contraction.
  - 3. Coordinate installation of anchorages. Furnish setting drawings, templates, and directions for installing anchorages, including sleeves, concrete inserts, anchor bolts, and items with integral anchors, that are to be embedded in concrete or masonry. Deliver such items to Project site in time for installation.
- H. Joints: Make joints of uniform width. Where joint locations in exposed work are not indicated, arrange joints for the best visual effect. Fit exposed connections together to form hairline joints.
- I. Hazardous Materials: Use products, cleaners, and installation materials that are not considered hazardous.

### 3.5 PROGRESS CLEANING

- A. General: Project work area is located in an occupied functioning building. Contractor shall use the utmost care to eliminate, when possible, or diminish all noise, water, dust, odors, etc. from the Project work area. Clean Project work areas daily, including common areas. Coordinate progress cleaning for joint-use areas where more than one installer has worked. Enforce requirements strictly. Dispose of materials lawfully.
  - 1. Comply with requirements in NFPA 241 for removal of combustible waste materials and debris.
  - 2. Do not hold materials more than 7 days during normal weather or 3 days if the temperature is expected to rise above 80 deg F (27 deg C).
  - 3. Containerize hazardous and unsanitary waste materials separately from other waste. Mark containers appropriately and dispose of legally, according to regulations.
- B. Work Areas: Clean areas where work is in progress to the level of cleanliness necessary for proper execution of the Work.
  - 1. Remove liquid spills promptly.
  - 2. Where dust would impair proper execution of the Work, broom-clean or vacuum the entire work area, as appropriate.
- C. Installed Work: Keep installed work clean. Clean installed surfaces according to written instructions of manufacturer or fabricator of product installed, using only cleaning materials specifically recommended. If specific cleaning materials are not recommended, use cleaning materials that are not hazardous to health or property and that will not damage exposed surfaces.
- D. Concealed Spaces: Remove debris from concealed spaces before enclosing the space.

- E. Exposed Surfaces in Finished Areas: Clean exposed surfaces and protect as necessary to ensure freedom from damage and deterioration at time of Substantial Completion.
- F. Waste Disposal: Washing waste materials down drains will not be permitted.
- G. During handling and installation, clean and protect construction in progress and adjoining materials already in place. Apply protective covering where required to ensure protection from damage or deterioration at Substantial Completion.
- H. Clean and provide maintenance on completed construction as frequently as necessary through the remainder of the construction period. Adjust and lubricate operable components to ensure operability without damaging effects.
- I. Limiting Exposures: Supervise construction operations to assure that no part of the construction, completed or in progress, is subject to harmful, dangerous, damaging, or otherwise deleterious exposure during the construction period.

### 3.6 PROTECTION OF INSTALLED CONSTRUCTION

- A. Provide final protection and maintain conditions that ensure installed Work is without damage or deterioration at time of Substantial Completion.
- B. Comply with manufacturer's written instructions for temperature and relative humidity.

### 3.7 CORRECTION OF THE WORK

- A. Repair or remove and replace defective construction. Restore damaged substrates and finishes. Comply with requirements in Division 1 Section "Cutting and Patching."
  - 1. Repairing includes replacing defective parts, refinishing damaged surfaces, touching up with matching materials, and properly adjusting operating equipment.
- B. Restore permanent facilities used during construction to their specified condition.
- C. Remove and replace damaged surfaces that are exposed to view if surfaces cannot be repaired without visible evidence of repair.

END OF SECTION 01700

**SECTION 01731 - CUTTING AND PATCHING****PART 1 - GENERAL****1.1 RELATED DOCUMENTS**

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 1 Specification Sections, apply to this Section.

**1.2 SUMMARY**

- A. This Section includes procedural requirements for cutting and patching.

**1.3 DEFINITIONS**

- A. Cutting: Removal of in-place construction necessary to permit installation or performance of other Work.
- B. Patching: Fitting and repair work required to restore surfaces to original conditions after installation of other Work.

**1.4 QUALITY ASSURANCE**

- A. Structural Elements: Do not cut and patch structural elements in a manner that could change their load-carrying capacity or load-deflection ratio.
- B. Operational Elements: Do not cut and patch operating elements and related components in a manner that results in reducing their capacity to perform as intended or that results in increased maintenance or decreased operational life or safety. Operating elements include the following:
  1. Primary operational systems and equipment.
  2. Mechanical systems piping and ducts.
  3. Control systems.
  4. Communication systems.
  5. Electrical wiring systems.
- C. Miscellaneous Elements: Do not cut and patch miscellaneous elements or related components in a manner that could change their load-carrying capacity, that results in reducing their capacity to perform as intended, or that results in increased maintenance or decreased operational life or safety. Miscellaneous elements include the following:
  1. Equipment supports.
  2. Piping, ductwork, vessels, and equipment.
  3. Noise- and vibration-control elements and systems.

D. Visual Requirements: Do not cut and patch construction in a manner that results in visual evidence of cutting and patching. Do not cut and patch construction exposed on the exterior or in occupied spaces in a manner that would, in Architect's opinion, reduce the building's aesthetic qualities. Remove and replace construction that has been cut and patched in a visually unsatisfactory manner.

## PART 2 - PRODUCTS

### 2.1 MATERIALS

A. General: Comply with requirements specified in other Sections.

## PART 3 - EXECUTION

### 3.1 EXAMINATION

A. Examine surfaces to be cut and patched and conditions under which cutting and patching are to be performed.

1. Compatibility: Before patching, verify compatibility with and suitability of substrates, including compatibility with in-place finishes or primers.
2. Proceed with installation only after unsafe or unsatisfactory conditions have been corrected.

### 3.2 PREPARATION

A. Temporary Support: Provide temporary support of Work to be cut. Provide temporary dams to contain water and moisture.

B. Protection: Protect in-place construction during cutting and patching to prevent damage. Protect fixtures and personal property on other occupied floors in building from moisture, dust and impact damage.

C. Adjoining Areas: Avoid interference with use of adjoining areas or interruption of free passage to adjoining areas.

### 3.3 PERFORMANCE

A. General: Employ skilled workers to perform cutting and patching. Proceed with cutting and patching at the earliest feasible time, and complete without delay.

1. Cut in-place construction to provide for installation of other components or performance of other construction, and subsequently patch as required to restore surfaces to their original condition.

B. Cutting: Cut in-place construction by sawing, drilling, breaking, chipping, grinding, and similar operations, including excavation, using methods least likely to damage elements retained or adjoining construction. If possible, review proposed procedures with original Installer; comply with original Installer's written recommendations.

1. In general, use hand or small power tools designed for sawing and grinding, not hammering and chopping. Cut holes and slots as small as possible, neatly to size required, and with minimum disturbance of adjacent surfaces. Temporarily cover openings when not in use.
2. Finished Surfaces: Cut or drill from the exposed or finished side into concealed surfaces.
3. Concrete / Masonry: Cut using a cutting machine, such as an abrasive saw or a diamond-core drill.
4. Proceed with patching after construction operations requiring cutting are complete.

C. Patching: Patch construction by filling, repairing, refinishing, closing up, and similar operations following performance of other Work. Patch with durable seams that are as invisible as possible. Provide materials and comply with installation requirements specified in other Sections.

1. Inspection: Where feasible, test and inspect patched areas after completion to demonstrate integrity of installation.
2. Exposed Finishes: Restore exposed finishes of patched areas and extend finish restoration into retained adjoining construction in a manner that will eliminate evidence of patching and refinishing.
  - a. Clean piping, conduit, and similar features before applying paint or other finishing materials.
  - b. Restore damaged pipe covering to its original condition.

D. Cleaning: Clean areas and spaces where cutting and patching are performed. Completely remove paint, mortar, oils, putty, and similar materials.

END OF SECTION 01731

## SECTION 01770 - CLOSEOUT PROCEDURES

### PART 1 - GENERAL

#### 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 1 Specification Sections, apply to this Section.

#### 1.2 SUMMARY

- A. This Section includes administrative and procedural requirements for contract closeout, including, but not limited to, the following:
  - 1. Inspection procedures.
  - 2. Final cleaning.
- B. Related Sections include the following:
  - 1. Division 1 Section "Payment Procedures" for requirements for Applications for Payment for Substantial and Final Completion.
  - 2. Division 1 Section "Execution Requirements" for progress cleaning of Project site.

#### 1.3 SUBSTANTIAL COMPLETION

- A. Preliminary Procedures: Before requesting inspection for determining date of Substantial Completion, complete the following. List items below that are incomplete in request.
  - 1. Prepare a list of items to be completed and corrected (punch list), the value of items on the list, and reasons why the Work is not complete.
  - 2. Obtain and submit releases permitting Owner unrestricted use of the Work and access to services and utilities. Include occupancy permits, operating certificates, and similar releases.
  - 3. Terminate and remove temporary facilities from Project site, along with mockups, construction tools, and similar elements.
  - 4. Advise Owner of changeover in heat and other utilities.
  - 5. Complete final cleaning requirements, including touchup painting.
  - 6. Touch up and otherwise repair and restore marred exposed finishes to eliminate visual defects.
- B. Inspection: Submit a written request for inspection for Substantial Completion. On receipt of request, Architect will either proceed with inspection or notify Contractor of unfulfilled requirements. Architect will prepare the Certificate of Substantial Completion after inspection

or will notify Contractor of items, either on Contractor's list or additional items identified by Architect, that must be completed or corrected before certificate will be issued.

1. Reinspection: Request reinspection when the Work identified in previous inspections as incomplete is completed or corrected.
2. Results of completed inspection will form the basis of requirements for Final Completion.

#### 1.4 FINAL COMPLETION

- A. Preliminary Procedures: Before requesting final inspection for determining date of Final Completion, complete the following:
  1. Submit a final Application for Payment according to Division 1 Section "Payment Procedures."
  2. Submit certified copy of Architect's Substantial Completion inspection list of items to be completed or corrected (punch list), endorsed and dated by Architect. The certified copy of the list shall state that each item has been completed or otherwise resolved for acceptance.
- B. Inspection: Submit a written request for final inspection for acceptance. On receipt of request, Architect will either proceed with inspection or notify Contractor of unfulfilled requirements. Architect will prepare a final Certificate for Payment after inspection or will notify Contractor of construction that must be completed or corrected before certificate will be issued.
  1. Reinspection: Request reinspection when the Work identified in previous inspections as incomplete is completed or corrected. Expenses incurred by the Architect for more than one reinspection will be the responsibility of the Contractor and will be invoiced directly.

#### 1.5 LIST OF INCOMPLETE ITEMS (PUNCH LIST)

- A. Preparation: Submit one copy of list. Include name and identification of each space and area affected by construction operations for incomplete items and items needing correction including, if necessary, areas disturbed by Contractor that are outside the limits of construction.
  1. Organize list of spaces in sequential order, starting with exterior areas first and proceeding into the building in order of the room numbers indicated on the Drawings.
  2. Organize items applying to each space by major element, including categories for ceiling, individual walls, floors, equipment, and building systems.
  3. Include the following information at the top of each page:
    - a. Project name.
    - b. Date.
    - c. Name of Architect.
    - d. Name of Contractor.
    - e. Page number.

**PART 2 - PRODUCTS****2.1 MATERIALS**

A. Cleaning Agents: Use cleaning materials and agents recommended by manufacturer or fabricator of the surface to be cleaned. Do not use cleaning agents that are potentially hazardous to health or property or that might damage finished surfaces.

**PART 3 - EXECUTION****3.1 FINAL CLEANING**

A. General: Provide final cleaning. Conduct cleaning and waste-removal operations to comply with local laws and ordinances and Federal and local environmental and antipollution regulations.

B. Cleaning: Employ experienced workers or professional cleaners for final cleaning. Clean each surface or unit to condition expected in an average commercial building cleaning and maintenance program. Comply with manufacturer's written instructions.

1. Complete the following cleaning operations before requesting inspection for certification of Substantial Completion for entire Project or for a portion of Project:

- a. Remove tools, construction equipment, machinery, and surplus material from Project site.
- b. Clean exposed hard-surfaced finishes to a dirt-free condition, free of stains, films, and similar foreign substances.
- c. Sweep concrete floors broom clean in unoccupied spaces.
- d. Remove labels that are not permanent.
- e. Touch up and otherwise repair and restore marred, exposed finishes and surfaces. Replace finishes and surfaces that cannot be satisfactorily repaired or restored or that already show evidence of repair or restoration.

C. Comply with safety standards for cleaning. Do not dump debris or excess materials on Owner's property. Do not discharge volatile, harmful, or dangerous materials into drainage systems. Remove waste materials from Project site and dispose of lawfully.

END OF SECTION 01770

**SECTION 01782 - OPERATION AND MAINTENANCE DATA****PART 1 - GENERAL****1.1 RELATED DOCUMENTS**

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 1 Specification Sections, apply to this Section.

**1.2 SUMMARY**

A. This Section includes administrative and procedural requirements for preparing operation and maintenance manuals, including the following:

1. Operation manuals for systems, subsystems, and equipment.
2. Maintenance manuals for the care and maintenance of systems and equipment.

B. Related Sections include the following:

1. Division 1 Section "Submittal Procedures" for submitting copies of submittals for operation and maintenance manuals.
2. Division 1 Section "Closeout Procedures" for submitting operation and maintenance manuals.
3. Division 1 Section "Project Record Documents" for preparing Record Drawings for operation and maintenance manuals.
4. Divisions 2 through 16 Sections for specific operation and maintenance manual requirements for the Work in those Sections.

**1.3 DEFINITIONS**

A. **System:** An organized collection of parts, equipment, or subsystems united by regular interaction.

B. **Subsystem:** A portion of a system with characteristics similar to a system.

**1.4 SUBMITTALS**

A. **Final Submittal:** Submit one of each manual in final form at least 15 days before final inspection. Architect will return copy with comments within 15 days after final inspection.

1. Correct or modify each manual to comply with Architect's comments. Submit 3 copies of each corrected manual within 15 days of receipt of Architect's comments.

## 1.5 COORDINATION

A. Where operation and maintenance documentation includes information on installations by more than one factory-authorized service representative, assemble and coordinate information healthfurnished by representatives and prepare manuals.

## PART 2 - PRODUCTS

### 2.1 MANUALS, GENERAL

A. Organization: Unless otherwise indicated, organize each manual into a separate section for each system and subsystem, and a separate section for each piece of equipment not part of a system. Each manual shall contain the following materials, in the order listed:

1. Title page.
2. Table of contents.
3. Manual contents.

B. Title Page: Enclose title page in transparent plastic sleeve. Include the following information:

1. Subject matter included in manual.
2. Name and address of Project.
3. Name and address of Owner.
4. Date of submittal.
5. Name, address, and telephone number of Contractor.
6. Name and address of Architect.
7. Cross-reference to related systems in other operation and maintenance manuals.

C. Table of Contents: List each product included in manual, identified by product name, indexed to the content of the volume, and cross-referenced to Specification Section number in Project Manual.

1. If operation or maintenance documentation requires more than one volume to accommodate data, include comprehensive table of contents for all volumes in each volume of the set.

D. Manual Contents: Organize into sets of manageable size. Arrange contents alphabetically by system, subsystem, and equipment. If possible, assemble instructions for subsystems, equipment, and components of one system into a single binder.

1. Binders: Heavy-duty, 3-ring, vinyl-covered, loose-leaf binders, in thickness necessary to accommodate contents, sized to hold 8-1/2-by-11-inch (215-by-280-mm) paper; with clear plastic sleeve on spine to hold label describing contents and with pockets inside covers to hold folded oversize sheets.
  - a. If two or more binders are necessary to accommodate data of a system, organize data in each binder into groupings by subsystem and related components. Cross-reference other binders if necessary to provide essential information for proper operation or maintenance of equipment or system.

- b. Identify each binder on front and spine, with printed title "OPERATION AND MAINTENANCE MANUAL," Project title or name, and subject matter of contents. Indicate volume number for multiple-volume sets.
2. Dividers: Heavy-paper dividers with plastic-covered tabs for each section. Mark each tab to indicate contents. Include typed list of products and major components of equipment included in the section on each divider, cross-referenced to Specification Section number and title of Project Manual.
3. Protective Plastic Sleeves: Transparent plastic sleeves designed to enclose diagnostic software diskettes for computerized electronic equipment.
4. Supplementary Text: Prepared on 8-1/2-by-11-inch (215-by-280-mm) white bond paper.
5. Drawings: Attach reinforced, punched binder tabs on drawings and bind with text.
  - a. If oversize drawings are necessary, fold drawings to same size as text pages and use as foldouts.
  - b. If drawings are too large to be used as foldouts, fold and place drawings in labeled envelopes and bind envelopes in rear of manual. At appropriate locations in manual, insert typewritten pages indicating drawing titles, descriptions of contents, and drawing locations.

## 2.2 OPERATION MANUALS

- A. Content: In addition to requirements in this Section, include operation data required in individual Specification Sections and the following information:
  1. System, subsystem, and equipment descriptions.
  2. Operating standards.
  3. Operating procedures.
  4. Operating logs.
  5. Wiring diagrams.
  6. Control diagrams.
  7. Piped system diagrams.
  8. Precautions against improper use.
  9. License requirements including inspection and renewal dates.
- B. Descriptions: Include the following:
  1. Product name and model number.
  2. Manufacturer's name.
  3. Equipment identification with serial number of each component.
  4. Equipment function.
  5. Operating characteristics.
  6. Limiting conditions.
  7. Performance curves.
  8. Engineering data and tests.
  9. Complete nomenclature and number of replacement parts.
- C. Operating Procedures: Include the following, as applicable:
  1. Startup procedures.

2. Equipment or system break-in procedures.
3. Routine and normal operating instructions.
4. Regulation and control procedures.
5. Instructions on stopping.
6. Normal shutdown instructions.
7. Seasonal and weekend operating instructions.
8. Required sequences for electric or electronic systems.
9. Special operating instructions and procedures.

D. Systems and Equipment Controls: Describe the sequence of operation, and diagram controls as installed.

E. Piped Systems: Diagram piping as installed, and identify color-coding where required for identification.

### 2.3 SYSTEMS AND EQUIPMENT MAINTENANCE MANUAL

A. Content: For each system, subsystem, and piece of equipment not part of a system, include source information, manufacturers' maintenance documentation, maintenance procedures, maintenance and service schedules, spare parts list and source information, maintenance service contracts, and warranty and bond information, as described below.

B. Source Information: List each system, subsystem, and piece of equipment included in manual, identified by product name and arranged to match manual's table of contents. For each product, list name, address, and telephone number of Installer or supplier and maintenance service agent, and cross-reference Specification Section number and title in Project Manual.

C. Manufacturers' Maintenance Documentation: Manufacturers' maintenance documentation including the following information for each component part or piece of equipment:

1. Standard printed maintenance instructions and bulletins.
2. Drawings, diagrams, and instructions required for maintenance, including disassembly and component removal, replacement, and assembly.
3. Identification and nomenclature of parts and components.
4. List of items recommended to be stocked as spare parts.

D. Maintenance Procedures: Include the following information and items that detail essential maintenance procedures:

1. Test and inspection instructions.
2. Troubleshooting guide.
3. Precautions against improper maintenance.
4. Disassembly; component removal, repair, and replacement; and reassembly instructions.
5. Aligning, adjusting, and checking instructions.
6. Demonstration and training videotape, if available.

E. Maintenance and Service Schedules: Include service and lubrication requirements, list of required lubricants for equipment, and separate schedules for preventive and routine maintenance and service with standard time allotment.

1. Scheduled Maintenance and Service: Tabulate actions for daily, weekly, monthly, quarterly, semiannual, and annual frequencies.
2. Maintenance and Service Record: Include manufacturers' forms for recording maintenance.

F. Spare Parts List and Source Information: Include lists of replacement and repair parts, with parts identified and cross-referenced to manufacturers' maintenance documentation and local sources of maintenance materials and related services.

G. Maintenance Service Contracts: Include copies of maintenance agreements with name and telephone number of service agent.

H. Warranties and Bonds: Include copies of warranties and bonds and lists of circumstances and conditions that would affect validity of warranties or bonds.

1. Include procedures to follow and required notifications for warranty claims.

### PART 3 - EXECUTION

#### 3.1 MANUAL PREPARATION

- A. Operation and Maintenance Manuals: Assemble a complete set of operation and maintenance data indicating operation and maintenance of each system, subsystem, and piece of equipment not part of a system.
  1. Engage a factory-authorized service representative to assemble and prepare information for each system, subsystem, and piece of equipment not part of a system.
  2. Prepare a separate manual for each system and subsystem, in the form of an instructional manual for use by Owner's operating personnel.
- B. Manufacturers' Data: Where manuals contain manufacturers' standard printed data, include only sheets pertinent to product or component installed. Mark each sheet to identify each product or component incorporated into the Work. If data include more than one item in a tabular format, identify each item using appropriate references from the Contract Documents. Identify data applicable to the Work and delete references to information not applicable.
  1. Prepare supplementary text if manufacturers' standard printed data are not available and where the information is necessary for proper operation and maintenance of equipment or systems.
- C. Drawings: Prepare drawings supplementing manufacturers' printed data to illustrate the relationship of component parts of equipment and systems and to illustrate control sequence and flow diagrams. Coordinate these drawings with information contained in Record Drawings to ensure correct illustration of completed installation.
  1. Do not use original Project Record Documents as part of operation and maintenance manuals.
  2. Comply with requirements of newly prepared Record Drawings in Division 1 Section "Project Record Documents."

- D. Comply with Division 1 Section "Closeout Procedures" for schedule for submitting operation and maintenance documentation.

END OF SECTION 01782

**SECTION 024119 - SELECTIVE DEMOLITION****PART 1 - GENERAL****1.1 RELATED DOCUMENTS**

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 1 Specification Sections, apply to this Section.

**1.2 SUMMARY**

A. This Section includes the following:

1. Demolition and removal of selected portions of a building or structure.
2. Repair procedures for selective demolition operations.

B. Related Sections include the following:

1. Division 1 Section "Construction Facilities and Temporary Controls" for temporary construction and environmental-protection measures for selective demolition operations.
2. Division 1 Section "Cutting and Patching" for cutting and patching procedures for selective demolition operations.

**1.3 DEFINITIONS**

A. Remove: Detach items from existing construction and legally dispose of them off-site, unless indicated to be removed and salvaged or removed and reinstalled.

B. Remove and Salvage: Detach items from existing construction and deliver them to Owner.

C. Remove and Reinstall: Detach items from existing construction, prepare them for reuse, and reinstall them where indicated.

D. Existing to Remain: Existing items of construction that are not to be removed and that are not otherwise indicated to be removed, removed and salvaged, or removed and reinstalled.

**1.4 MATERIALS OWNERSHIP**

A. Except for items or materials indicated to be reused, salvaged, reinstalled, or otherwise indicated to remain Owner's property, demolished materials shall become Contractor's property and shall be removed from Project site.

B. Historic items, relics, and similar objects including, but not limited to, cornerstones and their contents, commemorative plaques and tablets, antiques, and other items of interest or value to Owner that may be encountered during selective demolition remain Owner's property.

Carefully remove and salvage each item or object in a manner to prevent damage and deliver promptly to Owner.

## 1.5 SUBMITTALS

- A. Qualification Data: For firms and persons specified in "Quality Assurance" Article to demonstrate their capabilities and experience. Include lists of completed projects with project names and addresses, names and addresses of architects and owners, and other information specified.
- B. Proposed Dust-Control and Noise-Control Measures: Submit statement or drawing that indicates the measures proposed for use, proposed locations, and proposed time frame for their operation. Identify options if proposed measures are later determined to be inadequate.
- C. Stamped shoring layout drawings prepared by the General Contractor's Professional Engineer, indicating location, method and design loads for the temporary shoring system utilized.
- D. Schedule of Selective Demolition Activities: Indicate the following:
  - 1. Detailed sequence of selective demolition and removal work, with starting and ending dates for each activity. Ensure Owner's on-site operations are uninterrupted.
  - 2. Interruption of utility services.
  - 3. Coordination for shutoff, capping, and continuation of utility services.
  - 4. Use of elevator and stairs.
  - 5. Locations of temporary partitions and means of egress.
  - 6. Coordination of Owner's continuing occupancy of portions of existing building and of Owner's partial occupancy of completed Work.
- E. Inventory: After selective demolition is complete, submit a list of items that have been removed and salvaged.
- F. Predemolition Photographs or Videotape: Show existing conditions of adjoining construction and site improvements, including finish surfaces, that might be misconstrued as damage caused by selective demolition operations. Submit before Work begins.
- G. Landfill Records: Indicate receipt and acceptance of hazardous wastes by a landfill facility licensed to accept hazardous wastes.

## 1.6 QUALITY ASSURANCE

- A. Demolition Firm Qualifications: An experienced firm that has specialized in demolition work similar in material and extent to that indicated for this Project.
- B. Professional Engineer Qualifications: Current Professional Engineer's License valid in the State of Connecticut.

- C. Regulatory Requirements: Comply with governing EPA notification regulations before beginning selective demolition. Comply with hauling and disposal regulations of authorities having jurisdiction.
- D. Standards: Comply with ANSI A10.6 and NFPA 241.
- E. Predemolition Conference: Conduct conference at Project site to comply with requirements in Division 1 Section "Project Management and Coordination." Review methods and procedures related to selective demolition including, but not limited to, the following:
  - 1. Inspect and discuss condition of construction to be selectively demolished.
  - 2. Review structural load limitations of existing structure.
  - 3. Review and finalize selective demolition schedule and verify availability of materials, demolition personnel, equipment, and facilities needed to make progress and avoid delays.
  - 4. Review requirements of work performed by other trades that rely on substrates exposed by selective demolition operations.

## 1.7 PROJECT CONDITIONS

- A. Owner will occupy portions of site immediately adjacent to selective demolition areas. Conduct selective demolition so Owner's operations will not be disrupted. Provide not less than 72 hours' notice to the Owner's Representative of activities that will affect Owner's operations.
- B. Maintain access to existing walkways, corridors, and other adjacent occupied or used facilities.
  - 1. Do not close or obstruct walkways, corridors, or other occupied or used facilities without written permission from authorities having jurisdiction.
- C. Owner assumes no responsibility for condition of areas to be selectively demolished.
  - 1. Conditions existing at time of inspection for bidding purpose will be maintained by Owner as far as practical.
- D. Hazardous Materials: Hazardous materials are present in the renovation area. For extent of hazardous materials, refer to the Asbestos Pre-Renovation Inspection Report including in the Project Manual. Hazardous material abatement shall be performed in strict compliance with all Federal, State and Local requirements.
- E. Storage or sale of removed items or materials on-site will not be permitted.
- F. Utility Service: Maintain existing utilities indicated to remain in service and protect them against damage during selective demolition operations.
  - 1. Maintain fire-protection facilities in service during selective demolition operations.

## 1.8 WARRANTY

- A. Existing Warranties: Remove, replace, patch, and repair materials and surfaces cut or damaged during selective demolition, by methods and with materials so as not to void existing warranties.

## PART 2 - PRODUCTS

### 2.1 REPAIR MATERIALS

- A. Use repair materials identical to existing materials.
  - 1. If identical materials are unavailable or cannot be used for exposed surfaces, use materials that visually match existing adjacent surfaces to the fullest extent possible.
  - 2. Use materials whose installed performance equals or surpasses that of existing materials.
- B. Comply with material and installation requirements specified in individual Specification Sections.

## PART 3 - EXECUTION

### 3.1 EXAMINATION

- A. Verify that utilities have been disconnected and capped.
- B. Survey existing conditions and correlate with requirements indicated to determine extent of selective demolition required.
- C. Inventory and record the condition of items to be removed and reinstalled and items to be removed and salvaged.
- D. When unanticipated mechanical, electrical, or structural elements that conflict with intended function or design are encountered, investigate and measure the nature and extent of conflict. Promptly submit a written report to the Architect.
- E. Engage a professional engineer to survey condition of building to determine whether removing any element might result in structural deficiency or unplanned collapse of any portion of structure or adjacent structures during selective demolition operations. Professional Engineer shall develop shoring layout plan for all temporary shoring and supervise the General Contractor's implementation of that plan. See paragraph 1.5 for submittal requirements.
- F. Perform surveys as the Work progresses to detect hazards resulting from selective demolition activities.

### 3.2 UTILITY SERVICES

- A. Existing Utilities: Maintain services indicated to remain and protect them against damage during selective demolition operations.

B. Do not interrupt existing utilities serving occupied or operating facilities unless authorized in writing by Construction Administrator and authorities having jurisdiction. Provide temporary services during interruptions to existing utilities, as acceptable to Owner and to authorities having jurisdiction.

1. Provide at least 72 hours' notice to Construction Administrator if shutdown of service is required during changeover.

C. Utility Requirements: Refer to Division 15 and 16 Sections for shutting off, disconnecting, removing or capping utilities. Do not start selective demolition work until utility disconnecting and sealing have been completed and verified in writing.

### 3.3 PREPARATION

A. Dangerous Materials: Drain, purge, or otherwise remove, collect, and dispose of chemicals, gases, explosives, acids, flammables, or other dangerous materials before proceeding with selective demolition operations.

B. Site Access and Temporary Controls: Conduct selective demolition and debris-removal operations to ensure minimum interference walks, walkways, and other adjacent occupied and used facilities.

1. Do not close or obstruct walks, walkways, or other adjacent occupied or used facilities without permission from the owner's representative and authorities having jurisdiction. Provide alternate routes around closed or obstructed traffic ways if required by governing regulations.
2. Erect temporary protection, such as walks, fences, railings, canopies, and covered passageways, where required by authorities having jurisdiction.
3. Protect existing site improvements, appurtenances, and landscaping to remain.

C. Temporary Facilities: Provide temporary barricades and other protection required to prevent injury to people and damage to adjacent buildings and facilities to remain.

1. Provide protection to ensure safe passage of people around selective demolition area and to and from occupied portions of building.
2. Provide temporary weather protection, during interval between selective demolition of existing construction on exterior surfaces and new construction, to prevent water leakage and damage to structure and interior areas.
3. Protect walls, ceilings, floors, and other existing finish work that are to remain or that are exposed during selective demolition operations.
4. Cover and protect furniture, furnishings, and equipment that have not been removed.

D. Temporary Enclosures: Provide temporary enclosures for protection of existing building and construction, in progress and completed, from exposure, foul weather, other construction operations, and similar activities. Provide temporary weathertight enclosure for building exterior.

1. Where heating and cooling is needed and permanent enclosure is not complete, provide insulated temporary enclosures. Coordinate enclosure with ventilating and material drying or curing requirements to avoid dangerous conditions and effects.

- E. Temporary Partitions: Erect and maintain dustproof partitions and temporary enclosures to limit dust and dirt migration and to separate areas from fumes and noise.
- F. Temporary Shoring: Provide and maintain interior and exterior shoring, bracing, or structural support to preserve stability and prevent movement, settlement, or collapse of construction to remain, and to prevent unexpected or uncontrolled movement or collapse of construction being demolished.
  - 1. Strengthen or add new supports when required during progress of selective demolition.

### 3.4 POLLUTION CONTROLS

- A. Dust Control: Use water mist, temporary enclosures, and other suitable methods to limit spread of dust and dirt. Comply with governing environmental-protection regulations.
  - 1. Do not use water when it may damage existing construction or create hazardous or objectionable conditions, such as ice, flooding and pollution.
  - 2. Wet mop floors to eliminate trackable dirt and wipe down walls and doors of demolition enclosure. Vacuum carpeted areas.
- B. Disposal: Remove and transport debris in a manner that will prevent spillage on adjacent surfaces and areas.
  - 1. Remove debris from elevated portions of building by chute, hoist, or other device that will convey debris to grade level in a controlled descent.
- C. Cleaning: Clean adjacent structures and improvements of dust, dirt, and debris caused by selective demolition operations. Return adjacent areas to condition existing before selective demolition operations began.

### 3.5 SELECTIVE DEMOLITION

- A. General: Demolish and remove existing construction only to the extent required by new construction and as indicated. Use methods required to complete the Work within limitations of governing regulations and as follows.
  - 1. Proceed with selective demolition systematically, from higher to lower level. Complete selective demolition operations above each floor or tier before disturbing supporting members on the next lower level.
  - 2. Neatly cut openings and holes plumb, square, and true to dimensions required. Use cutting methods least likely to damage construction to remain or adjoining construction. Use hand tools or small power tools designed for sawing or grinding, not hammering and chopping, to minimize disturbance of adjacent surfaces. Temporarily cover openings to remain.
  - 3. Cut or drill from the exposed or finished side into concealed surfaces to avoid marring existing finished surfaces.

4. Do not use cutting torches until work area is cleared of flammable materials. At concealed spaces, such as duct and pipe interiors, verify condition and contents of hidden space before starting flame-cutting operations. Maintain portable fire-suppression devices during flame-cutting operations.
5. Maintain adequate ventilation when using cutting torches.
6. Remove decayed, vermin-infested, or otherwise dangerous or unsuitable materials and promptly dispose of off-site.
7. Remove structural framing members and lower to ground by method suitable to avoid free fall and to prevent ground impact or dust generation.
8. Locate selective demolition equipment and remove debris and materials so as not to impose excessive loads on supporting walls, floors, or framing.
9. Dispose of demolished items and materials promptly.
10. Return elements of construction and surfaces that are to remain to condition existing before selective demolition operations began.

B. Existing Facilities: Protect existing elevators, stairs, walkways, loading docks, building entries, and other building facilities during selective demolition operations.

C. Removed and Reinstalled Items: Comply with the following:

1. Clean and repair items to functional condition adequate for intended reuse. Paint equipment to match new equipment.
2. Pack or crate items after cleaning and repairing. Identify contents of containers.
3. Protect items from damage during transport and storage.
4. Reinstall items in locations indicated. Comply with installation requirements for new materials and equipment. Provide connections, supports, and miscellaneous materials necessary to make item functional for use indicated.

D. Existing Items to Remain: Protect construction indicated to remain against damage and soiling during selective demolition. When permitted by Construction Administrator, items may be removed to a suitable, protected storage location during selective demolition and cleaned and reinstalled in their original locations after selective demolition operations are complete.

E. Concrete: Demolish in sections. Cut concrete full depth at junctures with construction to remain and at regular intervals, using power-driven saw, then remove concrete between saw cuts.

F. Masonry: Demolish in small sections. Cut masonry at junctures with construction to remain, using power-driven saw, then remove masonry between saw cuts.

G. Resilient Floor Coverings: Remove floor coverings and adhesive according to recommendations in RFCI-WP and its Addendum.

1. Remove residual adhesive and prepare substrate for new floor coverings by one of the methods recommended by RFCI.

### 3.6 PATCHING AND REPAIRS

A. General: Promptly repair damage to adjacent construction caused by selective demolition operations.

- B. Patching: Comply with Division 1 Section "Cutting and Patching."
- C. Repairs: Where repairs to existing surfaces are required, patch to produce surfaces suitable for new materials.
  - 1. Completely fill holes and depressions in existing masonry walls that are to remain with an approved masonry patching material applied according to manufacturer's written recommendations.
- D. Finishes: Restore exposed finishes of patched areas and extend restoration into adjoining construction in a manner that eliminates evidence of patching and refinishing.
- E. Floors and Walls: Where walls or partitions that are demolished extend one finished area into another, patch and repair floor and wall surfaces in the new space. Provide an even surface of uniform finish color, texture, and appearance. Remove existing floor and wall coverings and replace with new materials, if necessary, to achieve uniform color and appearance.
  - 1. Patch with durable seams that are as invisible as possible. Provide materials and comply with installation requirements specified in other Sections of these Specifications.
  - 2. Where patching occurs in a painted surface, apply primer and intermediate paint coats over patch and apply final paint coat over entire unbroken surface containing patch. Provide additional coats until patch blends with adjacent surfaces.
  - 3. Where feasible, test and inspect patched areas after completion to demonstrate integrity of installation.
- F. Ceilings: Patch, repair, or rehang existing ceilings as necessary to provide an even-plane surface of uniform appearance.

### 3.7 DISPOSAL OF DEMOLISHED MATERIALS

- A. General: Promptly dispose of demolished materials. Do not allow demolished materials to accumulate on-site.
- B. Burning: Do not burn demolished materials.
- C. Disposal: Transport demolished materials off Owner's property and legally dispose of them.

### 3.8 SELECTIVE DEMOLITION SCHEDULE

- A. The general intent of scope for Selective Demolition is indicated on the Drawings.

**END OF SECTION 024119**

# *ChemScope* INDUSTRIAL HYGIENE • ENVIRONMENTAL CHEMISTRY

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3/1/2018

**ASBESTOS PRE-RENOVATION INSPECTION  
TRUMBULL SENIOR CENTER  
23 PRICILLA PLACE, TRUMBULL, CT  
BASEMENT LEVEL, KITCHEN – FLOORING ONLY  
CS# 194-972, 2/21/2018  
Page 1 of 4**

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Limitations of the Inspection	4
Recommendations	4

**Attachments:**

- Scope of Inspection Drawing(s), 1 page(s)
- ACM Location Drawing(s), 1 page(s)
- PLM Certificate of Analysis report with chain of custody, 5 page(s)
- Sample Location Drawing(s), 1 page(s)

**Report Distribution:**

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**ASBESTOS PRE-RENOVATION INSPECTION**  
**TRUMBULL SENIOR CENTER - 23 PRICILLA PLACE, TRUMBULL, CT**  
**BASEMENT LEVEL, KITCHEN – FLOORING ONLY**  
**CS# 194-972, 2/21/2018, Page 2 of 4**

**INTRODUCTION**

**EXECUTIVE SUMMARY:** Asbestos containing materials (ACM) were detected within the scope of this inspection and will need to be properly removed and disposed of. Abatement work must be done by a licensed asbestos abatement contractor using proper procedures and practices with certified and trained individuals. Please see Recommendations for details.

**SITE DESCRIPTION/BACKGROUND:** We understand the following:

- The subject approximately 20,000 sq ft municipal building was constructed in 1950 of masonry construction.
- Plans are to remove and replace the 12x12 floor tiles in the basement kitchen only.

**SCOPE OF INSPECTION:** An Asbestos Pre-Renovation inspection, as directed by our client Allen White. We understand that the scope of our sampling is limited to the 12x12 floor tile in the subject Kitchen only.

Our work included the following:

- Collection and analysis of suspect floor tile and mastic components, as required by the regulations prior to renovation.
- A list with quantity, type and location of ACM in the scope (if any).
- Report of the findings.

**TEST PARAMETERS:** This is an Asbestos Pre-Renovation Inspection which is required by the EPA NESHAP Regulations for Building Renovations and Demolition, 40 CFR PART 61 intended to thoroughly inspect the affected part of the facility for asbestos prior to the demolition/renovation. The inspection is also needed for compliance with OSHA 1926.1101 and CT DPH 19a-332a-1 through 16.

Spaces are given arbitrary numbers to avoid ambiguity.

Multiple samples of each building material must be collected in order for us to comply with OSHA Regulation 1926.1101 and EPA AHERA Regulation 40 CFR Part 763.86.

For sampling, EPA Wet Methods are used to prevent fiber release. Building materials sampled are analyzed at our laboratory by EPA method 600/R-93/116. This is currently the approved EPA Test method, which uses Polarized Light Microscopy with Dispersion Staining. The laboratory is accredited by NIST/NVLAP and AIHA, Lab Accreditation Program, LLC, and is a Connecticut Approved Environmental Laboratory for Asbestos Analysis.

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*This investigation and information provided in this report depends partly on background information provided by the client. This report is intended for the use of the client. The scope of services performed may not be appropriate for other users and any use of this report by third parties is at their sole risk. This report is intended to be used in its entirety. No excerpts may be taken to be representative of this report.*

ASBESTOS PRE-RENOVATION INSPECTION  
TRUMBULL SENIOR CENTER - 23 PRICILLA PLACE, TRUMBULL, CT  
BASEMENT LEVEL, KITCHEN – FLOORING ONLY  
CS# 194-972, 2/21/2018, Page 3 of 4

INSPECTION REPORT SYNOPSIS

**LOCATION NAME AND ADDRESS:** Trumbull Senior Center, 23 Pricilla Place, Trumbull, CT  
Basement Level, Kitchen

**INSPECTION DATE(S):** 2/21/2018.

**QUALIFICATIONS:** The Inspection was conducted by Daniel P. Sullivan:

- EPA & State of Connecticut Accredited Asbestos Inspector, Project Monitor & Project Designer
- State of Connecticut Licensed Asbestos Inspector/Management Planner (#000019)
- State of Connecticut Licensed Asbestos Project Monitor (#000036)
- State of Connecticut Licensed Asbestos Project Designer (#000096)

For information about Chem Scope, Inc., log onto <http://www.chem-scope.com>.

**SITE OBSERVATIONS:** (See attached drawing) The following observations were made at the time of our inspection:

- The floor in the subject Kitchen was 12x12 floor tiles on orange mastic on black mastic on concrete.
- Walls in this spaces were sheetrock and ceilings were 2x4 suspended ceiling tiles.

**FINDINGS:** The following asbestos containing materials (ACM) were detected within the Scope of the Inspection:

<u>MATERIAL</u>	<u>LOCATION</u>	<u>~FOOTAGE</u>
<b><u>Basement Level:</u></b>		
Black or Orange/Black ACM mastics (on concrete, under 12x12 Floor tiles*)	Kitchen	250 sq ft

\*Because the mastic attached to this floor tile contains asbestos, these tiles will need to be treated as an asbestos containing material (ACM).

The following is a summary table of the materials that tested as non-Asbestos Containing Material (ACM) (<1%) within the Scope of Sampling:

Material	Location	Sample #'s	Findings
Tan glue (under vinyl covebase, on cinderblock walls)	Kitchen	194-922-5,6	No Asbestos Detected

**NOTE:** Suspect ACM materials exist inside and outside of the building that are not mentioned in this report because they are either not in the scope of this inspection or were inaccessible at the time of the inspection.

**ASBESTOS PRE-RENOVATION INSPECTION**  
**TRUMBULL SENIOR CENTER - 23 PRICILLA PLACE, TRUMBULL, CT**  
**BASEMENT LEVEL, KITCHEN – FLOORING ONLY**  
**CS# 194-972, 2/21/2018, Page 4 of 4**

**LIMITATIONS OF THE INSPECTION**

It is important to note that every effort is made to detect asbestos (ACM) in the path of the renovation by our inspectors. It is not practical or prudent to demolish the entire floor system during an inspection. The owner should be aware of this in case suspect materials or concealed suspect materials are uncovered during the actual renovation. Interior materials such as insulated roof drain lines and insulated roof drain basins were not inspected.

If suspect materials that were previously not accessible or not sampled during this inspection are discovered during the renovation, or if the scope of the renovation changes to include disturbance of new materials not inspected, then renovation must stop and the materials must be sampled by a CT DPH licensed asbestos inspector prior to disturbance of these materials.

**RECOMMENDATIONS**

All Asbestos Containing Materials (ACM) detected in the path of the inspection must be removed prior to the disturbance of these materials.

Asbestos removal is regulated by federal and state agencies. Abatement work must be done by a licensed asbestos abatement contractor using proper procedures and practices, including containment, decontamination facilities, negative air units and trained and CT DPH certified workers. Final re-occupancy testing is also required, if the building is going to be reoccupied after the asbestos removal and strongly recommended even if the building is not going to be re-occupied such as in the case of building demolition, for removal of greater than three (3) sq. ft or linear ft of ACM. A CT DPH Licensed Project Monitor is always required for final visual inspections after asbestos removal.

Please also keep in mind that notification to the DPH is required for asbestos abatement involving greater than 10 linear feet or 25 square feet of or for any demolition. Disposal of all ACM is regulated by EPA and the Connecticut DEEP; an EPA approved landfill must be used.

OSHA regulations 1926.1101 requires that before asbestos removal or repair work (class I, II or III work) is initiated, building owners/facility owners must notify their own employees and employers who are bidding on such work, of the quantity and location of ACM or PACM (presumed asbestos containing material) present in such areas. Also for inadvertently discovered ACM or PACM there is a 24-hour notification requirement to the owner and all employers at the site.

If you have any questions or need more information please call me. Thank you for calling on us.

Sincerely,

Dan Sullivan  
President

ChemScope Inc.  
Pre-Renovation Asbestos Inspection  
Trumbull Senior Center  
23 Priscilla Place, Trumbull CT  
CS# 194-972  
02/21/2018

Priscilla Place



LEGEND OF SYMBOLS

NOTATIONS

Scope of Floor in Scope of Inspection

SIDE A

Women's  
Room

Corridor

SIDE D

Cafeteria

SIDE C

SIDE B

Hall Foyer

Mach.  
Rm

Elev.

Stove  
Oven

Kitchen

Sinks

Drawer: Kristina Dykes

ChemScope Inc.

23 Priscilla Place  
Trumbull, CT

Basement Floor Plan

194-972

NOT TO SCALE

02/21/2018

S

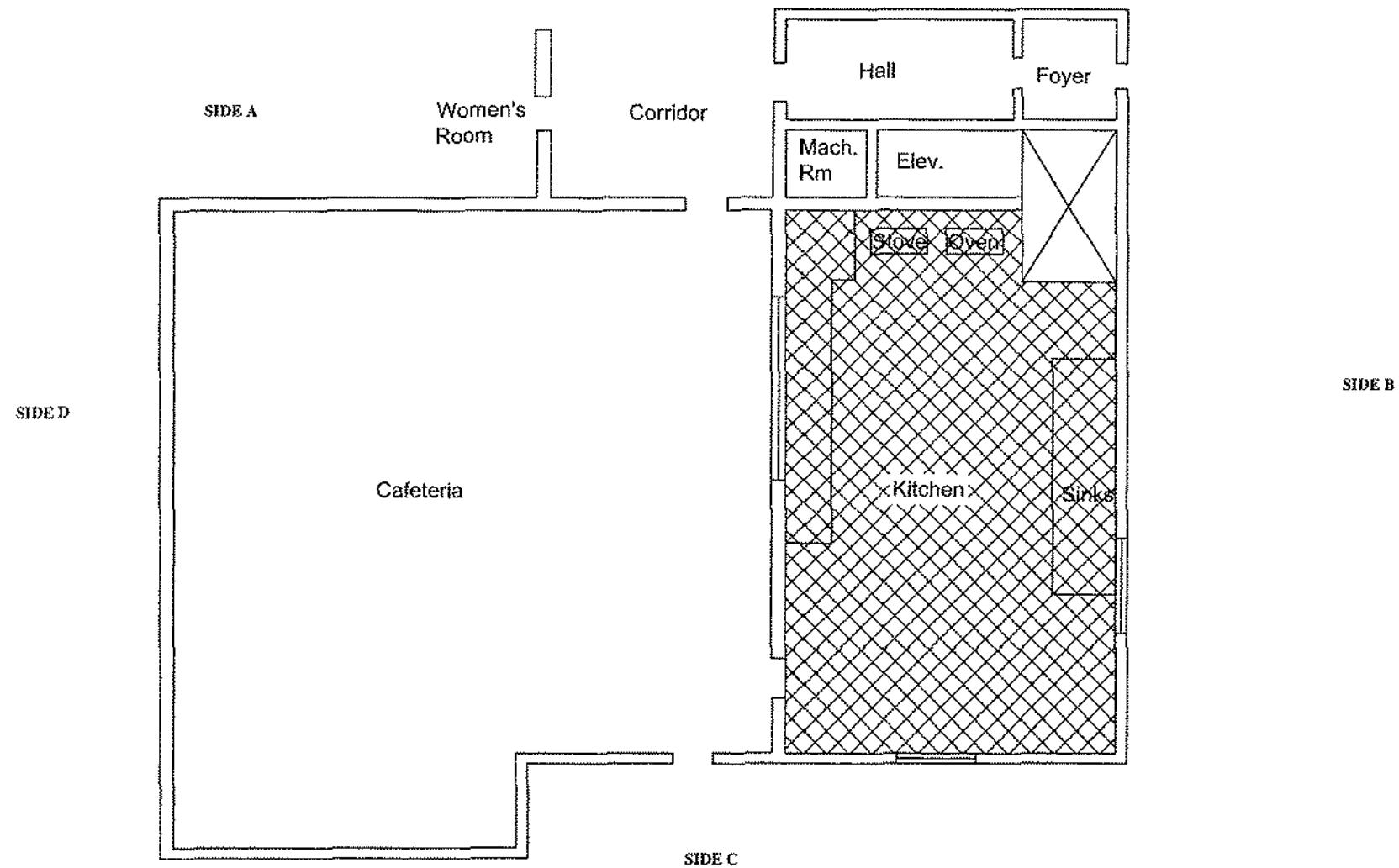
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Trumbull Senior Center  
23 Priscilla Place, Trumbull CT  
CS# 194-972 02/21/2018

# ACM Location Drawing



LEGEND OF SYMBOLS

NOTATIONS



194-972  
NOT TO SCALE  
02/21/2018  
ACM

23 Priscilla Place  
Trumbull, CT  
Basement Floor Plan

ChemScope Inc.

# ChemScope

INDUSTRIAL HYGIENE • ENVIRONMENTAL CHEMISTRY

15 Moulthrop Street, North Haven, CT 06473-3686 • Phone (203) 865-5605 • Fax (203) 498-1610

## Certificate Of Analysis

*Town of Trumbull  
366 Church Hill Road  
Trumbull CT 06611*

02/28/2018

CS#: 194-972

Page 1 of 3

*Bulk sample(s) from Trumbull Senior Center, 23 Priscilla Place, Trumbull, CT collected by Dan Sullivan on 02/21/2018*

*Asbestos Identification in the samples. Examination made by Polarized Light Microscopy (PLM) per EPA Test Method 600/R-93/116*

### Sample Identification

### Findings (Analyzed 02/28/2018)

194-972-1 12x12 Light green hard floor tile with green and white specks (on orange mastic on concrete)/Lower Level - Kitchen

No Asbestos Detected  
89% Non Fibrous Particles  
11% Volatile on Ignition

194-972-2 12x12 Light green hard floor tile with green and white specks (on orange mastic on concrete)/Lower Level - Kitchen

No Asbestos Detected  
89% Non Fibrous Particles  
11% Volatile on Ignition

194-972-3 Orange/black sticky mastic (from sample #1)/Lower Level - Kitchen

1-2% Chrysotile Asbestos (point counted)  
14% Non Fibrous Particles  
84% Volatile on Ignition

194-972-4 Orange/black sticky mastic (from sample #2)/Lower Level - Kitchen

Not Analyzed

194-972-5 Tan pliable glue (under vinyl covebase, on sheetrock wall)/Lower Level - Kitchen

No Asbestos Detected  
68% Non Fibrous Particles  
32% Volatile on Ignition

*Bulk sample(s) from Trumbull Senior Center, 23 Priscilla Place, Trumbull, CT collected by Dan Sullivan on 02/21/2018*

*Asbestos Identification in the samples. Examination made by Polarized Light Microscopy (PLM) per EPA Test Method 600/R-93/116*

**Sample Identification**

*194-972-6 Tan pliable glue (under vinyl covebase, on sheetrock wall)/Lower Level - Kitchen*

**Findings (Analyzed 02/28/2018)**

*No Asbestos Detected  
60% Non Fibrous Particles  
40% Volatile on Ignition*

**PARAMETERS  
ASBESTOS PLM ANALYSIS  
(Revised 3/22/13)**

1. Materials which contain >1% asbestos (greater than 1%) by PLM (polarizing light microscopy) analysis are considered to be asbestos containing materials under EPA and the State of Connecticut Regulations. OSHA still regulates material with <1%. (Contact laboratory for information.) (Note: A more sensitive method is available called TEM (transmission electron microscopy). TEM may detect asbestos fibers that PLM cannot see, but the above agencies' enforcement is based on PLM analysis. Rules may differ for states other than Connecticut. It is best to check with the individual state. For example, New York State requires TEM confirmation of negative PLM results on floor tile).
2. If no asbestos is detected in a sample, or if the asbestos content is less than 1% by PLM, additional samples of the same material should be submitted for confirmation. Please check with the laboratory for guidance on the number of samples needed. Sample collection in Connecticut must be by a DPH Licensed Asbestos Inspector. Many other states also require licensing.
3. Floor Tile Mastic: Mastic under floor tile should be separately sampled by scraping some of the mastic from the floor to avoid contamination from the floor tile.
4. Although Chem Scope, Inc. takes great effort to insure accuracy in the estimation of asbestos in the materials analyzed, no quantitation method is without some uncertainty. Based on independent calibration studies and comparison of Chem Scope's quantitative results with NVLAP and AIHA round robin programs we estimate our uncertainty in quantitation to be relatively small. The average relative uncertainty of the estimate is calculated to be 35% for samples that contain less than 10% asbestos. This means a estimate of 10% asbestos in a sample has a probable range of 6.5% to 13.5% while an estimate of 1% has a range of 0.65% to 1.35%.
5. The presence of non-asbestos components, which are recognized by the PLM analyst, is reported with the estimated amounts. This is not an exhaustive analysis for the non-asbestos materials since the primary purpose is to determine if asbestos is present and, if so, how much is present of each type of asbestos.
6. Results reported apply only to the sample(s) analyzed.
7. Special treatment of samples: Chem Scope, Inc. routinely uses gravimetric sample reduction techniques such as low temperature ashing or acid dissolution on samples like floor tile, roofing materials, glue dots, or high cellulose content samples prior to PLM analysis. These methods are used to aid in the PLM analysis and to provide better quantitative data. Layered samples, if possible, are analyzed separately as individual layers. However, in accordance with the method, if any layer contains >1% asbestos (greater than 1%) it is to be considered an asbestos containing material. All results are reported to the original sample basis.
8. Sample results are not corrected for blanks. Analytical blanks are run daily and if contamination is suspected the samples are rerun.
9. Chem Scope, Inc. performs "400 point" point counting when the asbestos content is visually estimated to be less than 10%. There is no additional charge for this analysis.

The Scope of Accreditation referenced in this report applies to bulk asbestos fiber analysis by PLM (Polarized Light Microscopy). Accreditation does not imply endorsement by NVLAP, NIST or any Federal or State Agency.

This report pertains only to the samples tested and may not be reproduced in part.

Condition of the samples at the time of receipt was acceptable unless otherwise noted on the Certificate of Analysis.

See test parameters above and attached chain of custody form.

We would love to hear from you. Comments? Questions? Please call or email us at [chem.scope@snet.net](mailto:chem.scope@snet.net)

**ChemScope, Inc. is accredited by AIHA LAP, LLC LAB #100134  
NVLAP Lab Code 101061-0.**

**Connecticut Department of Public Health (DPH) Approved Environmental Lab PH 0581**

Signature      Signature      Authorized Signature or Authorized Signature or Authorized Signature  
(If applicable)

Analyst	Inspector	Suzanne Cristante Laboratory Director	Izabela Kremens Quality Manager	Ronald D. Arena Senior Consultant
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# Bulk Sample Location Drawing

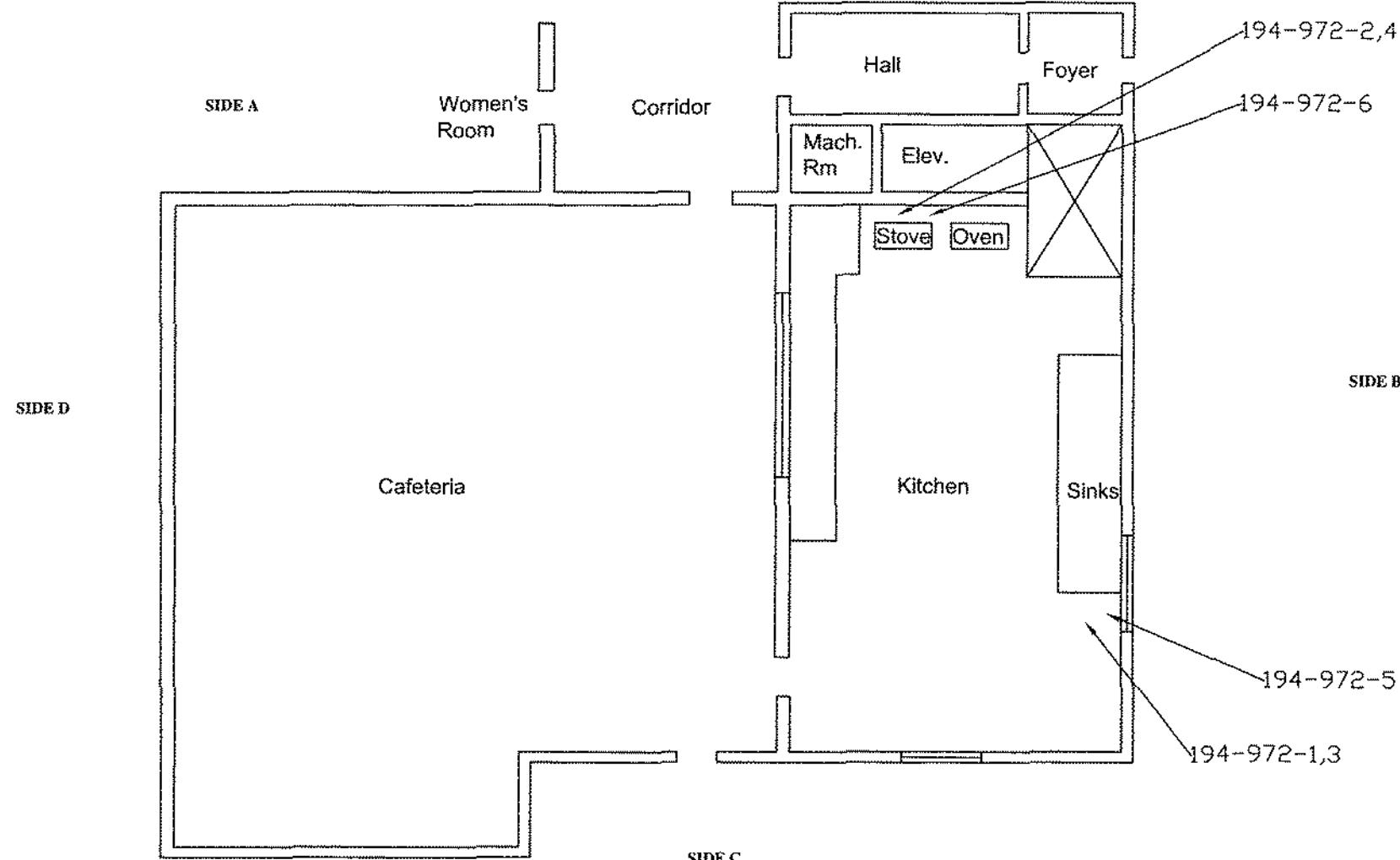
ChemScope Inc.  
Pre-Renovation Asbestos Inspection  
Trumbull Senior Center  
23 Priscilla Place, Trumbull CT  
CS# 194-972  
02/21/2018

← Priscilla Place →



LEGEND OF SYMBOLS

NOTATIONS



Prepared by: Kristian Dylas

ChemScope Inc.

23 Priscilla Place  
Trumbull, CT

Basement Floor Plan

Reference No.: 194-972	Prepared by: K. Dylas
NOT TO SCALE	
1/4"	02/21/2018

BSLD

## SECTION 08 33 00 – ROLLING COUNTER DOORS

## PART 1 GENERAL

## 1.1 SUMMARY

A. Section Includes: Manual rolling counter doors

## 1.2 SUBMITTALS

A. Reference Section 01 33 00 Submittal Procedures; submit the following items:

1. Product Data
2. Shop Drawings: Include special conditions not detailed in Product Data. Show interface with adjacent work.
3. Quality Assurance/Control Submittals:
  - a. Provide manufacturer and installer qualifications - see below
  - b. Provide manufacturer's installation instructions
4. Closeout Submittals:
  - a. Operation and Maintenance Manual
  - b. Certificate stating that installed materials comply with this specification

## 1.3 QUALITY ASSURANCE

A. Qualifications:

1. Installer Qualifications: Manufacturer's approval

## 1.4 DELIVERY STORAGE AND HANDLING

A. Reference Section 01 66 00 Product Storage and Handling Requirements.  
B. Follow manufacturer's instructions.

## 1.5 WARRANTY

A. Standard Warranty: Two years from date of shipment against defects in material and workmanship

## PART 2 PRODUCTS

## 2.1 MANUFACTURER

A. Manufacturer:

1. Cornell: 24 Elmwood Avenue, Mountain Top, PA 18707. Telephone: (800) 233-8366.

Substitutions: Approved equals

## 2.2 PRODUCT INFORMATION

A. Model: ESC10

## 2.3 MATERIALS

A. Curtain:

1. Slat Configuration:

a. Aluminum: No. 1F, interlocked flat-faced slats, 1-1/2 inches (38 mm) high by 1/2 inch (13 mm) deep, minimum 0.040 inch aluminum with extruded tubular aluminum bottom bar with continuous lift handle and vinyl astragal

2. Finish:

a. Atmoshield® Powder Coating System (Color Selected by Architect):

1) ASTM A 653 galvanized base coating treated with dual process rinsing agents in preparation for chemical bonding, gray baked-on base coat and gray baked-on polyester finish coat

2) Zirconium pre-treatment followed by baked-on polyester powder coat, minimum 2.5 mils (0.065 mm) cured film thickness; ASTM D-3363 pencil hardness: H or better

B. Endlocks:

Fabricate interlocking slat sections with high strength molded nylon endlocks riveted to ends of alternate slats

C. Guides:

1. Fabrication:

a. Aluminum: Heavy duty extruded aluminum sections with snap-on cover to conceal fasteners. Provide polypropylene pile runners on both sides of curtain to eliminate metal to metal contact between guides and curtain.

2. Finish:

a. Atmoshield® Powder Coating System (Color Selected by Architect):

1) ASTM A 653 galvanized base coating treated with dual process rinsing agents in preparation for chemical bonding, gray baked-on base coat and gray baked-on polyester finish coat

2) Zirconium pre-treatment followed by baked-on polyester powder coat, with minimum 2.5 mils (0.065 mm) cured film thickness; ASTM D-3363 pencil hardness: H or better

D. Shaft Assembly:

1. Counterbalance Shaft Assembly:

- a. Barrel: Steel pipe capable of supporting curtain load with maximum deflection of 0.03 inches per foot (2.5 mm per meter) of width
- b. Spring Balance: Oil-tempered, heat-treated steel helical torsion spring assembly designed for proper balance of door to ensure that maximum effort to operate will not exceed 25 lbs (110 N). Provide wheel for applying and adjusting spring torque

**E. Brackets:**

Fabricate from reinforced steel plate with bearings at rotating support points to support counterbalance shaft assembly and form end closures

- a. Atmoshield® Powder Coating System (Color Selected by Architect):
  - 1) ASTM A 653 galvanized base coating treated with dual process rinsing agents in preparation for chemical bonding, gray baked-on base coat and gray baked-on polyester finish coat
  - 2) Zirconium pre-treatment followed by baked-on polyester powder coat, minimum 2.5 mils (0.065 mm) cured film thickness; ASTM D-3363 pencil hardness: H or better

**F. Hood:**

Minimum 0.040 inch (1.016 mm) aluminum with reinforced top and bottom edges. Provide minimum 1/4 inch (6.35 mm) steel intermediate support brackets.

1. Finish:

- a. Atmoshield® Powder Coating System (Color Selected by Architect):
  - 1) ASTM A 653 galvanized base coating treated with dual process rinsing agents in preparation for chemical bonding, gray baked-on base coat and gray baked-on polyester finish coat
  - 2) Zirconium pre-treatment followed by baked-on polyester powder coat, with minimum 2.5 mils (0.065 mm) cured film thickness; ASTM D-3363 pencil hardness: H or better

**2.4 OPERATION**

**A. Manual Operation:**

- 1. Push-Up: Manual lift or pole with hook

**2.5 ACCESSORIES**

**A. Locking:**

- 1. Masterkeyable cylinder lock: Operable from both sides of bottom bar. Provide interlock switches on motor operated units.
  - a. Standard Mortise Cylinder

**PART 3 EXECUTION**

**3.1 EXAMINATION**

- A. Examine substrates upon which work will be installed and verify conditions are in accordance with approved shop drawings
- B. Coordinate with responsible entity to perform corrective work on unsatisfactory substrates
- C. Commencement of work by installer is acceptance of substrate

### 3.2 INSTALLATION

- A. Install door and operating equipment with necessary hardware, anchors, inserts, hangers and supports
- B. Follow manufacturer's installation instructions

### 3.3 ADJUSTING

- A. Following completion of installation, including related work by others, lubricate, test, and adjust doors for ease of operation, free from warp, twist, or distortion

### 3.4 CLEANING

- A. Clean surfaces soiled by work as recommended by manufacturer
- B. Remove surplus materials and debris from the site

### 3.5 DEMONSTRATION

- A. Demonstrate proper operation to Owner's Representative
- B. Instruct Owner's Representative in maintenance procedures

END OF SECTION

## SECTION 095113 - ACOUSTICAL PANEL CEILINGS

## PART 1 - GENERAL

## 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

## 1.2 SUMMARY

- A. This Section includes acoustical panels and exposed suspension systems for ceilings.
- B. Products furnished, but not installed under this Section, include anchors, clips, and other ceiling attachment devices to be cast in concrete at ceilings.

## 1.3 DEFINITIONS

- A. AC: Articulation Class.
- B. CAC: Ceiling Attenuation Class.
- C. LR: Light Reflectance coefficient.
- D. NRC: Noise Reduction Coefficient.

## 1.4 SUBMITTALS

- A. Product Data: For each type of product indicated.
- B. Coordinate Drawings: Reflected ceiling plans drawn to scale and coordinating penetrations and ceiling-mounted items. Show the following:
  1. Ceiling suspension members.
  2. Method of attaching hangers to building structure.
    - a. Furnish layouts for cast-in-place anchors, clips, and other ceiling attachment devices whose installation is specified in other Sections.
  3. Ceiling-mounted items including lighting fixtures, diffusers, grilles, speakers, sprinklers, access panels, and special moldings.
  4. Minimum Drawing Scale: 1/8 inch = 1 foot (1:96).
- C. Samples for Initial Selection: For components with factory-applied color finishes.
- D. Samples for Verification: For each component indicated and for each exposed finish required, prepared on Samples of size indicated below.
  1. Acoustical Panel: Set of full-size Samples of each type, color, pattern, and texture.

2. Exposed Suspension System Members, Moldings, and Trim: Set of 12-inch- (300-mm-) long Samples of each type, finish, and color.
- E. Qualification Data: For testing agency.
- F. Field quality-control test reports.
- G. Product Test Reports: Based on evaluation of comprehensive tests performed by a qualified testing agency, for each acoustical panel ceiling.
- H. Research/Evaluation Reports: For each acoustical panel ceiling and components.
- I. Maintenance Data: For finishes to include in maintenance manuals.

## 1.5 QUALITY ASSURANCE

- A. Acoustical Testing Agency Qualifications: An independent testing laboratory, or an NVLAP-accredited laboratory, with the experience and capability to conduct the testing indicated, as documented according to ASTM E 548. NVLAP-accredited laboratories must document accreditation, based on a "Certificate of Accreditation" and a "Scope of Accreditation" listing the test methods specified.
- B. Source Limitations:
  1. Acoustical Ceiling Panel: Obtain each type through one source from a single manufacturer.
  2. Suspension System: Obtain each type through one source from a single manufacturer.
- C. Fire-Test-Response Characteristics: Provide acoustical panel ceilings that comply with the following requirements:
  1. Fire-Resistance Characteristics: Where indicated, provide acoustical panel ceilings identical to those of assemblies tested for fire resistance per ASTM E 119 by UL or another testing and inspecting agency acceptable to authorities having jurisdiction.
    - a. Fire-Resistance Ratings: Indicated by design designations from UL's "Fire Resistance Directory" or from the listings of another testing and inspecting agency.
    - b. Identify materials with appropriate markings of applicable testing and inspecting agency.
  2. Surface-Burning Characteristics: Provide acoustical panels with the following surface-burning characteristics complying with ASTM E 1264 for Class A materials as determined by testing identical products per ASTM E 84:
    - a. Smoke-Developed Index: 450 or less.
    - b. Flame Spread Index: 25 or less.
- D. Seismic Standard: Provide acoustical panel ceilings designed and installed to withstand the effects of earthquake motions according to the following:

1. Standard for Ceiling Suspension Systems Requiring Seismic Restraint: Comply with ASTM E 580.
- E. Preinstallation Conference: Conduct conference at Project site to comply with requirements in Division 1 Section "Project Management and Coordination."
- C. Mockups: Before beginning acoustical panel ceiling installations, install mockups of at least 100 sq. ft. in surface area to demonstrate aesthetic effects and set quality standards for materials.
  1. Provide one mockup for each acoustical panel ceiling type indicated.
  2. Approved mockups may become part of the completed work if undisturbed at time of substantial completion.

## 1.6 DELIVERY, STORAGE, AND HANDLING

- A. Deliver acoustical panels, suspension system components, and accessories to Project site in original, unopened packages and store them in a fully enclosed, conditioned space where they will be protected against damage from moisture, humidity, temperature extremes, direct sunlight, surface contamination, and other causes.
- B. Before installing acoustical panels, permit them to reach room temperature and a stabilized moisture content.
- C. Handle acoustical panels carefully to avoid chipping edges or damaging units in any way.

## 1.7 PROJECT CONDITIONS

- A. Environmental Limitations: Do not install acoustical panel ceilings until spaces are enclosed and weatherproof, wet work in spaces is complete and dry, work above ceilings is complete, and ambient temperature and humidity conditions are maintained at the levels indicated for Project when occupied for its intended use.
  1. Pressurized Plenums: Operate ventilation system for not less than 48 hours before beginning acoustical panel ceiling installation.

## 1.8 COORDINATION

- A. Coordinate layout and installation of acoustical panels and suspension system with other construction that penetrates ceilings or is supported by them, including light fixtures, HVAC equipment, fire-suppression system, and partition assemblies.

## 1.9 EXTRA MATERIALS

- A. Furnish extra materials described below that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.
  1. Acoustical Ceiling Panels: Full-size panels equal to 1.0 percent of quantity installed.

2. Suspension System Components: Quantity of each exposed component equal to 1.0 percent of quantity installed.

## PART 2 - PRODUCTS

### 2.1 MANUFACTURERS

- A. In other Part 2 articles where titles below introduce lists, the following requirements apply for product selection:
  1. Basis-of-Design Product: The design for each tile type is based on the product named. Subject to compliance with requirements, provide either the named product or a comparable per the requirements of Section 016000.

### 2.2 ACOUSTICAL PANELS, GENERAL

- A. Acoustical Panel Standard: Provide manufacturer's standard panels of configuration indicated that comply with ASTM E 1264 classifications as designated by types, patterns, acoustical ratings, and light reflectances, unless otherwise indicated.
  1. Mounting Method for Measuring NRC: Type E-400; plenum mounting in which face of test specimen is 15-3/4 inches (400 mm) away from test surface per ASTM E 795.
- B. Acoustical Panel Colors and Patterns: Match appearance characteristics indicated for each product type.

### 2.3 CEILING TYPES

- A. Refer to drawings for ceiling types.

### 2.11 METAL SUSPENSION SYSTEMS, GENERAL

- A. Metal Suspension System Standard: Provide manufacturer's standard direct-hung metal suspension systems of types, structural classifications, and finishes indicated that comply with applicable requirements in ASTM C 635.
- B. Basis-of-Design Product: The design for each suspension system type is based on the product named. Subject to compliance with requirements, provide either the named product or a comparable product by one of the following manufacturers:
  1. Celotex Corporation, Architectural Ceilings Marketing Dept.
  2. Chicago Metallic Corporation.
  3. Armstrong World Industries.
  4. USG Interiors, Inc.

C. Finishes and Colors, General: Comply with NAAMM's "Metal Finishes Manual for Architectural and Metal Products" for recommendations for applying and designating finishes. Provide manufacturer's standard factory-applied finish for type of system indicated.

1. High-Humidity Finish: Comply with ASTM C 635 requirements for "Coating Classification for Severe Environment Performance" for ceiling type 'B' and where high-humidity finishes are indicated.

D. Attachment Devices: Size for five times the design load indicated in ASTM C 635, Table 1, "Direct Hung," unless otherwise indicated.

1. Anchors in Concrete: Anchors of type and material indicated below, with holes or loops for attaching hangers of type indicated and with capability to sustain, without failure, a load equal to five times that imposed by ceiling construction, as determined by testing per ASTM E 488 or ASTM E 1512 as applicable, conducted by a qualified testing and inspecting agency.
  - a. Type: Cast-in-place anchors.
  - b. Type: Postinstalled expansion anchors.
  - c. Type: Postinstalled adhesive anchors.
  - d. Corrosion Protection: Carbon-steel components zinc plated to comply with ASTM B 633, Class Fe/Zn 5 (0.005 mm) for Class SC 1 service condition.
  - e. Corrosion Protection: Carbon-steel components zinc plated to comply with ASTM B 633, Class Fe/Zn 5 (0.005 mm) for Class SC 1 service condition.
  - f. Corrosion Protection: Stainless-steel components complying with ASTM F 593 and ASTM F 594, Group 1 alloy 304 or 316 for bolts; alloy 304 or 316 for anchor.
  - g. Corrosion Protection: Components fabricated from nickel-copper-alloy rods complying with ASTM B 164 for UNS No. N04400 alloy.
2. Power-Actuated Fasteners in Concrete: Fastener system of type suitable for application indicated, fabricated from corrosion-resistant materials, with clips or other accessory devices for attaching hangers of type indicated, and with capability to sustain, without failure, a load equal to 10 times that imposed by ceiling construction, as determined by testing per ASTM E 1190, conducted by a qualified testing and inspecting agency.

B. Wire Hangers, Braces, and Ties: Provide wires complying with the following requirements:

1. Zinc-Coated Carbon-Steel Wire: ASTM A 641/A 641M, Class 1 zinc coating, soft temper.
2. Nickel-Copper-Alloy Wire: ASTM B 164, nickel-copper-alloy UNS No. N04400.
3. Size: Select wire diameter so its stress at three times hanger design load (ASTM C 635, Table 1, "Direct Hung") will be less than yield stress of wire, but provide not less than 0.135-inch- (3.5-mm-) diameter wire.

C. Hanger Rods: Mild steel, zinc coated or protected with rust-inhibitive paint.

D. Delete hanger types in paragraph above and first paragraph below if not required. Insert sizes here or show on Drawings.

E. Angle Hangers: Angles with legs not less than 7/8 inch (22 mm) wide; formed with 0.04-inch-(1-mm-) thick, galvanized steel sheet complying with ASTM A 653/A 653M, G90 (Z275) coating designation; with bolted connections and 5/16-inch- (8-mm-) diameter bolts.

- F. Seismic Struts: Manufacturer's standard compression struts designed to accommodate seismic forces.
- G. Seismic Clips: Manufacturer's standard seismic clips designed and spaced to secure acoustical panels in-place.
- H. Hold-Down Clips: Where indicated, provide manufacturer's standard hold-down clips spaced 24 inches (610 mm) o.c. on all cross tees
- I. Impact Clips: Where indicated, provide manufacturer's standard impact-clip system designed to absorb impact forces against acoustical panels.

## 2.4 METAL SUSPENSION SYSTEM FOR ACOUSTICAL PANEL CEILINGS

- A. Basis-of-Design Product:
  - 1. Manufacturer: Armstrong World Industries
  - 2. Product: As indicated on drawings.

## 2.5 ACOUSTICAL SEALANT

- A. Acoustical Sealant for Exposed and Concealed Joints: Manufacturer's standard nonsag, paintable, nonstaining latex sealant complying with ASTM C 834 and effective in reducing airborne sound transmission through perimeter joints and openings in building construction as demonstrated by testing representative assemblies according to ASTM E 90.
- B. Acoustical Sealant for Concealed Joints: Manufacturer's standard nondrying, nonhardening, nonskinning, nonstaining, gunnable, synthetic-rubber sealant recommended for sealing interior concealed joints to reduce airborne sound transmission.

## PART 3 - EXECUTION

### 3.1 EXAMINATION

- A. Examine substrates, areas, and conditions, including structural framing to which acoustical panel ceilings attach or abut, with Installer present, for compliance with requirements specified in this and other Sections that affect ceiling installation and anchorage and with requirements for installation tolerances and other conditions affecting performance of acoustical panel ceilings.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

### 3.2 PREPARATION

- A. Measure each ceiling area and establish layout of acoustical panels to balance border widths at opposite edges of each ceiling. Avoid using less-than-half-width panels at borders, and comply with layout shown on reflected ceiling plans.

### 3.3 INSTALLATION, GENERAL

- A. General: Install acoustical panel ceilings to comply with ASTM C 636 and seismic requirements indicated, per manufacturer's written instructions and CISCA's "Ceiling Systems Handbook."
- B. Suspend ceiling hangers from building's structural members and as follows:
  - 1. Install hangers plumb and free from contact with insulation or other objects within ceiling plenum that are not part of supporting structure or of ceiling suspension system.
  - 2. Splay hangers only where required to miss obstructions; offset resulting horizontal forces by bracing, countersplaying, or other equally effective means.
  - 3. Splay hangers only where required and, if permitted with fire-resistance-rated ceilings, to miss obstructions; offset resulting horizontal forces by bracing, countersplaying, or other equally effective means.
  - 4. Where width of ducts and other construction within ceiling plenum produces hanger spacings that interfere with location of hangers at spacings required to support standard suspension system members, install supplemental suspension members and hangers in form of trapezes or equivalent devices. Size supplemental suspension members and hangers to support ceiling loads within performance limits established by referenced standards and publications.
  - 5. Secure wire hangers to ceiling suspension members and to supports above with a minimum of three tight turns. Connect hangers directly either to structures or to inserts, eye screws, or other devices that are secure and appropriate for substrate and that will not deteriorate or otherwise fail due to age, corrosion, or elevated temperatures.
  - 6. Secure flat, angle, channel, and rod hangers to structure, including intermediate framing members, by attaching to inserts, eye screws, or other devices that are secure and appropriate for both structure to which hangers are attached and type of hanger involved. Install hangers in a manner that will not cause them to deteriorate or fail due to age, corrosion, or elevated temperatures.
  - 7. Do not support ceilings directly from permanent metal forms or floor deck. Fasten hangers to cast-in-place hanger inserts, postinstalled mechanical or adhesive anchors, or power-actuated fasteners that extend through forms into concrete.
  - 8. Do not attach hangers to steel deck tabs.
  - 9. Do not attach hangers to steel roof deck. Attach hangers to structural members.
  - 10. Space hangers not more than 48 inches (1200 mm) o.c. along each member supported directly from hangers, unless otherwise indicated; provide hangers not more than 8 inches (200 mm) from ends of each member.
- C. Secure bracing wires to ceiling suspension members and to supports with a minimum of four tight turns. Suspend bracing from building's structural members as required for hangers, without attaching to permanent metal forms, steel deck, or steel deck tabs. Fasten bracing wires into concrete with cast-in-place or postinstalled anchors.
- D. Install edge moldings and trim of type indicated at perimeter of acoustical ceiling area and where necessary to conceal edges of acoustical panels.
  - 1. Apply acoustical sealant in a continuous ribbon concealed on back of vertical legs of moldings before they are installed.
  - 2. Screw attach moldings to substrate at intervals not more than 16 inches (400 mm) o.c. and not more than 3 inches (75 mm) from ends, leveling with ceiling suspension system to a tolerance of 1/8 inch in 12 feet (3.2 mm in 3.66 m). Miter corners accurately and connect securely.

3. Do not use exposed fasteners, including pop rivets, on moldings and trim.
- E. Install suspension system runners so they are square and securely interlocked with one another. Remove and replace dented, bent, or kinked members.
- F. Install acoustical panels with undamaged edges and fit accurately into suspension system runners and edge moldings. Scribe and cut panels at borders and penetrations to provide a neat, precise fit.
  1. Arrange directionally patterned acoustical panels as follows:
    - a. Install panels with pattern running in one direction, as indicated on reflected ceiling plans or, if not indicated, as directed by the Architect.
    2. For square-edged panels, install panels with edges fully hidden from view by flanges of suspension system runners and moldings.
    3. For reveal-edged panels on suspension system runners, install panels with bottom of reveal in firm contact with top surface of runner flanges.
    4. Paint cut edges of panel remaining exposed after installation; match color of exposed panel surfaces using coating recommended in writing for this purpose by acoustical panel manufacturer.
    5. Install hold-down clips in areas indicated, in areas required by authorities having jurisdiction, and for fire-resistance ratings; space as recommended by panel manufacturer's written instructions, unless otherwise indicated.
    6. Protect lighting fixtures and air ducts to comply with requirements indicated for fire-resistance-rated assembly.

### 3.4 CLEANING

- A. Clean exposed surfaces of acoustical panel ceilings, including trim, edge moldings, and suspension system members. Comply with manufacturer's written instructions for cleaning and touchup of minor finish damage. Remove and replace ceiling components that cannot be successfully cleaned and repaired to permanently eliminate evidence of damage.

END OF SECTION

**SECTION 096723 - RESINOUS FLOORING****GENERAL****1.1 Summary**

- A. This Section includes:
  - 1. High-performance resinous flooring systems.

**1.2 Submittals**

- A. Product Data: For each type of product indicated.
- B. Installer Certificates for Qualification: Signed by manufacturer certifying that installers comply with specified requirements.
- C. Material Certificates: For each resinous flooring component, from manufacturer.
- D. Material Test Reports: For each resinous flooring system.
- E. Maintenance Data: For maintenance manuals.
- F. Samples: Submit one sample of coating, indicating coating applied on horizontal surfaces. Sample shall illustrate transition from Resinous Flooring system. Provide sample which is a true representation of proposed field applied finish; not laboratory applied finish. Provide minimum 12 feet by 4 feet field sample color and texture for owner approval as a mock up at location designated by General Contractor for review and written approval prior to installation of any other areas.
- G. Product Schedule: For resinous flooring.

**1.3 Quality Assurance**

- A. Installer Qualifications: Manufacturer's authorized representative who is trained and approved for installation of flooring systems required for this Project.
  - 1. Engage an installer who is certified in writing by resinous flooring manufacturer as qualified to apply resinous flooring systems indicated.
  - 2. Installer Letter of Certification: Installer to provide letter stating that they have been in business for at least 10 years and listing 5 projects in the last 2 years of similar scope. For each project provide: project name, location, date of installation, contact information, size of project, and manufacturer of materials with system information.
- B. Source Limitations: Obtain primary resinous flooring materials, including primers, resins, hardening agents, grouting coats, and topcoats, from single source from single manufacturer. Provide secondary materials, including patching and fill material, joint sealant, and repair materials, of type and from source recommended by manufacturer of primary materials.
- C. Pre-installation Conference: Conduct conference at Project site before work and mockups begin.
- D. Mockups: Apply mockups to verify selections made under sample submittals and to demonstrate aesthetic effects and set quality standards for materials and execution. Do not cover up mockup area.
  - 1. Apply full-thickness mockups on 16 square foot floor area selected by Architect.
  - 2. Simulate finished lighting conditions for Architect's review of mockups.
  - 3. Approved mockups may become part of the completed Work if undisturbed at time of Substantial Completion.
  - 4. Mockup shall demonstrate desired slip resistance for review and approval by General Contractor prior to installing project areas.

**1.4 Delivery, Storage, And Handling**

- A. Deliver materials in original packages and containers, with seals unbroken, bearing manufacturer's labels indicating brand name and directions for storage and mixing with other components.
  - 1. Maintain containers in clean condition, free of foreign materials and residue.
  - 2. Remove rags and waste from storage areas daily.

**1.5 Project Conditions**

- A. Environmental Limitations: Comply with resinous flooring manufacturer's written instructions for substrate temperature, ambient temperature, moisture, ventilation, and other conditions affecting resinous flooring application.
- B. Lighting: Provide permanent lighting or, if permanent lighting is not in place, simulate permanent lighting conditions during resinous flooring application.
- C. Close spaces to traffic during resinous flooring application and for not less than 24 hours after application unless manufacturer recommends a longer period.

**PRODUCTS****1.6 Manufacturers**

- A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
  - 1. The Sherwin-Williams Company General Polymers Brand
  - 2. Dex-O-Tex, Cheminert HD

**1.7 Materials**

- A. The General Polymers BIO-FLAKE SYSTEM as manufactured by Sherwin-Williams shall consist of 4080 FasTop 12S Binder Resin, with 5080 FasTop 12S Aggregate as slurry, 3745 Self-Leveling Epoxy as bonding coat, 6750 Mosaic for broadcast and 4685 POLY-COTE 100% Solids Urethane (2 coats) or 3745 Self-Leveling Epoxy and 4685 POLY-COTE 100% Solids Urethane, or 4844 PAce-Cote, as seal coat(s).
- B. VOC Content of Resinous Flooring: Provide resinous flooring systems, for use inside the weatherproofing system, that comply with the following limits for VOC content when calculated according to 40 CFR 59, Subpart D (EPA Method 24).
  - 1. Resinous Flooring: 100 g/L.

**1.8 High-Performance Resinous Flooring**

- A. Resinous Flooring: Abrasion-, impact- and chemical-resistant, high-performance, resin-based, monolithic floor surfacing designed to produce a seamless floor.
- B. System Characteristics:
  - 1. Color and Pattern: As indicated from manufacturers listed above.
  - 2. Slip Resistance: Provide slip resistant finish.

**EXECUTION****1.9 Preparation**

- A. Inspection: Prior to commencing Work, thoroughly examine all underlying and adjoining work, surfaces and conditions upon which Work is in any way dependent for perfect results. Report all conditions which affect Work. No "waiver of responsibility" for incomplete, inadequate or defective underlaying and adjoining work, surfaces and conditions will be considered, unless

notice of such unsatisfactory conditions has been filed and agreed to in writing before Work begins. Commencement of Work constitutes acceptance of surfaces. Test and report for moisture level in substrate to verify compliance with manufacturer's requirements. Do not proceed unless acceptable test results are achieved.

- B. Only installers approved by the manufacturer in writing shall perform installation of the material.
- C. Surface Preparation: Remove all surface contamination, loose or weakly adherent particles, laitance, grease, oil, curing compounds, paint, dust and debris by blast track method or approved mechanical means (acid etch not allowed). If surface is questionable try a test patch. Create a minimum surface profile for the system specified in accordance with the methods described in ICRI No. 03732 to achieve profile numbers as follows:
  - 1. Thin film, to 10 mils CSP-1 to CSP-3
  - 2. Thin and medium films, 10 to 40 mils CSP-3 to CSP-5
  - 3. Self-leveling mortars, to 3/16" CSP-4 to CSP-6
  - 4. Mortars and laminates, to 1/4" or more CSP-5 to CSP-9

#### 1.10 Environmental Conditions

- A. All applicators and all other personnel in the area of the RF installation shall take all required and necessary safety precautions. All manufacturers' installation instructions shall be implicitly instructions shall be implicitly followed.
- B. Repair damaged and deteriorated concrete according to resinous flooring manufacturer's written instructions.
- C. Verify that concrete substrates are dry and moisture-vapor emissions are within acceptable levels according to manufacturer's written instructions by using the following methods as recommended by the resinous flooring manufacturer.
  - 1. Perform anhydrous calcium chloride test, ASTM F 1869. Proceed with application of resinous flooring only after substrates have maximum moisture-vapor-emission rate of 3 lb of water/1000 sq. ft. or that required in manufacturer's instructions of slab area in 24 hours.
  - 2. Perform plastic sheet test, ASTM D 4263. Proceed with application only after testing indicates absence of moisture in substrates.
  - 3. Perform relative humidity test using in situ probes, ASTM F 2170. Proceed with installation only after substrates have a percent relative humidity level measurement as noted acceptable by resinous floor manufacturer.
- D. Alkalinity and Adhesion Testing: Verify that concrete substrates have pH within acceptable range. Perform tests recommended by manufacturer. Proceed with application only after substrates pass testing.
- E. Resinous Materials: Mix components and prepare materials according to resinous flooring manufacturer's written instructions.
- F. Use patching and fill material to fill holes and depressions in substrates according to manufacturer's written instructions.
- G. Treat control joints and other nonmoving substrate cracks to prevent cracks from reflecting through resinous flooring according to manufacturer's written instructions.

**1.11 Applications**

- A. Install resinous floor over properly prepared concrete surface in strict accordance with the manufacturer's directions.
  - 1. Install the primer and/or base coats over thoroughly cleaned and prepared concrete.
  - 2. Install topcoat over flooring after excess aggregate has been removed.
  - 3. Maintain a slab temperature of 60°F to 80°F for 24 hours minimum before applying floor topping.
- B. Apply components of resinous flooring system according to manufacturer's written instructions to produce a uniform, monolithic wearing surface of thickness indicated.
  - 1. Coordinate application of components to provide optimum adhesion of resinous flooring system to substrate, and optimum intercoat adhesion.
  - 2. Cure resinous flooring components according to manufacturer's written instructions. Prevent contamination during application and curing processes.
  - 3. At substrate expansion and isolation joints, comply with resinous flooring manufacturer's written instructions.
- C. Sealant: Saw cut resinous floor topping at expansion joints in concrete slab. Fill sawcuts with sealant prior to final seal coat application. Follow manufacturer's written recommendations.
- D. Apply primer over prepared substrate at manufacturer's recommended spreading rate.
- E. Slip Resistant Finish: Provide grit for slip resistance.
- F. Apply topcoats in number indicated for flooring system and at spreading rates recommended in writing by manufacturer.

**1.12 Completed Work**

- A. Cleaning: Upon completion of the Work, clean up and remove from the premises surplus materials, tools, appliances, empty cans, cartons and rubbish resulting from the Work. Clean off all spatterings and drippings, and all resulting stains.
- B. Protection: Protect Work in accordance with manufacturer's directions from damage and wear during the remainder of the construction period. Use protective methods and materials, including temporary covering, recommended in writing by resinous flooring manufacturer.
- C. Contractor shall insure that coating is protected from any traffic until it is fully cured to the satisfaction of the coating manufacturer.

**END OF SECTION**

## SECTION 099123 - PAINTING (PROFESSIONAL LINE PRODUCTS)

## PART 1 - GENERAL

## 1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

## 1.2 SUMMARY

A. This Section includes surface preparation and field painting of exposed items and surfaces.

1. Surface preparation, priming, and finish coats specified in this Section are in addition to shop priming and surface treatment specified in other Sections.

B. Paint exposed surfaces, except where these Specifications indicate that the surface or material is not to be painted or is to remain natural. If an item or a surface is not specifically mentioned, paint the item or surface the same as similar adjacent materials or surfaces. If a color of finish is not indicated, Architect will select from standard colors and finishes available.

1. Painting includes field painting of exposed bare and covered pipes and ducts (including color coding), hangers, exposed steel and iron supports, and surfaces of mechanical and electrical equipment that do not have a factory-applied final finish.

C. Do not paint prefinished items, concealed surfaces, finished metal surfaces, operating parts, and labels.

1. Prefinished items include the following factory-finished components:

- a. Architectural woodwork.
- b. Metal toilet enclosures.
- c. Metal lockers.
- d. Elevator entrance doors and frames.
- e. Elevator equipment.
- f. Finished mechanical and electrical equipment.
- g. Light fixtures.

2. Concealed surfaces include walls or ceilings in the following generally inaccessible spaces:

- a. Foundation spaces.
- b. Furred areas.
- c. Ceiling plenums.
- d. Pipe spaces.
- e. Duct shafts.
- f. Elevator shafts.

3. Finished metal surfaces include the following:

- a. Anodized aluminum.
- b. Stainless steel.
- c. Chromium plate.
- d. Copper and copper alloys.
- e. Bronze and brass.

4. Operating parts include moving parts of operating equipment and the following:
  - a. Valve and damper operators.
  - b. Linkages.
  - c. Sensing devices.
  - d. Motor and fan shafts.
5. Labels: Do not paint over UL, FMG, or other code-required labels or equipment name, identification, performance rating, or nomenclature plates.

D. Related Sections include the following:

1. Division 5 Section "Structural Steel" for shop priming structural steel.
2. Division 5 Section "Metal Fabrications" for shop priming ferrous metal.
3. Division 6 Section "Interior Architectural Woodwork" for shop priming interior architectural woodwork.
4. Division 8 Section "Steel Doors and Frames" for factory priming steel doors and frames.
5. Division 9 Section "Gypsum Board Assemblies" for surface preparation of gypsum board.

**1.3 DEFINITIONS**

A. General: Standard coating terms defined in ASTM D 16 apply to this Section.

1. Flat refers to a lusterless or matte finish with a gloss range below 15 when measured at an 85-degree meter.
2. Eggshell refers to low-sheen finish with a gloss range between 20 and 35 when measured at a 60-degree meter.
3. Semigloss refers to medium-sheen finish with a gloss range between 35 and 70 when measured at a 60-degree meter.
4. Full gloss refers to high-sheen finish with a gloss range more than 70 when measured at a 60-degree meter.

**1.4 SUBMITTALS**

A. Product Data: For each paint system indicated. Include block fillers and primers.

1. Material List: An inclusive list of required coating materials. Indicate each material and cross-reference specific coating, finish system, and application. Identify each material by manufacturer's catalog number and general classification.
2. Manufacturer's Information: Manufacturer's technical information, including label analysis and instructions for handling, storing, and applying each coating material.

B. Samples for Initial Selection: For each type of finish-coat material indicated.

1. After color selection, Architect will furnish color chips for surfaces to be coated.
- C. Samples for Verification: For each color and material to be applied, with texture to simulate actual conditions, on representative Samples of the actual substrate.
  1. Provide stepped Samples, defining each separate coat, including block fillers and primers. Use representative colors when preparing Samples for review. Resubmit until required sheen, color, and texture are achieved.
  2. Provide a list of materials and applications for each coat of each Sample. Label each Sample for location and application.
  3. Submit three (3) Samples on the following substrates for Architect's review of color and texture only:
    - a. Concrete Unit Masonry: **6-by-10-inch (150-by-250-mm)** Samples of masonry, with mortar joint in the center, for each finish and color.
    - b. Painted Wood: **12-inch- (300-mm-)** square Samples for each color and material on hardboard.
    - c. Stained or Natural Wood: **6-by-10-inch (150-by-250-mm)** Samples of natural- or stained-wood finish on representative surfaces.
    - d. Ferrous Metal: **8-inch- (100-mm-)** square Samples of flat metal and **8-inch- (200-mm-)** long Samples of solid metal for each color and finish.
- D. Qualification Data: For Applicator.

## 1.5 QUALITY ASSURANCE

- A. Applicator Qualifications: A firm or individual experienced in applying paints and coatings similar in material, design, and extent to those indicated for this Project, whose work has resulted in applications with a record of successful in-service performance.
- B. Source Limitations: Obtain block fillers and primers for each coating system from the same manufacturer as the finish coats.
- C. Benchmark Samples (Mockups): Provide a full-coat benchmark finish sample for each type of coating and substrate required. Comply with procedures specified in PDCA P5. Duplicate finish of approved sample Submittals.
  1. Architect will select one room or surface to represent surfaces and conditions for application of each type of coating and substrate.
    - a. Wall Surfaces: Provide samples on at least **100 sq. ft. (9 sq. m)**.
    - b. Small Areas and Items: Architect will designate items or areas required.
  2. Apply benchmark samples, according to requirements for the completed Work, after permanent lighting and other environmental services have been activated. Provide required sheen, color, and texture on each surface.
    - a. After finishes are accepted, Architect will use the room or surface to evaluate coating systems of a similar nature.

3. Final approval of colors will be from benchmark samples.

#### 1.6 DELIVERY, STORAGE, AND HANDLING

- A. Deliver materials to Project site in manufacturer's original, unopened packages and containers bearing manufacturer's name and label and the following information:
  1. Product name or title of material.
  2. Product description (generic classification or binder type).
  3. Manufacturer's stock number and date of manufacture.
  4. Contents by volume, for pigment and vehicle constituents.
  5. Thinning instructions.
  6. Application instructions.
  7. Color name and number.
  8. VOC content.
- B. Store materials not in use in tightly covered containers in a well-ventilated area at a minimum ambient temperature of **45 deg F (7 deg C)**. Maintain storage containers in a clean condition, free of foreign materials and residue.
  1. Protect from freezing. Keep storage area neat and orderly. Remove oily rags and waste daily.

#### 1.7 PROJECT CONDITIONS

- A. Apply waterborne paints only when temperatures of surfaces to be painted and surrounding air are between **50 and 90 deg F (10 and 32 deg C)**.
- B. Apply solvent-thinned paints only when temperatures of surfaces to be painted and surrounding air are between **45 and 95 deg F (7 and 35 deg C)**.
- C. Do not apply paint in snow, rain, fog, or mist; or when relative humidity exceeds 85 percent; or at temperatures less than **5 deg F (3 deg C)** above the dew point; or to damp or wet surfaces.
  1. Painting may continue during inclement weather if surfaces and areas to be painted are enclosed and heated within temperature limits specified by manufacturer during application and drying periods.

#### 1.8 EXTRA MATERIALS

- A. Furnish extra paint materials from the same production run as the materials applied and in the quantities described below. Package with protective covering for storage and identify with labels describing contents. Deliver extra materials to Owner.
  1. Quantity: Furnish Owner with an additional 5 percent, but not less than **1 gal. (3.8 L)** or 1 case, as appropriate, of each material and color applied.

### PART 2 - PRODUCTS

#### 2.1 MANUFACTURERS

A. Basis-of-Design Product: The design based on the products named in other Part 2 articles and in the schedule at the end of Part 3. Subject to compliance with requirements, provide either the named product or a comparable product by one of the following manufacturers:

1. Benjamin Moore & Co. (Benjamin Moore) – Basis of Design
2. PPG Industries, Inc. (Pittsburgh Paints).
3. Pratt & Lambert, Inc. (Pratt & Lambert)
4. Sherwin-Williams Co. (Sherwin-Williams).

## 2.2 PAINT MATERIALS, GENERAL

A. Material Compatibility: Provide block fillers, primers, and finish-coat materials that are compatible with one another and with the substrates indicated under conditions of service and application, as demonstrated by manufacturer based on testing and field experience.

B. Material Quality: Provide manufacturer's best-quality paint material of the various coating types specified that are factory formulated and recommended by manufacturer for application indicated. Paint-material containers not displaying manufacturer's product identification will not be acceptable.

1. Proprietary Names: Use of manufacturer's proprietary product names to designate colors or materials is not intended to imply that products named are required to be used to the exclusion of equivalent products of other manufacturers. Furnish manufacturer's material data and certificates of performance for proposed substitutions.

C. Colors: As selected by Architect from manufacturer's full range.

## 2.3 CONCRETE UNIT MASONRY BLOCK FILLERS

A. Concrete Unit Masonry Block Filler: Factory-formulated high-performance latex block fillers.

1. Benjamin Moore;Super Spec High Build Block Filler no. 206: Applied at a dry film thickness of not less than **8.5 mils**

## 2.4 EXTERIOR PRIMERS

A. Exterior Ferrous-Metal Primer: Factory-formulated rust-inhibitive metal primer for exterior application.

1. Benjamin Moore & Co. Super Spec Alkyd Metal Primer No. P06 Applied at a dry film thickness of not less than 2.0 mils

B. Exterior Galvanized Metal Primer

1. Benjamin Moore: Super Spec HP Acrylic Metal Primer No. P04 Applied at a dry film thickness of not less than 2 mils

## 2.5 INTERIOR PRIMERS

A. Interior Smooth Concrete and Masonry Primer: Factory-formulated alkali-resistant acrylic-latex interior primer for interior application.

1. Benjamin Moore; Moorcraft Super Spec Acrylic Masonry Sealer No. N066: Applied at a dry film thickness of not less than **.095 mils (0.030 mm)**.
- B. Interior Gypsum Board Primer: Factory-formulated latex-based primer for interior application.
  1. Benjamin Moore; Ultra Spec 500 Interior Latex Primer No. N534: Applied at a dry film thickness of not less than **1.8 mils**.
- C. Interior Wood Primer for Semigloss Finishes: Factory-formulated- acrylic-latex-based interior wood primer.
  1. Benjamin Moore: Ultra Spec 500 Interior Latex Primer No. N534: Applied at a dry film thickness of not less than **1.8 mils**
- D. Interior Wood Primer for Gloss Finishes: Factory-formulated alkyd- or acrylic-latex-based interior wood primer.
  1. Benjamin Moore: Ultra Spec 500 Interior Latex Primer No. N534: Applied at a dry film thickness of not less than **1.8 mils**
- E. Interior Ferrous-Metal Primer: Factory-formulated quick-drying rust-inhibitive alkyd-based metal primer.
  1. Benjamin Moore: Super Spec HP Acrylic Metal Primer No. P04 Applied at a dry film thickness of not less than 2 mils
- F. Interior Zinc-Coated Metal Primer: Factory-formulated galvanized metal primer.
  1. Benjamin Moore; Super Spec HP Acrylic Metal Primer No. P04: Applied at a dry film thickness of not less than **2.0 mils (0.051 mm)**.

## 2.6 EXTERIOR FINISH COATS

- A. Exterior Full-Gloss Alkyd Enamel: Factory-formulated full-gloss alkyd enamel for application.on exterior metals
  1. Benjamin Moore; Super Spec HP DTM Alkyd Gloss Enamel P26: Applied at a dry film thickness of not less than **2.0 mils (0.051 mm)**.

## 2.7 INTERIOR FINISH COATS

- A. Retain finish-coat materials below for a flat acrylic finish over interior concrete, stucco, masonry, concrete masonry units, mineral-fiber-reinforced cement panels, gypsum board, plaster, acoustic plaster, and Primed ferrous and zinc-coated metal.
- B. Interior Flat Acrylic Paint: Factory-formulated flat acrylic-emulsion latex paint for interior application.
  1. Benjamin Moore; Ultra Spec 500 Interior Flat No. N536: Applied at a dry film thickness of not less than **1.8 mils**
- C. Interior Low-Luster/ Eggshell Acrylic Enamel: Factory-formulated eggshell acrylic-latex interior enamel.

1. Benjamin Moore; Ultra Spec 500 Interior Eggshell No. 538: Applied at a dry film thickness of not less than **1.8 mils**
- D. Interior Semigloss Acrylic Enamel: Factory-formulated semi gloss acrylic-latex enamel for interior application.
  1. Benjamin Moore; Ultra Spec 500 Gloss Finish No.N540: Applied at a dry film thickness of not less than **1.8 mils**
- E. Interior Full-Gloss Acrylic Enamel: Factory-formulated full-gloss acrylic-latex interior enamel.
  1. Benjamin Moore; Advance Waterborne Alkyd Interior High Gloss No. N794: Applied at a dry film thickness of not less than **1.5 mils**
- F. Interior Semi Gloss Acrylic Epoxy
  1. Benjamin Moore Super Spec Acrylic Epoxy No. P43: Applied at a dry film thickness of not less than 1.5

2.8 INTERIOR WOOD STAINS AND VARNISHES

- A. Open-Grain Wood Filler: Factory-formulated paste wood filler applied at spreading rate recommended by manufacturer.
- B. Interior Wood Stain: Factory-formulated alkyd-based penetrating wood stain for interior application applied at spreading rate recommended by manufacturer.
  1. Benjamin Moore: Benwood Interior Waterborne Stain No. 205
- C. Interior Waterborne Clear Satin Varnish: Factory-formulated clear satin acrylic-based polyurethane varnish applied at spreading rate recommended by manufacturer.
  1. Benjamin Moore; Benwood Stays Clear Acrylic Polyurethane No. 423, Satin.
- D. Interior Waterborne Clear Gloss Varnish: Factory-formulated clear gloss acrylic-based polyurethane varnish applied at spreading rate recommended by manufacturer.
  1. Benjamin Moore; Benwood Stays Clear Interior Wood Finishes Waterborne Polyurethane Finishes High Gloss No. 422.
- E. Paste Wax: As recommended by manufacturer.

### PART 3 - EXECUTION

#### 3.1 EXAMINATION

- A. Examine substrates, areas, and conditions, with Applicator present, for compliance with requirements for paint application. Comply with procedures specified in PDCA P4.

1. Proceed with paint application only after unsatisfactory conditions have been corrected and surfaces receiving paint are thoroughly dry.
2. Start of painting will be construed as Applicator's acceptance of surfaces and conditions within a particular area.

B. Coordination of Work: Review other Sections in which primers are provided to ensure compatibility of the total system for various substrates. On request, furnish information on characteristics of finish materials to ensure use of compatible primers.

1. Notify Architect about anticipated problems when using the materials specified over substrates primed by others.

### 3.2 PREPARATION

A. General: Remove hardware and hardware accessories, plates, machined surfaces, lighting fixtures, and similar items already installed that are not to be painted. If removal is impractical or impossible because of size or weight of the item, provide surface-applied protection before surface preparation and painting.

1. After completing painting operations in each space or area, reinstall items removed using workers skilled in the trades involved.

B. Cleaning: Before applying paint or other surface treatments, clean substrates of substances that could impair bond of the various coatings. Remove oil and grease before cleaning.

1. Schedule cleaning and painting so dust and other contaminants from the cleaning process will not fall on wet, newly painted surfaces.

C. Surface Preparation: Clean and prepare surfaces to be painted according to manufacturer's written instructions for each particular substrate condition and as specified.

1. Provide barrier coats over incompatible primers or remove and reprime.
2. Cementitious Materials: Prepare concrete, concrete unit masonry, cement plaster, and mineral-fiber-reinforced cement panel surfaces to be painted. Remove efflorescence, chalk, dust, dirt, grease, oils, and release agents. Roughen as required to remove glaze. If hardeners or sealers have been used to improve curing, use mechanical methods of surface preparation.
  - a. Use abrasive blast-cleaning methods if recommended by paint manufacturer.
  - b. Determine alkalinity and moisture content of surfaces by performing appropriate tests. If surfaces are sufficiently alkaline to cause the finish paint to blister and burn, correct this condition before application. Do not paint surfaces if moisture content exceeds that permitted in manufacturer's written instructions.
  - c. Clean concrete floors to be painted with a 5 percent solution of muriatic acid or other etching cleaner. Flush the floor with clean water to remove acid, neutralize with ammonia, rinse, allow to dry, and vacuum before painting.
3. Wood: Clean surfaces of dirt, oil, and other foreign substances with scrapers, mineral spirits, and sandpaper, as required. Sand surfaces exposed to view smooth and dust off.

- a. Scrape and clean small, dry, seasoned knots, and apply a thin coat of white shellac or other recommended knot sealer before applying primer. After priming, fill holes and imperfections in finish surfaces with putty or plastic wood filler. Sand smooth when dried.
- b. Prime, stain, or seal wood to be painted immediately on delivery. Prime edges, ends, faces, undersides, and back sides of wood, including cabinets, counters, cases, and paneling.
- c. If transparent finish is required, backprime with spar varnish.
- d. Backprime paneling on interior partitions where masonry, plaster, or other wet wall construction occurs on back side.
- e. Seal tops, bottoms, and cutouts of unprimed wood doors with a heavy coat of varnish or sealer immediately on delivery.

4. Ferrous Metals: Clean ungalvanized ferrous-metal surfaces that have not been shop coated; remove oil, grease, dirt, loose mill scale, and other foreign substances. Use solvent or mechanical cleaning methods that comply with SSPC's recommendations.
  - a. Blast steel surfaces clean as recommended by paint system manufacturer and according to SSPC-SP 6/NACE No. 3.
  - b. Treat bare and sandblasted or pickled clean metal with a metal treatment wash coat before priming.
  - c. Touch up bare areas and shop-applied prime coats that have been damaged. Wire-brush, clean with solvents recommended by paint manufacturer, and touch up with same primer as the shop coat.
5. Galvanized Surfaces: Clean galvanized surfaces with nonpetroleum-based solvents so surface is free of oil and surface contaminants. Remove pretreatment from galvanized sheet metal fabricated from coil stock by mechanical methods.

D. Material Preparation: Mix and prepare paint materials according to manufacturer's written instructions.

1. Maintain containers used in mixing and applying paint in a clean condition, free of foreign materials and residue.
2. Stir material before application to produce a mixture of uniform density. Stir as required during application. Do not stir surface film into material. If necessary, remove surface film and strain material before using.
3. Use only thinners approved by paint manufacturer and only within recommended limits.

E. Tinting: Tint each undercoat a lighter shade to simplify identification of each coat when multiple coats of same material are applied. Tint undercoats to match the color of the finish coat, but provide sufficient differences in shade of undercoats to distinguish each separate coat.

### 3.3 APPLICATION

A. General: Apply paint according to manufacturer's written instructions. Use applicators and techniques best suited for substrate and type of material being applied.

1. Paint colors, surface treatments, and finishes are indicated in the paint schedules.
2. Do not paint over dirt, rust, scale, grease, moisture, scuffed surfaces, or conditions detrimental to formation of a durable paint film.

3. Provide finish coats that are compatible with primers used.
4. The term "exposed surfaces" includes areas visible when permanent or built-in fixtures, grilles, convector covers, covers for finned-tube radiation, and similar components are in place. Extend coatings in these areas, as required, to maintain system integrity and provide desired protection.
5. Paint surfaces behind movable equipment and furniture the same as similar exposed surfaces. Before final installation of equipment, paint surfaces behind permanently fixed equipment or furniture with prime coat only.
6. Paint interior surfaces of ducts with a flat, nonspecular black paint where visible through registers or grilles.
7. Paint back sides of access panels and removable or hinged covers to match exposed surfaces.
8. Finish exterior doors on tops, bottoms, and side edges the same as exterior faces.
9. Finish interior of wall and base cabinets and similar field-finished casework to match exterior.
10. Sand lightly between each succeeding enamel or varnish coat.

B. Scheduling Painting: Apply first coat to surfaces that have been cleaned, pretreated, or otherwise prepared for painting as soon as practicable after preparation and before subsequent surface deterioration.

1. The number of coats and film thickness required are the same regardless of application method. Do not apply succeeding coats until previous coat has cured as recommended by manufacturer. If sanding is required to produce a smooth, even surface according to manufacturer's written instructions, sand between applications.
2. Omit primer over metal surfaces that have been shop primed and touchup painted.
3. If undercoats, stains, or other conditions show through final coat of paint, apply additional coats until paint film is of uniform finish, color, and appearance. Give special attention to ensure that edges, corners, crevices, welds, and exposed fasteners receive a dry film thickness equivalent to that of flat surfaces.
4. Allow sufficient time between successive coats to permit proper drying. Do not recoat surfaces until paint has dried to where it feels firm, and does not deform or feel sticky under moderate thumb pressure, and until application of another coat of paint does not cause undercoat to lift or lose adhesion.

C. Application Procedures: Apply paints and coatings by brush, roller, spray, or other applicators according to manufacturer's written instructions.

1. Brushes: Use brushes best suited for type of material applied. Use brush of appropriate size for surface or item being painted.
2. Rollers: Use rollers of carpet, velvet-back, or high-pile sheep's wool as recommended by manufacturer for material and texture required.
3. Spray Equipment: Use airless spray equipment with orifice size as recommended by manufacturer for material and texture required.

D. Minimum Coating Thickness: Apply paint materials no thinner than manufacturer's recommended spreading rate to achieve dry film thickness indicated. Provide total dry film thickness of the entire system as recommended by manufacturer.

E. Mechanical and Electrical Work: Painting of mechanical and electrical work is limited to items exposed in equipment rooms and occupied spaces.

F. Mechanical items to be painted include, but are not limited to, the following:

1. Uninsulated metal piping.
2. Uninsulated plastic piping.
3. Pipe hangers and supports.
4. Tanks that do not have factory-applied final finishes.
5. Visible portions of internal surfaces of metal ducts, without liner, behind air inlets and outlets.
6. Duct, equipment, and pipe insulation having "all-service jacket" or other paintable jacket material.
7. Mechanical equipment that is indicated to have a factory-primed finish for field painting.

G. Electrical items to be painted include, but are not limited to, the following:

1. Switchgear.
2. Panelboards.
3. Electrical equipment that is indicated to have a factory-primed finish for field painting.

H. Block Fillers: Apply block fillers to concrete masonry block at a rate to ensure complete coverage with pores filled.

I. Prime Coats: Before applying finish coats, apply a prime coat, as recommended by manufacturer, to material that is required to be painted or finished and that has not been prime coated by others. Recoat primed and sealed surfaces where evidence of suction spots or unsealed areas in first coat appears, to ensure a finish coat with no burn-through or other defects due to insufficient sealing.

J. Pigmented (Opaque) Finishes: Completely cover surfaces as necessary to provide a smooth, opaque surface of uniform finish, color, appearance, and coverage. Cloudiness, spotting, holidays, laps, brush marks, runs, sags, ropiness, or other surface imperfections will not be acceptable.

K. Transparent (Clear) Finishes: Use multiple coats to produce a glass-smooth surface film of even luster. Provide a finish free of laps, runs, cloudiness, color irregularity, brush marks, orange peel, nail holes, or other surface imperfections.

1. Provide satin finish for final coats, unless otherwise indicated or specified.

L. Completed Work: Match approved samples for color, texture, and coverage. Remove, refinish, or repaint work not complying with requirements.

### 3.4 FIELD QUALITY CONTROL

A. Owner reserves the right to invoke the following test procedure at any time and as often as Owner deems necessary during the period when paint is being applied:

1. Owner will engage a qualified independent testing agency to sample paint material being used. Samples of material delivered to Project will be taken, identified, sealed, and certified in the presence of Contractor.
2. Testing agency will perform appropriate tests for the following characteristics as required by Owner:

- a. Film thickness
- b. Paint composition
- c. Gloss

3. Owner may direct Contractor to stop painting if test results show material being used does not comply with specified requirements. Contractor shall remove noncomplying paint from Project site, pay for testing, and repaint surfaces previously coated with the noncomplying paint. If necessary, Contractor may be required to remove noncomplying paint from previously painted surfaces if, on repainting with specified paint, the two coatings are incompatible.

### 3.5 CLEANING

- A. Cleanup: At the end of each workday, remove empty cans, rags, rubbish, and other discarded paint materials from Project site.
  1. After completing painting, clean glass and paint-spattered surfaces. Remove spattered paint by washing and scraping without scratching or damaging adjacent finished surfaces.

### 3.6 PROTECTION

- A. Protect work of other trades, whether being painted or not, against damage from painting. Correct damage by cleaning, repairing or replacing, and repainting, as approved by Architect.
- B. Provide "Wet Paint" signs to protect newly painted finishes. After completing painting operations, remove temporary protective wrappings provided by others to protect their work.
  1. After work of other trades is complete, touch up and restore damaged or defaced painted surfaces. Comply with procedures specified in PDCA P1.

### 3.7 SCHEDULE OF PAINT MATERIALS

- A. All products are those of Benjamin Moore & Co.
- B. Surface Prep
  1. SP-1: Clean all surfaces to be coated, with Benjamin Moore M83 Oil and Grease Emulsifier, or suitable cleaning solution.
  2. SP-2: Spot prime bare substrate.

### 3.8 SCHEDULE OF PAINT MATERIALS

<u>Number Key</u>	<u>Material</u>
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Interior Primers

1	Moorcraft Super Spec Acrylic Masonry Sealer No. N066
2	Ultra Spec 500 Interior Latex Primer No. N534

Interior Finish coats

- 3. Ultra Spec 500 Interior Flat No. N536
- 4. Ultra Spec 500 Interior Eggshell No. 538
- 5. Ultra Spec 500 Gloss Finish No. N540
- 6. Advance Waterborne Alkyd Interior High Gloss No. N794

#### Stains & Clear Finishes

- 7 Benwood Interior Wood Grain Filler No. 238
- 8 Benwood Interior Waterborne Stain No. 205
- 9. Benwood Stays Clear Acrylic Polyurethane No. 423, Satin.
- 10. Benwood Stays Clear Interior Wood Finishes Waterborne Polyurethane Finishes High Gloss No. 422.

#### Metal Primers

- 11 Super Spec Alkyd Metal Primer No. P06 (Ferrous Metal)
- 12 Super Spec HP Acrylic Metal Primer No. P04 (Galvanized Metal)

#### Exterior Finish Coats

- 13 Super Spec HP DTM Alkyd Gloss Enamel P26

#### Specialty coatings

- 14 Super Spec Acrylic Epoxy No. P43
- 15 Super Spec High Build Block Filler No. 206
- 16 Sweep-up Spray Latex Flat No. M53

Note: Deep accent colors shall be top coated with Stays Clear acrylic Polyurethane.

### 3.9 SCHEDULING OF PAINTING

A.	Interior Surfaces	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>
1.	Masonry: (epoxy)	15	14	14	
2.	Gyp. Board/ (epoxy)	2	14	14	
3.	Masonry (paint)	15	5	5	
4.	Gyp. Board/ (eggshell fin)	2	4	4	

### 3.10 ACCENT COLORS

- A. One (1) wall, in each space where painting is called for, shall have one (1) accent wall. Accent Colors may require a deep base primer and a minimum of two finish coats

### END OF SECTION

RAYMOND/RAYMOND ASSOCIATES  
SECTION 11 40 00 - FOOD SERVICE EQUIPMENT

PART 1 - GENERAL

1.01 GENERAL REQUIREMENTS

- A. Work of this Section shall conform to the requirements of the Contract Documents.

1.02 BIDS

- A. Custom fabricated equipment must be built by a company continually in business for at least a 5-year period.
- B. Contract documents convey a method of construction for custom fabrication; however this may or may not be the appropriate method based on selected fabricators industry knowledge and standards. It will be the responsibility of the selected fabricator to interpret and apply appropriate methods of construction for full functionality of custom fabrication.
- C. Bids must be based on equipment of manufacturers specified; no substitution will be accepted after award of Contract.
- D. Substitutions: When a product or material is specified by name and or model number, as noted in these specifications, such specifications establishes the standard type and quality considered most satisfactory for the particular purpose in the building. The bid proposal therefore should be based thereon, so that all bidders bid under the same conditions. Another product or material of the same type that meets the requirements may be submitted for consideration as a substitute only under the following conditions:
  1. Requests for substitution must be submitted in writing at least ten (10) days before the date set for the receipt of bids for review and approval by the design professional. If the substitution is found to be equivalent, all bidders will be notified prior to the receipt of bids.
  2. In providing substitution requests, the bidder must prove equivalence of the substitution and furnish detailed specifications and catalog cuts or drawings. Failure to identify exceptions or deviations from equipment specified must be interpreted to indicate that the product offered complies with the specification in every respect.
- E. Owner, Architect and Food Service Consultant reserves right to waive any informality, or reject any or all bids and any parts thereof, or to accept that bid as a whole or part that in his judgment is for the best interest of Owner. All bids to have on Contractor's letterhead itemized cost of each item of equipment, otherwise bid will be rejected.

### 1.03 WORK INCLUDED

- A. Cooperate in every way with other contractors in order that whole installation may result in the highest grade possible.
- B. Only such valves, traps, faucets, shut-offs, reducing pressure valves, relief valves and other specialty items required within equipment and as hereinafter specified, included in this work.
- C. Make all necessary cut-outs and knock-outs where required on equipment to accommodate electrical receptacles, switches or other electrical outlets and equipment, together with such cut-outs as required for passage of gas or plumbing piping, etc.
- D. Stack and remove rubbish waste material, crating, etc., resulting from work and keep the premises clean at all times. Upon completion of the installation, thoroughly and finally clean all equipment ready for use.

### 1.04 POWER AVAILABLE

- A. Electric Voltage: 120/208/480 volt, 60 cycle, 1 & 3 ph.
- B. Water Pressure: Typical Food Service Equipment range 25 to 90 PSI, if required, pressure reducing valves provided by plumbing contractor.
- C. Temperature: 120° Fahrenheit max at hand washing and work sinks. 140° Fahrenheit max at pot sink and dishwashers.
- D. Gas: 6" W.C. min – 8" W.C. max.

### 1.05 GENERAL CHARACTERISTICS OF EQUIPMENT

- A. Electrically Operated
  - 1. Electrically operated equipment: listed by Underwriters Labs., Inc.
  - 2. Motors: up to and including 1/2 h.p., shall be 120/60/1
  - 3. Motors: over 1/2 h.p., 208/60/3, or as otherwise indicated
  - 4. Ranges, food warmers, etc., over 1.5 k.w., 208/60/3, unless otherwise specified
  - 5. Electrically heated equipment, etc., 1.5 k.w. and under, 120/60/1
  - 6. 1 ph. electrical plug-in units with 3 wire cords; 3 wire cap
  - 7. 3 ph. electrical plug-in units with 4 wire cords; 4 wire cap
  - 8. Motor driven equipment: equipped with starting switch

9. Motors: equipped with overload protection
10. Wiring on fixtures, including operating switches and pilots, furnished by Kitchen Equipment Contractor.

B. Submit in writing to Architect and Food Service Consultant for approval, schedule showing proposed electrical characteristics of each piece of equipment and disconnect means provided.

C. Punch holes for, and install hood and walk-in cooler/freezer lights and concealed conduits. The interconnection of same, including control switch, wiring, etc., by Electrical Contractor.

#### 1.06 WORK EXCLUDED FROM THIS DIVISION

A. The following work in conjunction with Food Service Installation, done by others.

1. Electrical Contractors
  - a. Make connections to all food service equipment as shown.
  - b. Furnish disconnect switches.
  - c. Interconnecting of all hood lights and control switches.
  - d. Interconnecting of control switches as required on equipment shown, and all other components which come as part of any equipment shown on plan.
  - e. Review all manufacturer approved installation methods/ diagrams and comply for proper installation of equipment being furnished by Kitchen Equipment Contractor.
2. Plumbing Contractor
  - a. Make hot and cold water, waste and gas connections to all kitchen equipment shown, furnishing all necessary shut-offs, traps, backflow preventers, vacuum breakers, grease traps, drain line runs, etc., and install all faucets, pot fillers, filters and pressure regulators as furnished by Kitchen Equipment Contractor.
  - b. Interconnecting of any and all other components that come as part of any other equipment shown.
  - c. Provide floor drains and floor sinks where shown and indirect piping to floor drains and floor sinks as indicated on drawings.
  - d. Review all manufacturer approved installation methods/ diagrams and comply for proper installation of equipment being furnished by Kitchen Equipment Contractor.

3. Ventilation Contractor
  - a. Furnish size, shape and location of vent collars for hood and make connections to these collars. Collars by Kitchen Equipment Contractor.
4. General Contractor
  - a. Provide and/or coordinate all work to the floors, walls, and ceiling of the space.
  - b. Provide wall blocking where required and as indicated K.E.C.

#### 1.07 SUBCONTRACTORS

- A. The name and addresses of all Subcontractors furnished to Architect/Owner and Food Service Consultant at time of submitting shop drawings. Selection of Subcontractors must be approved by them; and if in their judgment any fail to prosecute work in strict accordance with drawings and contract, after due notice from Owner or his agent, shall discharge same, but this in no way releases Kitchen Equipment Contractor from his obligations and responsibility under the contract.
- B. Every Subcontractor bound by terms and provisions of the contract so far as applicable to his work. Nothing contained herein shall create any contractual relations between any Subcontractor and Owner.

Note: Kitchen Equipment Contractor fully responsible to Owner for acts and omissions of his Subcontractors.

#### 1.08 SHOP DRAWINGS, ETC.

- A. Immediately upon award of Contract and within 4 weeks, submit to Architect/Owner and Food Service Consultant, 3 sets of drawings for approval. Submit 1/4" scale rough-in drawings showing locations of plumbing, and electrical connections with all requirements indicated at point of connection; use of a legend or numbered connection plan will be cause for drawing rejection. Prior to fabrication, Kitchen Equipment Contractor shall submit to Architect for approval 3 sets 1/2" scale shop drawings showing plan, elevations and isometric views covering all items of work. Drawings to show dimensions and details of construction, installation and relations to adjoining and related work where same requires cutting or close fitting. Show reinforcement, anchorage, etc., required for complete installation. After correction and approval of above -- submit 6 sets for record, then afterwards as many additional copies as required by client.
- B. Submit in same manner as above, drawings showing masonry bases, depressed floors, positions of walls, requirements for ceiling hangers, wall blocking, and any and all special information necessary for complete and correct correlation of various trades and satisfactory installation of all equipment shown on drawings.

C. Manufacturer's names, cuts, descriptive data, analysis of tests, rated capacities and other information necessary for approval of standard manufactured articles and equipment furnished to Architect/Owner and Food Service Consultant for approval before ordering or purchasing. This submission made in same manner as above. All cuts marked with item number, mechanical characteristics, accessories furnished and bound in folders.

1.09 GENERAL

- A. No machine or equipment acceptable from any manufacturer not having had equipment of approximately the same type and design as that specified operating successfully for at least 5 years. Machines installed for test purposes shall not come within the category of successful commercial operation.
- B. Architect/Owner and/or Food Service Consultant privileged to inspect material and fabrication at Kitchen Equipment Contractor's factory at any time.
- C. Before proceeding with shop work, Kitchen Equipment Contractor to verify all measurements at premises. Where required dimensions are not immediately obtainable and delay in waiting for these dimensions would cause work to be seriously delayed, the matter shall be referred to Architect for a decision. In obtaining measurements, Kitchen Equipment Contractor shall consider work requirements of other trades, and equipment designed and fabricated to provide necessary clearance for surrounding and adjoining work.
- D. Kitchen Equipment Contractor responsible for making any and all necessary adjustments to complete his work in a workmanlike manner, as approved by Architect/Owner.
- E. Dimensions as indicated on drawings and specifications are approximate, and are to be adjusted if and where necessary to suit job conditions and field measurements.
- F. Tops of tables, shelves, tops and exterior panels of cabinets, counters, doors, drainboards, etc., to be constructed of a single sheet of metal. Where size of equipment requires more than 1 sheet of metal, sheets butt joined with joints continuously welded full length. No joints less than 18" from an edge or end of a piece of equipment. In addition, all joints shall have battens or stiffeners welded to jointed material, ground smooth and polished.
- G. Appliances of rigid construction free from objectionable vibration and quiet in operation.
- H. Electrical heating elements shall conform to latest standards of National Electrical Manufacturer's Association and Underwriters Labs., Inc., where applicable standards have been set up by such agencies.
- I. Motors of ample power to operate machines for which designated under full load operating conditions without exceeding nameplate ratings. Horsepower requirements on driven equipment determined by manufacturer, based on normal operation of maximum capacity.

- J. Motors drip-proof, splash-proof or totally enclosed type, having two-hour duty cycle and ball bearings (except small timing motors which may have sleeve bearings). All motors shall have windings impregnated to resist moisture. Motors located where adjacent to deposits of dust, lint, etc., totally enclosed type.
- K. It is the responsibility of the K.E.C. to supply and mount all electrical outlets, switches, controls, etc. within table/counter back splashes, aprons, panels, etc. and to provide S.S. cover plates as required. Furthermore, it is the responsibility of the Electrical Contractor, in coordination with the Kitchen Equipment Contractor, to make final interconnections within table/counter interior to junction boxes, outlets, switches, controls, etc. for equipment indicated, if required.

#### 1.10 STAINLESS STEEL (S.S.)

- A. Where S.S. is specified, it shall be Type 304, nickel bearing iron alloy, containing approximately 17.0% to 19% chromium, 8% to 10% nickel, not more than 0.2% carbon, and not more than 2.0% of other alloying elements; designed being austenitic (non-magnetic).
- B. S.S. free from scale with all surfaces polished to a high commercial finish. All welding and exposed welds hereinafter specified, must be ground down and polished smooth to a #4 finish so that no evidence of welding will appear. Unexposed welds on underside of counter or tables ground smooth and treated with an acid solution to remove weld discoloration and oxidization and to arrest corrosion.
- C. Undersides of all counters, work tables, sinks, drain boards, etc., after fabrication, to have one (1) heavy coat of sound deadening material applied as allowed by local codes.
- D. Gauges for sheet iron and sheet metal, U.S. Standard.
- E. Rivets, welds, bolts, screws, nuts and washers to be steel except where brass or S.S. is fastened, in which case they shall be brass or S.S., respectively. Where dissimilar metals are fastened, welds, bolts, rivets, screws, nuts and washers, highest grade metal. Spacing and extent of welds, rivets, bolts and screws such as to insure suitable fastening and prevent bulging of metals fastened.

#### 1.11 SANITATION

- A. All custom built equipment constructed in accordance with standard No. 2, 4 & 7 of National Sanitation Foundation Testing Laboratory, manufactured by a company approved by N.S.F. and carry their stamp of approval. Kitchen Equipment Contractor must have "Registered" numbered seal of N.S.F. approval.

#### 1.12 OPERATING INSTRUCTIONS

- A. Kitchen Equipment Contractor shall leave all items of equipment in good, operating condition, and furnish the services of a "Qualified" competent manufacturer's representative to instruct Owner's employees in proper use and

care of equipment. Representative on call for as long a period as is necessary to assure Owner that such instruction is thoroughly understood.

- B. Kitchen Equipment Contractor or his qualified manufacturer's representative, thereafter, shall make all necessary calls during warranty period. Kitchen Equipment Contractor must include this service in bid.

#### 1.13 SAMPLES

- A. After Award of Contract, when requested, Kitchen Equipment Contractor shall supply Architect with samples of fabricated equipment, such as corner of table with a rolled or inverted "V" edge, corner of dish table, overshell, drawer assembly, table leg with foot and gusset, or as specifically requested.

#### 1.14 GUARANTEE

- A. Kitchen Equipment Contractor shall guarantee, as part of the bid and/or contract, workmanship, material and equipment for a period of 1 year from date of equipment final install and project turnover to Owner, and shall remedy any defect due to faulty workmanship or materials which may appear within guarantee period.
- B. Manufacturer's operation and maintenance manuals on equipment, etc., turned over to the Owner in duplicate, bound in a folder and marked accordingly.

#### 1.15 EQUIPMENT CONSTRUCTION AND STANDARDS

- A. Where initials S.S. are used, they refer to "stainless steel;" C.P. refers to "chrome plated;" N.I.C. refers to "not in contract;" G.I. refers to "galvanized iron;" F.D. refers to "floor drain", and F.S. refers to "floor sink."

#### 1.16 WASTES AND OVERFLOWS

- A. Sinks to have DrainKing rotary stainless steel ball drain, Teflon seals, 2" outlet, brass housing to be chrome plated, S.S. strainer plate, Fisher tail piece with threaded connection Fisher #6129, rotary lever operated waste outlets and overflows, such as manufactured by Fisher Mfg. Co., installed by Kitchen Equipment Contractor.

#### 1.17 WATER INLET LOCATION

- A. Located in all cases above the positive water level to prevent siphoning of liquid into water system. Wherever conditions require water inlet below such level, a suitable type of vacuum breaker shall be placed on fixture and form part of same to prevent such siphoning.
- B. All faucets furnished by Kitchen Equipment Contractor as specified. Traps furnished by Plumbing Contractor.

## 1.18 PITCH AND DRAINAGE

- A. Wherever a fixture is used with waste or drain outlet, surface shall have distinct pitch towards outlet. Drainboards and tables that contain or adjoin sinks shall have a definite pitch towards sinks. Where necessary, surfaces creased and grooved to give a definite pitch.

## 1.19 SINKS

- A. #14 gauge S.S. interior corners rounded to 1" radius horizontally and vertically, forming a cove in bottom. All joints butt edged. Sink sizes given, inside measurements.
- B. Bottom of each compartment creased to center and fitted with a rotary drain as described in section 1.16, hereinbefore specified. Waste lever not to protrude beyond body of sink. Sinks to have overflows installed by Kitchen Equipment Contractor.
- C. Overflow to consist of 1-1/2" chrome plated brass strainer plate, fitted in back of each compartment at proper level directly connected to waste outlet with 1-1/2" chrome plated brass pipe.
- D. Back of sink extended integrally approximately 12" above working level, back 2-1/4" on 45° angle towards rear and then flanged down 1" and punched to accommodate faucets.
- E. Front and both ends, unless otherwise specified and shown, finished on top edge, 3" above working level, with 1-1/2" diameter, 180° welded integral roll. Exterior corners rounded to a 2-1/2" radius, all integrally welded.
- F. Sinks and drainboards finished on front and back edges only and left with straight edge on ends, so that drainboards may be welded thereto, forming integral units with top edge of rolled rim curbing formed on one horizontal plane across front to unit though surfaces of drainboards pitched to sinks.
- G. Multiple compartment sinks divided with double wall #14 gauge S.S. partitions, all corners rounded same as corners in sinks, continuously welded in place.
- H. Back, bottom and front of one continuous piece with no overlapping joints or open spaces between compartments.

## 1.20 SINK BOWL BUILT INTO TABLE TOP

- A. Sink constructed integral with table top #14 gauge S.S. having all interior corners coved vertically and horizontally forming a cove in bottom. To have overflow, lever waste outlet, etc..., as hereinbefore specified for sinks in spec section 1.19.
- B. All joints butt edged and welded, ground and polished, so that no evidence of welding will appear. All sink sizes inside measurements. Table top where shown, punched to receive deck type combination faucets, provided by Kitchen Equipment Contractor.

## 1.21 FAUCET AND BASKET DRAIN ASSEMBLY

- A. All pot and pan sinks, unless otherwise specified, furnished with (1) Fisher Mfg. Co. stainless steel #24589 pre-rinse unit  $\frac{3}{4}$ ", and (1) Fisher Mfg. Co. stainless steel #51209 faucet,  $\frac{3}{4}$ " with 14" swing spout. Preparation sinks, unless otherwise specified, furnished with (1) Fisher Mfg. Co. stainless steel #60798 faucet,  $\frac{1}{2}$ " with 12" swing spout. Built-in work sinks and similar type sinks, unless otherwise specified, furnished with Fisher Mfg. Co. stainless steel #57665 faucet,  $\frac{1}{2}$ " with 12" swing spout. Hand sinks, unless otherwise specified, furnished with (1) Fisher Mfg. Co. stainless steel #58564 faucet,  $\frac{1}{2}$ " with 6" swing spout. All faucet assemblies complete with mixing faucets, nipples, elbows, and backflow preventers for Plumbing Contractor to install and connect. All faucets specified to have standard wrist type handle, NO LEAD Stainless Steel construction, polished to mirror finish, internal stainless steel seats, two part swivel stems to prevent cross flow, ADA easy turn stems. All plumbing fixtures shall be certified CSA, ASME A112.18.1/CSA B125.1, AB1953/HSC 116875, Vermont Bill S152, NSF/ANSI 61 sec 9, annex F and G, NSF/ANSI 372 low lead content, ASTM F2324.
- B. Unless otherwise specified, all sinks shall be fitted with Fisher Mfg. Co. DrainKing waist valve #22306.

## 1.22 DRAINBOARDS

- A. #14 gauge S.S. full width of sink carried up approximately 12" at back and where adjacent to wall and finished same as heretofore described for back of sink, and having 3" high curbing at front and ends not adjacent to walls and finished with integral 1-1/2" diameter 180° roll, unless otherwise specified.
- B. Drainboards continuously welded to sinks.
- C. Drainboards 30" long or less shall have 1-1/2" #16 gauge S.S. tubular braces secured at underside near front and welded to S.S. gusset at leg anchor. All others to have legs and cross bracing with full length and width undershelf as specified for tables.

## 1.23 TABLES WITH S.S. TOPS

- A. Tops of #14 gauge S.S. 1 piece construction with all edges turned down into 2" integral 180° roll with all corners rounded to 2" radius forming a bullnosed corner. Corner welded and polished smooth.
- B. Table tops thoroughly cross braced with 4" x 1" S.S. channel stiffeners #14 gauge welded to underside. All cross braces spaced not over 24" on center.
- C. Table tops adjoining walls or adjacent equipment carried up approximately 6" and returned 1", down 1" at top and ends. Intersections of table top and raised edge coved to 1" radius. Where backsplash is exposed, it shall have finished S.S. back.

D. It is the responsibility of the K.E.C. to supply and mount all electrical outlets, switches, controls, etc. within table/counter back splashes, aprons, panels, etc. and to provide S.S. cover plates as required. Furthermore, it is the responsibility of the Electrical Contractor, in coordination with the Kitchen Equipment Contractor, to make final interconnections within table/counter interior to junction boxes, outlets, switches, controls, etc. for equipment indicated, if required.

#### 1.24 LEGS AND CROSSLARS

- A. 1-5/8" O.D. #14 gauge S.S. tubular-type with S.S. bullet shaped feet having minimum vertical adjustment of 1-1/2" without showing threading or adjusting bolts. Feet fully enclosed on bottom. Adjustment of feet by means of a threaded shank attached to foot and screwed into a properly secured threaded member inside of leg. Construction of leg such that it shall fit over shank of foot so no liquid or other material can work their way into legs or foot.
- B. Tops of legs attached to enclosed conical gussets of heavy gauge S.S. Gussets welded to #14 gauge S.S. 4" x 1" channels to underside on which they appear. Crossrails 1-1/2" O.D. #14 gauge S.S. coped and welded to legs approximately 10" A.F.F. or as specified.

#### 1.25 NOT APPLICABLE

#### 1.26 OVERSHELF - WALL TYPE

- A. #16 gauge polished S.S. with back edge turned up 2", remaining ends turned down in 1-1/2" diameter 180° roll with corners bullnosed welded, ground and polished.
- B. Shelves supported by #12 gauge S.S. cantilever brackets. Shelf spaced 1" from walls when in place and secured to same with C.P. toggle bolts. Undersides secured to brackets with concealed welded studs, nuts and washers. Brackets spaced approximately 42" on center.

#### 1.27 UNDERSHELVES

- A. #16 gauge polished S.S. full length and width of table with all edges turned down into 2" wide channel. In way of table legs, shelf notched to fit contour of legs and fitted to same in neat, workmanlike manner to eliminate unsanitary crevices, fully welded, ground and polished.
- B. Undershelves reinforced on underside with welded 4" x 1" longitudinal channels of #14 gauge S.S. where applicable. All signs of welding on shelf surface removed.

#### 1.28 DRAWERS

- A. Of #18 gauge S.S. all interior corners coved to a 1" radius both vertically and horizontally. All welds ground and polished to a uniform finish.

- B. Front of #14 gauge polished S.S. and will extend on both sides of drawer body to conceal slides, corners welded, ground and polished. Space between drawer front and body fully enclosed at bottom, back and both sides by means of a #20 gauge S.S. filler, spot welded to drawer front and body, to provide a fully sealed, vermin-proof enclosure. Drawer front provided with a 5" C.H.G. # P46-1010 S.S. pull handle fastened in place by means of a concealed screws.
- C. Drawer slides of #14 gauge S.S. fitted with 4 case hardened ball bearing rollers. Track attached to drawer is to have upper edge channel shaped to fit contour of roller rim to provide a positive drawer guide and prevent jarring. This drawer track firmly spot-welded to body. Outer track provided with auto stops to lock without the use of tools.
- D. Where specified, drawer provided with removable synthetic carving board. Carving board is to slide into enclosure under drawer made of #14 gauge S.S. and extending across underside of carving board, with both sides turned up and welded to slide assembly. The 2 sides provided with #14 gauge S.S. angles with stops at rear fastened in place 1/8" above top surface of carving board to provide guide and storage compartment when carving board is not in use. Carving board is to measure approximately 21" x 21" x 1" thick.
- E. Tool drawer 20" x 20" x 5" deep, bread drawer 20" x 20" x 10" deep. All drawers to have 4 pin paracentric keyed-alike built-in locks same as sliding and hinged doors. C.P. where exposed.

1.29 NOT APPLICABLE

1.30 EXHAUST HOOD

- A. Exhaust Hood material, construction, etc. to be in conformance with IMC section 507.
- B. Dimensions approximately as shown on contract drawings and mounted at 80" A.F.F. to underside of hood. Final dimensions to be determined in field by Kitchen Equipment Contractor.
- C. Proper anchorages, etc..., installed in ceiling joists, slab, etc..., by Kitchen Equipment Contractor prior to final finish of ceiling.
- D. Body of #18 gauge stainless steel front, back and sides; straight as indicated on contract drawings. All joints to be flush welded. Where field joints occur, provide a pair of transverse frames, butted together and securely fastened following contour of hood structure.
- E. Bottom rim of hood attached to channel of #14 gauge STAINLESS STEEL with mitered welded corners and butted field joints. Cross section inside of channel to measure approximately 2-1/2" horizontally, flanged upward tightly against interior lining of hood.
- F. Above dishwashing machine, kettles and steamers or non-grease producing equipment, hood provided with sloped baffle at back arranged at 45° angle of

#18 gauge stainless steel. Baffles to have sliding dampers of #16 gauge stainless steel mounted in #14 gauge stainless steel channel tracks. Each damper to have stainless steel handle fastened with concealed bolts.

- G. Above ranges, ovens, fryers, griddles, etc. or grease producing equipment, hood provided with built-in filters at back extending full length and arranged at an angle of 45° easily removable without use of tools. Filters to be approximately 20" x 20" x 2" thick, of STAINLESS STEEL and expanded metal construction or as further indicated on contract drawings. Filters set into #14 gauge STAINLESS STEEL filter frame, bottom of which is integrally installed with back of hood and grease gutter for easy cleaning. Quantity and size of openings in plenum chamber as indicated in contract documents.
- H. Hood(s) provided with STAINLESS STEEL hanger brackets, welded to top of hood, spaced not more than 36" on center.
- I. Section of hood below ceiling or soffit, enclosed with vertical facing of #18 gauge STAINLESS STEEL. Panels not to exceed 36" in width, easily removable where required, provided with recessed finger grip or similar. Where panels meet at vertical joints flanged inward 1" to form a hairline joint. Channel extended 2" beyond perimeter of hood and provided with concealed full length angle member of 2" x 2" x 3/16" G.I. with clips for bolting to hanger angles, spaced approximately 36" on center. Hanger angles attached to 2" x 2" x 3/16" angle frame fastened to ceiling slab. Panels held in place at ceiling with 2" x 2" x 1/8" STAINLESS STEEL angle trim all around.
- J. Hood(s) provided with recessed or flush vapor-proof LED light fixtures, approximately 12" X 12" style or 48" strip style, pre-mounted by manufacturer. Light fixture with bulb(s), as provided by specified exhaust hood manufacturer, refer to Part 2 Products. All wiring and interconnections by Electrical Contractor.
- K. All exhaust hood controls, switches, etc... to be mounted @ 48" AFF. This is to be the maximum height allowed.
- L. All wiring and interconnections for controls, switches, fans, solenoid, shunt trips, etc... by Electrical Contractor. This includes any requirements to and from remote panels, switches and control packages.
- M. Must be tested and comply with the most current codes (or per local jurisdiction) UL-710, International Mechanical Code (IMC), and NFPA 96.

### 1.31 NOT APPLICABLE

### 1.32 FIRE PROTECTION SYSTEM

- A. The system shall be a pre-engineered cartridge-operated type R-102 system utilizing Liquid Ansulex agent, with a Fixed Nozzle distribution network. It shall be furnished and installed in compliance with UL Standard 1254, UL Standard 300, NFPA 96-2008 and any prevailing statutes or codes including automatic shut-down of all cooking appliances per code section 44 of NFPA 17A-27-2002.

- B. System to provide connection to building Fire Alarm System per NFPA 17A; Section 3-2.1.5.
- C. Fire protection remote pull stations mounted @ 48" AFF, located 10 ft. minimum to 20 ft. maximum from exhaust hood(s).
- D. The extinguishing agent shall be a specifically formulated aqueous solution of organic salts contained in a S.S. tank with 3 gallons minimum capacity, and able to withstand test pressure of 330 PSI. A welded S.S. bracket shall be provided for mounting the tank.
- E. The regulator releases mechanism shall be capable of providing sufficient expellant gas to discharge enough agent to meet the minimum nozzle discharge requirements. The mechanism shall have a visual indicator of "fired" condition. This mechanism shall be capable of being operated by fusible link detection, remote manual release and local manual release. The mechanism should be housed in a S.S. enclosure with cover containing identifications thereon.
- F. Each discharge nozzle to be listed with UL approval for placement and size. Each nozzle shall have a rubber blow-off cap to keep the nozzle tip orifice free of cooking grease build-up. All exposed piping to be chrome plated finish, and there shall be no exposed threads.
- G. Kitchen Equipment Contractor to furnish mechanical (electrical) gas valve, up to 3" in size and coordinate the install/provisions to shut-off all fuel supplies to all cooking appliances beneath Type I exhaust hood upon activation of system. If electrical gas valve is to be utilized, Kitchen Equipment Contractor to furnish reset relay push button.

It is the responsibility of the Plumbing Contractor to install, coordinate and make any provisions necessary for complete operation of gas valve.

It is the responsibility of the Electrical Contractor to furnish and install electrical wiring, relays, etc... and make any provisions necessary for complete operation of gas valve. In addition, Electrical Contractor to furnish and install automatic equipment necessary to shut-off all electric beneath Type I exhaust hood upon activation of system.

- H. Kitchen Equipment Contractor to furnish and install a Class K Fire Extinguisher, dedicated to each room where a Type I exhaust hood is installed.
- I. Upon completion of installation, the installer to perform a wet chemical test or at the time of the test, the authority having jurisdiction may allow the Contractor to use flushing concentrate and water solution. However, whichever is permitted, it must be in compliance with Code. This test shall activate the entire system, except the agent supply tank, which will be substituted by the test tank of like pressure and size. Following a satisfactory test, the original tank shall be replaced. The system shall then be certified to be in working order and all authorities shall be so advised in writing. Provide Owner with copies of all satisfaction/acceptance tests.

- J. The system to be furnished and installed by a factory distributor in accordance with the manufacturer's instructions. This shall include mounting of the system units, manual releases, nozzles, actuating devices, and the running of all pipe and control tubing applicable to the R-102 system. If and when requested, submittal drawings concerning the fire system shall have affixed the seal and signature of a licensed engineer for the State in which they are to be installed. A 1-year service contract and maintenance program to be provided.
- K. Kitchen Equipment Contractor is required to submit a copy of the hood suppression system shop drawing to the local authority having jurisdiction for approval, as well as submission to the Architect. In addition, shop drawings when submitted, must be signed and sealed by an engineer licensed to practice in the State where the system is to be installed.

1.33 NOT APPLICABLE

1.34 PASS WINDOW AND SLIDE UP DOOR

- A. Where top of dish table extends through wall of dish room, carried up approximately 6" on both sides. Exposed front edge finished with a rounded 1" high "V" nosing, then turned down 2" to align with bottom of window buck.
- B. Dish window opening provided with #14 gauge S.S. buck on 4 sides, flanged out 2" on both sides of wall and returned 1/2" towards finished interior of dishwashing room and fitted with slide up door. Door of double wall #18 gauge S.S. construction with not less than 5/8" thick sound deadening material between panels and shall slide in #14 gauge S.S. channel tracks. Tracks fastened to S.S. window buck. Door hung by means of counter balancing sash weights set into overhead enclosure of #18 gauge S.S. Front of enclosure fitted with a removable #16 gauge S.S. panel for access to sash balances. Doors provided with C.P. brass handle fastened in place with concealed bolts and locking device, consisting of a C.P. brass slide bolt. Buck delivered to job site by Kitchen Equipment Contractor in ample time for setting in place by G.C. during wall construction.

1.35 NOT APPLICABLE

1.36 NOT APPLICABLE

1.37 NOT APPLICABLE

1.38 NOT APPLICABLE

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1.45 NOT APPLICABLE

1.46 NOT APPLICABLE

1.47 COUNTER AND CABINETS WITH SEMI-ENCLOSED BASE

- A. Top of #14 gauge polished S.S. finished 1/2" above working level with 2" diameter 180° roll, bullnosed corners on all exposed sides. Where adjacent to wall, top carried up approximately 6" (or as specified hereinafter and shown) and returned 1" at top and ends towards wall with corners welded forming a continuous unit. Top fastened to cabinet by means of welded and concealed studs.
- B. Cabinet below top to have #18 gauge S.S. enclosure. Front stiles of cabinet channel shaped. This channel fully enclosed inside of cabinet. Top reinforced by means of horizontal framework of S.S. 1-1/2" x 1-1/2" x 1/8" angle with cross braces not more than 18" on center. Framework of all welded construction and intermediate shelves in cabinet of #16 gauge S.S. turned up on all sides to eliminate crevices at shelf surface. Front edge of shelf channel shaped. Shelf surface reinforced by means of #16 gauge S.S. channel stiffeners spaced on not more than 24" on center. Mounted on 6" S.S. adjustable legs, or as hereinbefore shown and specified.

1.48 NOT APPLICABLE

1.49 NOT APPLICABLE

1.50 REFRIGERATORS AND REFRIGERATION UNITS

- A. Reach-in refrigerators, freezers, and refrigerated units, as shown unless otherwise specified, furnished by Kitchen Equipment Contractor. They shall meet all requirements as set forth for individual item number and complete with self-contained or remote compressors and motors. Cooling coils blower type, unless otherwise called for, provided with initial charge of approved CFC free refrigerant. Plumbing Contractor responsible for extending refrigerator drain line, where required, to spill into adjacent floor drain in approved manner. Extended drain line not less than 3/4" I.D. and C.P. or S.S. tubing.
- B. All refrigerated equipment, refrigerators and freezers, whether walk-in or reach-in, started and adjusted to maintain required temperatures, charged with approved refrigerant as required.
- C. All reach-in refrigerators, freezers, hot food warmers, etc., to have keyed-alike locks. Kitchen Equipment Contractor must request this at time of placing order to avoid correction at a later date at Kitchen Equipment Contractor's expense.

D. Kitchen Equipment Contractor to provide 1 year's free service for all types of refrigerators and refrigeration equipment. Service to include all compressors, unit coolers, controls, etc., to include adjustments and repairs, irrespective of cause, whether mechanical, operational or manufacturing at no additional cost to Owner. Additionally, five (5) year warranty provided on all compressors, parts only or replacement.

1.51 NOT APPLICABLE

1.52 NOT APPLICABLE

## PART 2 – PRODUCTS

ITEM #1      STORAGE SHELVING, PORTABLE – QTY. AS PER PLAN & SCHEDULE

Focus Model FMPS1824695. Unit to be installed where shown on drawings. Provided with all features, options and accessories, per quantity required, as indicated:

- Shelving to be sized to fit
- 4 ea. 18" x 24" Shelves with removable, vented inserts
- 4 ea. 74" High uprights
- Mounted on heavy-duty casters, front two with brakes

Or as manufactured by Eagle Group/Metal Masters or SPG.

ITEM #2      SINK, HAND, WALL MOUNT – QTY. AS PER PLAN & SCHEDULE

Eagle Group/Metal Masters Model HSAN-10-F-LRS. Unit to be installed where shown on drawings. Provided with all features, options and accessories, per quantity required, as indicated:

- 1 ea. Space saver, narrow style
- 1 ea. Soap dispenser
- 1 ea. Towel dispenser
- 1 ea. Left and right splash guards
- 1 ea. Stainless Steel faucet, Fisher Mfg. model 58564 with 6" swing spout and wrist action handles, 1/2" connections
- Wall backing by General Contractor

Or as manufactured by Aero Manufacturing or IMC/ Teddy.

ITEM #3      ICE MAKER W/ BIN – QTY. AS PER PLAN & SCHEDULE

Hoshizaki Model KM-101BAH. Unit to be installed where shown on drawings. Provided with all features, options and accessories, per quantity required, as indicated:

- Electrical: 120/1, NEMA 5-15P
- Ice Production: 115 lbs. per 24 hours (approximately)

- 1 ea. Set of stainless steel bullet feet
- Water connection piped from wall mounted water filter
- 1 ea. Selecto Scientific water filter SMF IC600-S, subject to verification by manufacturer
- 6 ea. Replacement cartridges

Or as manufactured by Manitowoc or Scotsman.

**ITEM #4 3-COMPARTMENT SINK, POTWASH – QTY. AS PER PLAN & SCHEDULE**

IMC/ Teddy Model Custom. Size, shape and installed where shown on drawing. This is a fabricated item and is to be constructed as described in General Specifications and as further detailed on contract drawings. Provided with all features, options and accessories, per quantity required, as indicated:

- Counter Top Material: Stainless Steel, 14 Gauge
- 3 ea. Built-in work sinks, 20" L x 16" W x 12" D
- 3 ea. Waste valve with lever, Fisher Mfg. model DrainKing
- 3 ea. Tail piece, Fisher Mfg. model 6129
- 3 ea. Waste overflow, Fisher Mfg.
- 1 ea. Stainless Steel faucet, Fisher Mfg. model 24589 with 14" swing spout add-on faucet and wrist action handles, 3/4" connections
- 1 ea. Stainless steel common bowl skirt
- Flanged feet bolted to floor at work sink locations only

Or as manufactured by Aero Mfg. or Eagle Group/Metal Masters.

**ITEM #5 WAREWASHER, UNDERCOUNTER – QTY. AS PER PLAN & SCHEDULE**

Meiko Model M-ICLEAN UM+. Unit to be installed where shown on drawings. Provided with all features, options and accessories, per quantity required, as indicated:

- Electrical: 208/1, Hardwired
- 3 ea. Sets of peg racks
- 3 ea. Sets of all purpose racks
- 1 ea. Built-in hot water booster, 70° rise
- 1 ea. Detergent/rinse aid pumps

Or as manufactured by Champion or Hobart.

**ITEM #6 GREASE INTERCEPTOR, U/C – QTY. AS PER PLAN & SCHEDULE**

Existing to be reused. Thermaco Model W-200-IS. Unit to be installed where shown on drawings. This is an existing item and is to be handled as described in General Specifications. Provided with all features, options and accessories, per quantity required, as indicated:

- Electrical: 120/1, Hardwired
- All utility requirements to be verified by K.E.C.

ITEM #7 FIRE PROTECTION SYSTEM, WALL MNTD. – QTY. AS PER PLAN & SCHEDULE

Existing to be reused. Ansul Model UL-300 (R-102). Unit to be installed where shown on drawings. This is an existing item and is to be handled as described in General Specifications. Provided with all features, options and accessories, per quantity required, as indicated:

- Electrical: 120/1, Hardwired
- All utility requirements to be verified by K.E.C.

ITEM #8 RANGE, RESTAURANT, ELECTRIC – QTY. AS PER PLAN & SCHEDULE

Existing to be reused. Vulcan Model EV36-S-6FP-208. Unit to be installed where shown on drawings. This is an existing item and is to be handled as described in General Specifications. Provided with all features, options and accessories, per quantity required, as indicated:

- Electrical: Verify
- All utility requirements to be verified by K.E.C.

ITEM #9 OVEN, CONVECTION, ELECTRIC – QTY. AS PER PLAN & SCHEDULE

Existing to be reused, Vulcan. Unit to be installed where shown on drawings. This is an existing item and is to be handled as described in General Specifications. Provided with all features, options and accessories, per quantity required, as indicated:

- Electrical: Verify
- All utility requirements to be verified by K.E.C.

ITEM #10 S.S. WALL PANEL(S) – QTY. AS PER PLAN & SCHEDULE

IMC/ Teddy Model Custom. Size, shape and installed where shown on drawing. This is a fabricated item and is to be constructed as described in General Specifications and as further detailed on contract drawings. Provided with all features, options and accessories, per quantity required, as indicated:

- Stainless steel panels, evenly sized, 20 Gauge
- Installed from top of coved base to underside of hood, entire length
- Hairline joints sealed with S.S. trim strips
- Secured to wall with heat resistant mastic

It is the responsibility of the Kitchen Equipment Contractor to coordinate and make all appropriate cut-outs in paneling based on utility requirements in this location and apply appropriate stainless steel trim strips, caps, gussets, etc...

Or as manufactured by Aero Mfg. or Eagle Group/Metal Masters.

ITEM #11 EXHAUST HOOD, TYPE I – QTY. AS PER PLAN & SCHEDULE

Existing to be reused. Unit to be installed where shown on drawings. This is an existing item and is to be handled as described in General Specifications. Provided with all features, options and accessories, per quantity required, as indicated:

- All utility requirements to be verified by K.E.C.

ITEM #12 WORK COUNTER – QTY. AS PER PLAN & SCHEDULE

IMC/ Teddy Model Custom. Size, shape and installed where shown on drawing. This is a fabricated item and is to be constructed as described in General Specifications and as further detailed on contract drawings. Provided with all features, options and accessories, per quantity required, as indicated:

- Counter Top Material: Stainless Steel, 14 Gauge
- Cabinet/Door to be flush frame design
- Intermediate stainless steel solid shelves, adjustable
- Bottom stainless steel solid shelves

Or as manufactured by Aero Mfg. or Eagle Group/Metal Masters.

ITEM #13 OVERSHELF, WALL MNTD. – QTY. AS PER PLAN & SCHEDULE

IMC/ Teddy Model Custom. Size, shape and installed where shown on drawing. This is a fabricated item and is to be constructed as described in General Specifications and as further detailed on contract drawings. Provided with all features, options and accessories, per quantity required, as indicated:

- Mounting height: 56" above finished floor, first shelf
- Mounting height: 72" above finished floor, second shelf
- Wall backing by General Contractor

Or as manufactured by Aero Mfg. or Eagle Group/Metal Masters.

ITEM #14 S.S. PASS-THRU SILL / FRAME – QTY. AS PER PLAN & SCHEDULE

IMC/ Teddy Model Custom. Size, shape and installed where shown on drawing. This is a fabricated item and is to be constructed as described in General Specifications and as further detailed on contract drawings. Provided with all features, options and accessories, per quantity required, as indicated:

- Sill Material: Stainless Steel, 14 Gauge
- Stainless steel window interior sides/top, if required
- Stainless steel window casing, 2" wide continuous flange

Or as manufactured by Aero Mfg. or Eagle Group/Metal Masters.

ITEM #15 TRASH RECEPTACLE, SLIM JIM – QTY. AS PER PLAN & SCHEDULE

Rubbermaid Model FG354000GRAY. Unit to be installed where shown on drawings. Provided with all features, options and accessories, per quantity required, as indicated:

- 1 ea. Tuffmode Polyliner Bags, FG500988GRAY

No alternate manufacturers will be accepted for this item.

ITEM #16 REFRIGERATOR, REACH-IN – QTY. AS PER PLAN & SCHEDULE

Existing to be reused. True Food Service Model T-19. Unit to be installed where shown on drawings. This is an existing item and is to be handled as described in General Specifications. Provided with all features, options and accessories, per quantity required, as indicated:

- Electrical: 120/1, NEMA 5-15P
- All utility requirements to be verified by K.E.C.

ITEM #17 FREEZER, REACH-IN – QTY. AS PER PLAN & SCHEDULE

True Food Service Model T-19F-HC. Unit to be installed where shown on drawings. Provided with all features, options and accessories, per quantity required, as indicated:

- Electrical: 120/1, NEMA 5-15P
- Verify door hinging
- Exterior Finish: Stainless Steel
- Interior Finish: Stainless Steel
- 1 ea. Self-contained refrigeration
- 1 ea. Full solid doors with locks
- 3 ea. Stainless steel shelves per compartment, top section
- 1 ea. Digital temperature control system
- 1 ea. Three year parts warranty
- 1 ea. Three year labor warranty
- Adjustable universal pan slides 1-1/2" O.C. to hold 18" x 26" or 12" x 20" pans, bottom section
- Mounted on heavy duty casters, front two with brakes

No alternate manufacturers will be accepted for this item.

ITEM #18 FIRE EXTINGUISHER, WALL MNTD. – QTY. AS PER PLAN & SCHEDULE

Ansul Model K-CLASS. Unit to be installed where shown on drawings. Provided with all features, options and accessories, per quantity required, as indicated:

- 1 ea. Wet chemical type, Ansulex low pH agent
- 1 ea. 2.5 Gallon tank
- 1 ea. Wall bracket

- 1 ea. Rechargeable
- Wall backing by General Contractor

No alternate manufacturers will be accepted for this item.

**ITEM #19 WORK COUNTER – QTY. AS PER PLAN & SCHEDULE**

IMC/ Teddy Model Custom. Size, shape and installed where shown on drawing. This is a fabricated item and is to be constructed as described in General Specifications and as further detailed on contract drawings. Provided with all features, options and accessories, per quantity required, as indicated:

- Counter Top Material: Stainless Steel, 14 Gauge
- Cabinet/Door to be flush frame design
- Intermediate stainless steel solid shelves, adjustable
- Bottom stainless steel solid shelves

Or as manufactured by Aero Mfg. or Eagle Group/Metal Masters.

**ITEM #20 WORK DRAWER(S), 3-TIER – QTY. AS PER PLAN & SCHEDULE**

IMC/ Teddy Model Custom. Size, shape and installed where shown on drawing. This is a fabricated item and is to be constructed as described in General Specifications and as further detailed on contract drawings. Provided with all features, options and accessories, per quantity required, as indicated:

- Cabinet/Drawer to be flush frame design
- Stainless steel integrated handles, horizontal orientation
- 3 ea. Self-closing drawer
- 3 ea. Drawer safety stop
- 3 ea. Stainless steel pan insert, full size removable

Or as manufactured by Aero Mfg. or Eagle Group/Metal Masters.

**ITEM #21 CART, UTILITY – QTY. AS PER PLAN & SCHEDULE**

Existing to be reused. Unit to be installed where shown on drawings. This is an existing item and is to be handled as described in General Specifications. Provided with all features, options and accessories, per quantity required, as indicated:

- No additional features, options or accessories required

**PART 3 - EXECUTION**

**3.01 GENERAL RELATED CONDITIONS**

A. In each item of equipment hereinafter specified under the "Equipment Schedule," these specifications shall only identify each respective item by name and number, as well as list various component parts provided for same.

- B. Therefore, it shall be intended that these respective items and their component parts shall be of material (mounted where applicable) constructed and furnished in strict accordance to that described in the general specifications for these items and integrally constructed where applicable.
- C. It shall also be intended that where buy-out (pre-fabricated) items are specified, same shall be definitely furnished with all the accessories as normally furnished by manufacturer for these items. Also in strict accordance with current manufacturer's engineering data sheet for each respective item.

### 3.02 EXAMINATION OF PLANS AND SPECIFICATIONS

- A. Prospective bidders for this work must examine these plans and specifications carefully before bidding, and must request from Architect in writing for an interpretation or correction of every apparent ambiguity, inconsistency or error therein. If necessary, such interpretation or correction shall be issued in writing as an addendum. No calls will be accepted.

### 3.03 SPECIAL NOTES

- A. It shall be the responsibility of Kitchen Equipment Contractor to keep up to date with progress made in field on installation of all necessary rough-in to adequately and properly operate and accommodate all equipment furnished by Kitchen Equipment Contractor and as shown on drawings, to make as many visits to the job site as is necessary to check and assure that all rough-in is being properly installed to accommodate this equipment. Include this service in bid.
- B. Kitchen Equipment Contractor to cooperate with all trades so that the end results of his work will be a satisfactory, approved and accepted installation. Written reports of each visit shall be sent promptly to the Architect and the Food Service Consultant.

### 3.04 COORDINATION

- A. Procedure of construction is of paramount importance in executions of this project. Kitchen Equipment Contractor to carry on his work so that no delay in his operations or those of any other contractors occurs at any time.
- B. Kitchen Equipment Contractor to verify with Architect as to opening date of the food service area, and schedule his fabrication and purchasing of equipment so that all will be in readiness, installed, connected, tested, demonstrated, etc., in ample time prior to the scheduled opening date.

### 3.05 DELIVERY AND INSTALLATION

- A. Shall mean and intend that Kitchen Equipment Contractor shall deliver and assemble all equipment of contract in 1 piece in required locations in building, ready for water, waste, gas, electric and ventilating connections required by other contractors. Any pieces of equipment may be delivered sectionally, but all working surfaces butt-welded, ground and polished on premises so that upon completion, such item of equipment will have true, smooth, even and continuous

surfaces. Butt joining and filling with solder not permitted. Kitchen Equipment Contractor must verify door sizes, delivery platform, elevator size, etc., effecting delivery to food service areas for all items of equipment.

### 3.06 RESERVATIONS AND CONDITIONS

- A. It is the intent of this specification to complete the installation of all equipment covered herein in all phases ready for operation. Contractor shall carefully examine the plans and specifications for building construction contracts and determine therefrom the extent of his operations in all respects. All labor and materials not included in building construction contracts necessary to accomplish this intent are hereby included in this contract.
- B. Kitchen Equipment Contractor shall attend job meetings when required for purpose of coordinating his work with other trades.
- C. All equipment shall be received at the building fully protected. It will be the responsibility of the Kitchen Equipment Contractor to protect the equipment until completely installed and accepted.

### 3.07 EXISTING EQUIPMENT (RELOCATED AND/OR REINSTALLED)

- A. Prior to submission of bid for equipment listed in Schedule of Equipment, Kitchen Equipment Contractor shall visit the existing facilities and associated areas to survey all existing equipment intended to be reused (or not used) to determine the extent of his/her work.
- B. Kitchen Equipment Contractor responsible for verifying all reusable equipment's sizing, utility and mechanical requirements, prior to release of any custom fabrication or equipment associated with it. Additionally, all makes, models, etc...of said equipment to be verified by the Kitchen Equipment Contractor.
- C. Bid shall include the cost of dismantling and moving, all reusable equipment to a temporary storage location designated by the Owner. In the event that the Owner cannot provide temporary storage, the Kitchen Equipment Contractor shall move all reusable existing equipment to his/her storage facility. When the facility is ready to receive equipment, the Kitchen Equipment Contractor shall deliver and set in place all new equipment, as well as all reusable existing equipment.
- D. Kitchen Equipment Contractor shall submit separate price for the removal from the premises all old, not reused kitchen equipment as identified by Owner and/or contract documents. Disposal of all such equipment shall be at the discretion of Kitchen Equipment Contractor, but shall be removed from the premises immediately when available. If price is not acceptable, the equipment shall remain the property of Owner.
- E. When new areas are completed, Kitchen Equipment Contractor shall locate all new and reusable existing equipment in their respective locations, assemble and set in place, as shown on drawings, left ready for necessary final connections by

respective trades. Conditions listed in the specifications under "Delivery and Installation" shall apply to all reusable existing equipment.

- F. Rough-in drawings and all other necessary drawings and information covering the proper installation of all reusable existing equipment shall be submitted by Kitchen Equipment Contractor.
- G. All necessary plumbing, electrical, mechanical, etc...disconnections associated with reusable equipment shall be completed by the respective trades.

END OF SECTION

## SECTION 122413 – ROLLER WINDOW SHADES

[www.mechoshade.com](http://www.mechoshade.com)

## PART 1 GENERAL

## 1.1 SECTION INCLUDES

- A. Manually operated sunscreen roller shades.

## 1.2 REFERENCES

- A. ASTM G 21 - Standard Practice for Determining Resistance of Synthetic Polymeric Materials to Fungi.
- B. NFPA 701-99 - Fire Tests for Flame-Resistant Textiles and Films.

## 1.3 SUBMITTALS

- A. Submit under provisions of Section 01300.
- B. Product Data: Manufacturer's data sheets on each product to be used, including:
  1. Preparation instructions and recommendations.
  2. Styles, material descriptions, dimensions of individual components, profiles, features, finishes and operating instructions.
  3. Storage and handling requirements and recommendations.
  4. Mounting details and installation methods.
  5. Typical wiring diagrams including integration of motor controllers with building management system, audiovisual and lighting control systems as applicable.
- C. Shop Drawings: Plans, elevations, sections, product details, installation details, operational clearances, wiring diagrams and relationship to adjacent work.
- D. Window Treatment Schedule: For all roller shades. Use same room designations as indicated on the Drawings and include opening sizes and key to typical mounting details.
- E. Selection Samples: For each finish product specified, one set of shade cloth options and aluminum finish color samples representing manufacturer's full range of available colors and patterns.
- F. Verification Samples: For each finish product specified, one complete set of shade components, unassembled, demonstrating compliance with specified requirements.

Shadecloth sample and aluminum finish sample as selected. Mark face of material to indicate interior faces.

G. Maintenance Data: Methods for maintaining roller shades, precautions regarding cleaning materials and methods, instructions for operating hardware and controls.

#### 1.4 QUALITY ASSURANCE

- A. Manufacturer Qualifications: Obtain roller shades through one source from a single manufacturer with a minimum of twenty years experience in manufacturing products comparable to those specified in this section.
- B. Installer Qualifications: Installer trained and certified by the manufacturer with a minimum of ten years experience in installing products comparable to those specified in this section.
- C. Fire-Test-Response Characteristics: Passes NFPA 701-99 small and large-scale vertical burn. Materials tested shall be identical to products proposed for use.
- D. Anti-Microbial Characteristics: 'No Growth' per ASTM G 21 results for fungi ATCC9642, ATCC 9644, ATCC9645.
- E. Mock-Up: Provide a mock-up (manual shades only) of one roller shade assembly for evaluation of mounting, appearance and accessories.
  1. Locate mock-up in window designated by Architect.
  2. Do not proceed with remaining work until, mock-up is accepted by Architect.

#### 1.5 DELIVERY, STORAGE, AND HANDLING

- A. Deliver shades in factory-labeled packages, marked with manufacturer and product name, fire-test-response characteristics, and location of installation using same room designations indicated on Drawings and in the Window Treatment Schedule.

#### 1.6 PROJECT CONDITIONS

- A. Environmental Limitations: Install roller shades after finish work including painting is complete and ambient temperature and humidity conditions are maintained at the levels indicated for Project when occupied for its intended use.

#### 1.7 WARRANTY

- A. Roller Shade Hardware, Chain and Shadecloth (except EcoVeil™): Manufacturer's standard non-depreciating twenty-five year limited warranty.

B. Roller Shade Installation: One year from date of Substantial Completion, not including scaffolding, lifts or other means to reach inaccessible areas.

## PART 2 PRODUCTS

### 2.1 MANUFACTURERS

A. Acceptable Manufacturer: MechoShade Systems, Inc.

B. Substitutions: Approved equals

C. Requests for substitutions will be considered in accordance with provisions of Section 01600.

### 2.2 APPLICATIONS/SCOPE

A. Roller Shade Schedule:

- Shade Type 1: Manual operating, chain drive, sunscreen roller shades in all exterior windows in Dining Room as indicated on drawings.

### 2.3 SHADE CLOTH

A. Visually Transparent Single-Fabric ShadeCloth: MechoShade Systems, Inc., ThermoVeil group, single thickness non-raveling 0.030-inch (0.762 mm) thick vinyl fabric, woven from 0.018-inch (0.457 mm) diameter extruded vinyl yarn comprising of 21 percent polyester and 79 percent reinforced vinyl, in colors selected from manufacturer's available range.

- Extra - Dense Linear Weave "0900 series", 0-1 percent visually translucent linear weave pattern.
- Color: Selected from manufacturer's standard colors.

### 2.4 SHADE BAND

A. Shade Bands: Construction of shade band includes the fabric, the hem weight, hem-pocket, shade roller tube, and the attachment of the shade band to the roller tube. Sewn hems and open hem pockets are not acceptable.

- Hem Pockets and Hem Weights: Fabric hem pocket with RF-welded seams (including welded ends) and concealed hem weights. Hem weights shall be of appropriate size and weight for shade band. Hem weight shall be continuous inside a sealed hem pocket. Hem pocket construction and hem weights shall be similar, for all shades within one room.
- Shade band and Shade Roller Attachment:

- a. Use extruded aluminum shade roller tube of a diameter and wall thickness required to support shade fabric without excessive deflection. Roller tubes less than 1.55 inch (39.37 mm) in diameter for manual shades, and less than 2.55 inches (64.77 mm) for motorized shades are not acceptable.
- b. Provide for positive mechanical engagement with drive / brake mechanism.
- c. Provide for positive mechanical attachment of shade band to roller tube; shade band shall be made removable / replaceable with a "snap-on" snap-off" spline mounting, without having to remove shade roller from shade brackets.
- d. Mounting spline shall not require use of adhesives, adhesive tapes, staples, and/or rivets.
- e. Any method of attaching shade band to roller tube that requires the use of: adhesive, adhesive tapes, staples, and/or rivets are not acceptable.

## 2.5 SHADE FABRICATION

- A. Fabricate units to completely fill existing openings from head to sill and jamb-to-jamb, unless specifically indicated otherwise.
- B. Fabricate shadecloth to hang flat without buckling or distortion. Fabricate with heat-sealed trimmed edges to hang straight without curling or raveling. Fabricate unguided shadecloth to roll true and straight without shifting sideways more than 1/8 inch (3.18 mm) in either direction per 8 feet (2438 mm) of shade height due to warp distortion or weave design. Fabricate hem as follows:
  1. Bottom hem weights.
  2. Concealed hemtube.

## 2.6 COMPONENTS

- A. Access and Material Requirements:
  1. Provide shade hardware allowing for the removal of shade roller tube from brackets without removing hardware from opening and without requiring end or center supports to be removed.
  2. Provide shade hardware that allows for removal and re-mounting of the shade bands without having to remove the shade tube, drive or operating support brackets.
  3. Use only Delrin engineered plastics by DuPont for all plastic components of shade hardware. Styrene based plastics, and /or polyester, or reinforced polyester will not be acceptable.
- B. Manual Operated Chain Drive Hardware and Brackets:
  1. Provide for universal, regular and offset drive capacity, allowing drive chain to fall at front, rear or non-offset for all shade drive end brackets. Universal offset shall be adjustable for future change.

2. Provide hardware capable for installation of a removable fascia, for both regular and/or reverse roll, which shall be installed without exposed fastening devices of any kind.
3. Provide shade hardware system that allows for removable regular and/or reverse roll fascias to be mounted continuously across two or more shade bands without requiring exposed fasteners of any kind.
4. Provide positive mechanical engagement of drive mechanism to shade roller tube. Friction fit connectors for drive mechanism connection to shade roller tube are not acceptable
5. Provide shade hardware constructed of minimum 1/8-inch (3.18 mm) thick plated steel or heavier as required to support 150 percent of the full weight of each shade.
6. Drive Bracket / Brake Assembly:
  - a. MechoShade Drive Bracket model M5 shall be fully integrated with all MechoShade accessories, including, but not limited to: SnapLoc fascia, room darkening side / sill channels, center supports and connectors for multi-banded shades.
  - b. M5 drive sprocket and brake assembly shall rotate and be supported on a welded 3/8 inch (9.525 mm) steel pin.
  - c. The brake shall be an over -unning clutch design which disengages to 90 percent during the raising and lowering of a shade. The brake shall withstand a pull force of 50 lbs. (22 kg) in the stopped position.
  - d. The braking mechanism shall be applied to an oil-impregnated hub on to which the brake system is mounted. The oil impregnated hub design includes an articulated brake assembly, which assures a smooth, non-jerky operation in raising and lowering the shades. The assembly shall be permanently lubricated. Products that require externally applied lubrication and or not permanently lubricated are not acceptable.
  - e. The entire M5 assembly shall be fully mounted on the steel support bracket, and fully independent of the shade tube assembly, which may be removed and reinstalled without effecting the roller shade limit adjustments.

C. Drive Chain: #10 qualified stainless steel chain rated to 90 lb. (41 kg) minimum breaking strength. Nickel plate chain shall not be accepted.

## PART 3 EXECUTION

### 3.1 EXAMINATION

- A. Do not begin installation until substrates have been properly prepared.
- B. If substrate preparation is the responsibility of another installer, notify Architect of unsatisfactory preparation before proceeding.

### 3.2 PREPARATION

- A. Clean surfaces thoroughly prior to installation.
- B. Prepare surfaces using the methods recommended by the manufacturer for achieving the best result for the substrate under the project conditions.

### 3.3 INSTALLATION

- A. Install roller shades level, plumb, square, and true according to manufacturer's written instructions, and located so shade band is not closer than 2 inches (50 mm) to interior face of glass. Allow proper clearances for window operation hardware.
- B. Adjust and balance roller shades to operate smoothly, easily, safely, and free from binding or malfunction throughout entire operational range.
- C. Clean roller shade surfaces after installation, according to manufacturer's written instructions.
- D. Engage Installer to train Owner's maintenance personnel to adjust, operate and maintain roller shade systems.

### 3.4 PROTECTION

- A. Protect installed products until completion of project.
- B. Touch-up, repair or replace damaged products before Substantial Completion.

END OF SECTION