

**TOWN OF TRUMBULL, CONNECTICUT
PWD
REQUEST FOR QUOTATION (RFQ)
ROAD SALT TREATED ONLY WITH CALCIUM CHLORIDE AND ORGANIC BASED PERFORMANCE ENHANCER**

BID NUMBER 6254

DUE: August 15, 2017 at 2:00 PM

GENERAL INSTRUCTIONS TO BIDDERS

The Town of Trumbull, Connecticut (hereinafter referred to as Town), through the Office of the Purchasing Agent Kevin Bova, will accept sealed bids for **ROAD SALT TREATED ONLY WITH CALCIUM CHLORIDE and OBPE** for the Town Highway Department as detailed in the attached specifications.

This RFP is not a contract offer, and no contract exists until a written contract is signed by the Town and the successful Proposer. It is the sole responsibility of the contractor/ vendor to check the Towns website for this addendum

1. PREPARATION OF PROPOSALS

- a) Bids shall be submitted by using the enclosed BID PROPOSAL FORM that accompanies this request. Submit one (1) ORIGINAL and one (1) EXACT COPY. Bidders should submit bids in a clear, concise and legible manner to permit proper evaluation of responsive bids.
- b) Bidders may also submit, under separate cover with their proposal, any samples of reports and documents that are necessary to meet the requirements (deliverables) of this request should a purchase order be awarded

2. BID SUBMISSION

Bids are to be submitted in DUPLICATE and sealed in a sealed envelope and addressed as follows:

Bid 6254- Due: August 15, 2017 @ 2 pm

Purchasing Agent - Town of Trumbull
5866 Main Street, Trumbull, CT 06611

Be advised that the person signing the formal proposal must be authorized by you organization to contractually bind your firm with regard to prices and related contractual obligations for the delivery period requested.

3. BID TIME AND BID FORMS

- a) Bids shall be received at the office of the Purchasing Agent, Town Hall, prior to the advertised hour of opening, at which time all proposals will be publicly opened and read aloud.
- b) A bidder may withdraw a proposal at any time prior to the above scheduled date and time. **Any bid received after the above scheduled date and time shall not be considered or opened.**
- c) All bid documents contained herein must be completed in their entirety; failure to do so may disqualify a bid submittal.

4. TOWN OPTIONS

- a) The Town of Trumbull reserves the right to reject any and all bids and does not bind itself to accept the lowest bid or any proposal. The Town reserves the right to ask for new bids in whole or in part, or to reject any or all bids, or any part thereof, and to waive any requirements, irregularities, technical defects or service therein when it is deemed to be in the best interest of the Town.
- b) If a bid proposal does not meet or better the required specifications, requirements, and scope of work requested on all points that must be outlined in a letter attached to the bid proposal otherwise it will be presumed that the bid as proposed is in accordance with the required specifications.
- c) If your product does not meet or better the required specifications on all points that must be outlined in a letter otherwise it will be presumed that a proposal is in accordance with the required specifications.
- d) In addition to consideration of a favorable bid, the Purchasing Department may give consideration to the most favorable delivery date and past experience.

5. TAXES

All purchases made by the Town, and associated with the award of this requirement shall be tax exempt. Any taxes must not be included in bid prices. A Town Tax Exemption Certificate shall be furnished upon request.

6. INQUIRIES

- a) All inquiries regarding this request shall be answered up to the close of business on **August 8, 2017**, after which time no additional questions will be accepted. To ensure consistent interpretation of certain items,

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PERFORMANCE ENHANCER**

answers to questions the Town deems to be in the interest of all bidders will be made available in writing or by Fax as appropriate to all bidders. Inquiries of a technical nature may be directed to **Mr. Tom Baldwin (203-452-5142)**; all others may be directed to Kevin Bova, Purchasing Agent (203.452.5042).

- b) The Town reserves the right to communicate with any or all of the bidders to clarify the provisions of Proposals. The Town further reserves the right to request additional information from any bidder at any time after proposals are opened.
- c) **It is the sole responsibility of a bidder to verify any addendums that may have been issued relating to this request prior to submission of a proposal. Any notice of addendum shall be published on the Purchasing Department Website www.trumbull-ct.gov . Failure to submit a response that does not address any changes or addendums may result in a disqualification of a proposal submission.**

7. AWARD AND AUTHORITY

The Town will issue notification of award and a Purchase Order and Town Standard Contract.

8. PRICING

- a) All prices quoted are to be firm for a period of one (1) year following bid opening. Special Consideration will be given to responses with extended firm price dates. The Town is always interested in any and all cost reduction opportunities. The contract will Run from Sept 1 2017 to Sept 1 2018 and may be renewed for two (2) additional years –@ 1 year / Season at a time at the price submitted in the Proposal Form by giving the service provider at written notice and upon mutual consent of Both parties.

9. ASSIGNMENT OF RIGHTS, TITLES, AND INTERESTS

Any assignment or subcontracting by a bidder, vendor, or contractor for work to be performed, or goods and/or services to be provided, in whole or in part, and any other interest in conjunction with a Town procurement shall not be permitted without the express written consent of the Town of Trumbull.

10. HOLD HARMLESS CLAUSE

Bidder agrees to indemnify, hold harmless and defend the Town from and against any and all liability for loss, damage or expense which the Town may suffer or for which the Town may be held liable by reason of injury, including death, to any person or damage to any property arising out of or in any manner connected with the operations to be performed under an agreement with the Town, whether or not due in whole or in part of any act, omission or negligence of the Town or any of his representatives or employees.

11. WORK REGULATIONS AND STANDARDS

All work activities performed in association with this request must be performed and completed for the Town in accordance with current Federal State and Local regulations. All services performed shall also conform to the latest OSHA standards and/or regulations.

12. CONFLICT OF INTEREST

Public officials shall be prohibited from receiving any town work procured through a public bid or bid waived process To avoid any appearance of impropriety or conflict of interest; and Public officials cannot circumvent the intent Of this ordinance by receiving town work through a bid waiver, as proscribed by the Trumbull Town Charter.

13. EQUAL TO ITEMS

Any "Equal-To" items proposed in response to this request must be approved by the Town; the Town reserves the right to reject any proposal offering equipment and/or materials, which, if in its opinion does not meet the standard of quality established by the attached specifications. Any such decision shall be considered final and not subject to further recourse.

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SPECIFICATIONS AND BID PROPOSAL FORM

The Town of Trumbull Highway Department seeks bids for **ROAD SALT TREATED ONLY WITH CALCIUM CHLORIDE** And **ORGANIC BASED PERFORMANCE ENHANCER (OBPE)** to be used on Town roads during the 2017/2018 winter Season.

The Town of Trumbull is seeking a supplier to furnish a firm fixed price for a Mixture of Sodium Chloride (road salt) treated with Liquid Calcium Chloride And Organic Based Performance Enhancer (OBPE) to the Trumbull Highway Department located at 366 Church Hill Road, Trumbull, Ct. per the following Specifications.

General:

The Liquid Treatment is intended to enhance the performance of Regular Rock Salt By reducing corrosiveness, improving low temperature performance to -0 F, reducing bounce and scatter, prevent clumping, salt pile freezing and enhancing flow-ability.

The intended use of the Treated Salt, is to facilitate snow and ice prevention and Removal on Town roads, bridges and parking lots.

Safe to use around animals, humans, and does not adversely affect skin, leather And clothing.

No special handling equipment needed.

Water-soluble.

Treated Rock Salt shall be treated as per manufacturer spec and shall be delivered in Premixed form.

Delivery:

Scheduling of deliveries is of the utmost importance. The vendor must adhere to delivery Schedule set by the Town

Delivery will commence within 48 hours after confirmation of order by the Town Or at agreed specified times with the General Foreman of the Town Highway Dept.

Normal delivery times will be between the hours of 6:30am and 2:30pm.

Vendor must have sufficient reserve to supply Town thru winter months (November-March)

Environmental Considerations

Bidder must provide documentation as part of their bid response demonstrating that their Product is ecologically safe and is in compliance with applicable CT Department of Environmental Protection and US EPA regulations.

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PROPOSAL

THE UNDERSIGNED AFFIRMS AND DECLARES that this Bid is executed with full knowledge and acceptance of the specifications, requirements, terms and conditions contained herein and with complete understanding and full compliance of system requirements and hereby submits this Bid for the request contained herein and certifies that this Bid meets all the specifications and conditions requested herein. Any substitutions to the specifications requested are clearly and completely noted. Any alternate Bids are presented in a similar format to those requested and are attached herein.

Proposer acknowledges receipt of the following Addendum:

Total price per ton
Road salt Treated only with calcium chloride and organic based performance enhancer.

\$ _____ per ton

ABOVE QUOTED PRICE INCLUDES ALL DELIVERY AND RELATED COSTS: Yes _____ No _____
(If No explain below)

The undersigned, as bidder, declares that no person, or persons, other than those named herein, are interested in this Proposal; that this Proposal is made without collusion with any person, firm or corporation; that no person or persons acting in any official capacity for the Town is directly or indirectly interested therein or in any portion of the profit.

Company Name

by (Signature)

Address

Print Name

City-town -state - zip

Title

Date

Telephone/Fax

Email

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REFERENCES

(To be submitted with proposal – attach additional pages as necessary)

List references for similar services provided for at least four (4) clients in the past five (5) years (attach any other client references if desired). **PLEASE NOTE IT IS THE TOWN'S INTENT TO COMMUNICATE WITH THE REFERENCES LISTED HEREIN.**

CLIENT 1:

Organization Name: _____

Contact Name: _____ Phone: _____

Service Dates: _____

Project(s): _____

CLIENT 2:

Organization Name: _____

Contact Name: _____ Phone: _____

Service Dates: _____

Project(s): _____

CLIENT 3:

Organization Name: _____

Contact Name: _____ Phone: _____

Service Dates: _____

Project(s): _____

CLIENT 4:

Organization Name: _____

Contact Name: _____ Phone: _____

Service Dates: _____

Project(s): _____

END OF BID