

TOWN OF TRUMBULL, CONNECTICUT
REQUEST FOR QUOTATION- PROPOSAL (RFQ/P)
DUMP BODY'S, CONTAINERS, FLAT BED & CHIPPER BOX
PWD -HIGHWAY DEPARTMENT

BID NUMBER 6124

DUE: June 5, 2015 at 2:00 PM

GENERAL INSTRUCTIONS TO BIDDERS

The Town of Trumbull, Connecticut (hereinafter referred to as Town), through the Office of the Purchasing Agent, will accept sealed bids for **three (3) Different kinds of Dump Body's, Three (3) of the same Sealed Containers, One (1) Open Top Container, One (1) flat bed, and One (1) Chipper box** for the Town Highway Department as detailed in the attached specifications.

1. **PREPARATION OF PROPOSALS**

- a) Bids shall be submitted by using the enclosed BID PROPOSAL FORM that accompanies this request. Submit one (1) ORIGINAL and one (1) EXACT COPY. Bidders should submit bids in a clear, concise and legible manner to permit proper evaluation of responsive bids.
- b) Bidders may also submit, under separate cover with their proposal, any samples of reports and documents that are necessary to meet the requirements (deliverables) of this request should a purchase order be awarded

2. **BID SUBMISSION**

Bids are to be submitted in a sealed envelope and addressed as follows:

Bid 6124 - Due: June 5, 2015
Purchasing Agent - Kevin J Bova
Town of Trumbull
5866 Main Street
Trumbull, CT 06611

Be advised that the person signing the formal proposal must be authorized by you organization to contractually bind your firm with regard to prices and related contractual obligations for the delivery period requested.

3. **BID TIME AND BID FORMS**

- a) Bids shall be received at the office of the Purchasing Agent, Town Hall, prior to the advertised hour of opening, at which time all proposals will be publicly opened and read aloud.
- b) A bidder may withdraw a proposal at any time prior to the above scheduled date and time. **Any bid received after the above scheduled date and time shall not be considered or opened.**
- c) All bid documents contained herein must be completed in their entirety; failure to do so may disqualify a bid submittal.

4. **TOWN OPTIONS**

- a) The Town of Trumbull reserves the right to reject any and all bids and does not bind itself to accept the lowest bid or any proposal. The Town reserves the right to ask for new bids in whole or in part, or to reject any or all bids, or any part thereof, and to waive any requirements, irregularities, technical defects or service therein when it is deemed to be in the best interest of the Town.
- b) If a bid proposal does not meet or better the required specifications, requirements, and scope of work requested on all points that must be outlined in a letter attached to the bid proposal otherwise it will be presumed that the bid as proposed is in accordance with the required specifications.
- c) The requirements and specifications of this request call for a specific commodity being purchased and do not permit any substitutions.
- d) If your product does not meet or better the required specifications on all points that must be outlined in a letter otherwise it will be presumed that a proposal is in accordance with the required specifications.
- e) In addition to consideration of a favorable bid, the Purchasing Department may give consideration to the most favorable delivery date and past experience.

5. **TAXES**

All purchases made by the Town, and associated with the award of this requirement shall be tax exempt. Any taxes must not be included in bid prices. A Town Tax Exemption Certificate shall be furnished upon request.

6. **INQUIRIES**

- a) All inquiries regarding this request shall be answered up to the close of business on **May 29, 2015** after which time no additional questions will be accepted. To ensure consistent interpretation of certain items, answers to questions the Town deems to be in the interest of all bidders will be made available in writing or by Fax as appropriate to all bidders. Inquiries of a technical nature may be directed to **Mr. Joseph Mitri (203-673-6049) or jmitri@trumbull-ct.gov**; all others may be directed to Kevin Bova Purchasing Agent (203.452.5042).
- b) The Town reserves the right to communicate with any or all of the bidders to clarify the provisions of Proposals. The Town further reserves the right to request additional information from any bidder at any time after proposals are opened.
- c) **It is the sole responsibility of a bidder to verify any addendums that may have been issued relating to this request prior to submission of a proposal. Any notice of addendum shall be published on the Town website. Failure to submit a response that does not address any changes or addendums may result in a disqualification of a proposal submission.**

7. **AWARD AND AUTHORITY**

The Town will issue notification of award- Proceed and then a Purchase Order.

8. **PRICING**

- a) All prices quoted are to be firm for a period of one (1) year following bid opening.
- b) Special Consideration will be given to responses with extended firm price dates. The Town is always interested in any and all cost reduction opportunities.

9. **ASSIGNMENT OF RIGHTS, TITLES, AND INTERESTS**

Any assignment or subcontracting by a bidder, vendor, or contractor for work to be performed, or goods and/or services to be provided, in whole or in part, and any other interest in conjunction with Town procurement shall not be permitted without the express written consent of the Town of Trumbull.

10. **HOLD HARMLESS CLAUSE**

Bidder agrees to indemnify, hold harmless and defend the Town from and against any and all liability for loss, damage or expense which the Town may suffer or for which the Town may be held liable by reason of injury, including death, to any person or damage to any property arising out of or in any manner connected with the operations to be performed under an agreement with the Town, whether or not due in whole or in part of any act, omission or negligence of the Town or any of his representatives or employees.

11. **WORK REGULATIONS AND STANDARDS**

All work activities performed in association with this request must be performed and completed for the Town in accordance with current Federal State and Local regulations. All services performed shall also conform to the latest OSHA standards and/or regulations.

12. **CONFLICT OF INTEREST**

No purchase shall be made from nor shall services (other than services as an officer, agent, or employee of the Town) be secured from any officer or employee of the Town, or from any partnership or corporation in which such officer or employee is a partner or officer, or holds a substantial interest, unless such relationship and the fact that such purchase is contemplated shall be made known in writing to the agency making such purchase, and notice thereof posted, for at least five (5) days before such purchase be made, in the office of the agency making such purchase and in a public place in the Trumbull Town Hall.

13. **EQUAL ITEMS**

Equal items must be approved by the Town, and the Town reserves the right to reject any proposal offering equipment and/or materials, which, in its opinion does not meet the standard of quality established by the attached specifications. **Any such decision will be considered final and not subject to further recourse.**

14. **CERTIFICATE OF ORIGIN AND BROCHURES**

Successful bidder shall provide the Certificate(s) of Origin to the Town at the time of delivery. The price quoted shall not include any cost for plates nor certificate of title.

15. **DELIVERY AND F.O.B.**

The quoted price must be F.O.B. Trumbull, Connecticut as designated on the purchase order. All prices shall be quoted as **DELIVERED PRICES**. The terms of the sale must be stated.

The successful bidder shall advise the Town's Public Works Operations Manager Joe Mitri (203-452-5071) as to the delivery date and time to arrange for acceptance and inspection of the equipment for the Town vehicles by the Town.

In addition to the delivery of the vehicles and the satisfactory acceptance thereof, it is also the responsibility of the successful bidder to furnish the Town with the following documents:

- Original Certificate of Origin (at the time of delivery)
- Warranty
- Tax Exemption Certificate
- Repair & Parts Manual

The Town will not be obligated for payment until all of the above requirements are met and the Purchasing Department has received all necessary documents.

16. **INVOICES**

Invoices shall be submitted in duplicate to
Town of Trumbull
PWD
Highway Department
366 Church Hill Road.
Trumbull, CT 06611

**TOWN OF TRUMBULL, CONNECTICUT
REQUEST FOR QUOTATION- PROPOSAL (RFQ/P)
DUMP BODY'S, CONTAINERS, FLAT BED & CHIPPER BOX
PWD -HIGHWAY DEPARTMENT**

BID NUMBER 6124

DUE: June 5, 2015 at 2:00 PM

SPECIFICATIONS

All deviations from this specification must be addressed by the in writing and submitted with bid.

It is the intent of these specifications to describe the minimum requirements for multiple Hook lift bodies. Bidder must indicate compliance with each item listed. Failure to indicate "yes or no" for each line item can be grounds for rejection of bid. All exceptions or deviations no matter how small must be submitted on a separate itemized statement. The following specifications are meant as a minimum acceptable standard and are not meant to be restrictive. The Town of Trumbull reserves the right to accept or reject any bid that is in the best interest of the town.

Description	Yes	No
A) Qty-3--Sealed container. 12' in length, 96" high, 19 yard capacity, 3/16" floors, 10 gauge sides, cross members on 16" centers, 54" hook height, front/rear rollers, 2" x 6", 3/16" long rails, 3" x 4" x 3/16" top rails, 41-1/2" OD rail spacing, sealed/sealed tested gate, removable roof with expanded metal, primed and painted Omaha orange, 2" nipple in bottom of side of units in front corner, seam-seal all side posts, cam latch with binder on gate as well as one posy lock on gate.		
B) Qty-1--Contractor duty open top container. 11' in length, 34" high sides, 96" in width, 8 yard capacity, 3/16" floor, 10 gauge sides, cross members on 17.5" centers, 54" hook height, rear rollers only, standard side single gate, primed and painted Omaha orange.		
C) Qty-1-- Dump Body. 11' in length, 18: high sides with 6" side board pockets, 24" overall side height, 26" high front release dump and fold down tailgate, (3) coal doors in tailgate with side release, 96" in width, 54" bulkhead, 10" cab shield, 1/4" floor, 10 gauge sides, cross members on 12" centers, 54" hook height, rear rollers only, dump gate, primed and painted Omaha orange.		
D) Qty-1-- Flat Bed. 11' in length, 48" bulkhead, 96" wide deck, 1/4" smooth steel deck, rear rollers only, stake pockets and rub rails on sides and rear, 54" hook height, primed and painted Omaha orange.		
E) Qty-1-- Chipper Box. 12' in length, 38" high sides, 24" chipper roof, 10" understructure, 72" overall height, 96" wide, 1/4" floor, 10 gauge sides, rear rollers only, standard side swing gate, 54" hook height, primed and painted Omaha orange.		
F) Qty-1-- Dump body. 11' in length, 18: high sides with 6" side board pockets, 24" overall high sides, 26" high front release dump fold down tailgate, 96" wide, 54" bulkhead, 10" cab shield, 1/4" floor, 10 gauge sides, cross members on 12" centers, 54" hook height, rear rollers only, dump gate, primed and painted Omaha orange.		
G) Qty-1-- Dump body. 11' in length, 18" sides with 6" side board pockets, 24" overall high sides, 26" swing gate, (3) coal chutes with side release, 96" in width, 54" bulkhead, 10" cab shield, 1/4" floor, 10 gauge sides, cross members on 12" centers, 54" hook height, rear rollers only, dump gate, primed and painted Omaha orange.		
NOTE: All quoted bodies must be compatible with Town of Trumbull existing equipment.		

TOWN OF TRUMBULL, CONNECTICUT
REQUEST FOR QUOTATION- PROPOSAL (RFQ/P)
DUMP BODY'S, CONTAINERS, FLAT BED & CHIPPER BOX
PWD -HIGHWAY DEPARTMENT

BID PROPOSAL FORM

BID NUMBER 6124

DUE: June 5, 2015 at 2:00 PM

THE UNDERSIGNED AFFIRMS AND DECLARES that this Bid is executed with full knowledge and acceptance of the specifications, requirements, terms and conditions contained herein and with complete understanding and full compliance of system requirements and hereby submits this Bid for the request noted above and certifies that this Bid meets all the specifications and conditions requested herein. Any substitutions to the specifications requested are clearly and completely noted. Any alternate Bids are presented in a similar format to those requested and are attached herein. It is understood that the Town reserves the right to reject any or all Bids or waive any formalities in this request.

The following Addenda have been received. The modifications to the bid Documents noted therein have been considered and all cost thereto are included in the total base bid

Addenda# _____, _____, _____, _____

Above Price Shall Remain Firm to _____, 2015

Detailed specifications and literature accompanies this response are attached.

AQty-3--Sealed container. Each \$ _____ Total of 3 \$ _____

BQty-1--Contractor duty open top container \$ _____

CQty-1-- Dump Body high front release dump
And fold down tailgate, (3) coal doors in tailgate \$ _____

DQty-1-- Flat Bed \$ _____

EQty-1-- Chipper Box \$ _____

FQty-1—Dump Body high front release dump fold down tailgate
\$ _____

GQty-1-- Dump Body swing gate, (3) coal chutes with side release
\$ _____

TOTAL PRICE (A THROUGH G) \$ _____

(Written TOTAL amount)

TOWN OF TRUMBULL, CONNECTICUT
REQUEST FOR QUOTATION- PROPOSAL (RFQ/P)
DUMP BODY'S, CONTAINERS, FLAT BED & CHIPPER BOX
PWD -HIGHWAY DEPARTMENT

BID PROPOSAL FORM FOR OPTIONS

BID NUMBER 6124

DUE: June 5, 2015 at 2:00 PM

Warranty: _____

The undersigned, as bidder, declares that no person, or persons, other than those named herein, are interested in this Proposal; that this Proposal is made without collusion with any person, firm or corporation; that no person or persons acting in any official capacity for the Town is directly or indirectly interested therein or in any portion of the profit.

Company Name

by (Signature)

Address

Print Name

Address

Title

Date

Telephone/Fax

Email

Website