

**TOWN OF TRUMBULL, WATER POLLUTION CONTROL AUTHORITY
RFP # 6402
RESERVOIR AVENUE AND OLD TOWN ROAD PUMP STATION UPGRADES
MANDATORY PRE-BID CONFERENCE AGENDA**

Date: March 10, 2021
 Location: Reservoir Avenue Pump Station, 2595 Reservoir Avenue, Trumbull, CT
 Time: 10:00 AM

1. Introductions

Attendance at the Pre-Bid Conference is mandatory. The sign-in sheet must be signed at the Pre-Bid Conference.

2. Project Description

- a. Bid Date: March 25, 2021 at 2:00 PM
- b. Bid Documents: Electronic copies available at:
www.trumbull-ct.gov
<http://das.ct.gov/portal>
Hard copies may be purchased from:
 Digiprint, 909 Main St, Stratford, CT 06615
- c. Bids to be held: 120 calendar days
- d. Bid security: 10%
- e. Duration: 250 calendar days for Substantial Completion
- f. Bonding: 100% Performance and Payment Bond
 10% Maintenance Bond due at Substantial Completion
- g. Prevailing Wage Rates: Yes
- h. Contract signing: As specified in Section 20 of the General Instructions (Page 2 of 16), and the Proposal (page 14 of 16)

i. Insurance,

Commercial General Liability	Each Occurrence	Aggregate
Bodily Injury Liability	\$2,000,000	\$5,000,000
Property Damage Liability	\$1,000,000	\$5,000,000
Personal Injury Liability	\$1,000,000	\$5,000,000
Comprehensive Auto Liability	Each Occurrence	Aggregate
Including coverage of owned, non-owned & rented vehicles	\$2,000,000	\$5,000,000

The project generally consists of the following at each pump station site:

1. Site work including but not limited to the removal and replacement of paving.
2. Installation of new pumps, piping, and valves in a precast concrete wet well and valve vault
3. Installation of new electrical and control systems

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4. Installation of new standby generator
5. Bypass pumping to facilitate the installation of the new precast concrete wet well and valve vault
6. Disposal of hazardous materials as required to perform the work. A hazardous materials survey was performed and may be viewed at Trumbull Town Hall (see SC-5.06)
7. All demolition, removal, and associated electrical, structural, and mechanical work required to complete the above work.
8. Coordination with United Illuminating to install new utility main

Site specific details include the following:

1. Reservoir Avenue:
 - a. Existing pumps shall be modified as specified in Section 43 21 39. One shall be turned over to the Town as spare, the other shall be installed in the new precast concrete wet well, as indicated in the Contract Documents
 - b. Coordination with Southern Connecticut Gas Company to install new natural gas service connection
2. Old Town Road:
 - a. The existing pumps and standby generator shall remain the property of the Town.

Bid Alternates

In addition to the above work, a Bid Alternate is described in the Contract Documents, which includes the replacement of approximately 450 feet of sanitary sewer pipe and three manholes along Reservoir Avenue, upstream of the Reservoir Avenue Pump Station.

3. Communication and Correspondences During Bidding

All questions shall be received by email no later than 5:00 PM March 18, 2021 in order to be considered. All technical inquiries regarding this request may be directed to Arcadis U.S., Inc (alan.levy@arcadis.com) and copy William Maurer, Town of Trumbull, Engineering Department, (203) 452.5053, wmaurer@trumbull-ct.gov. All other questions shall be directed to Kevin Bova 203.452.5042, Kbova@trumbull-ct.gov.

4. PROJECT REQUIREMENTS

- Progress Meetings (01 31 19.23)
 - One progress meeting each month with all team members.
- Coordination with Owner Operations (01 14 16)
 - Temporary pumping will be required to perform work.

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- Each facility must remain operational at all times. If an unscheduled shutdown or interruption occurs as a result of the Contractor not complying with the Contract Documents, the Contractor will be responsible for any fines or penalties issued by authorities having jurisdiction.
- Schedule of Values (01 29 73) and Progress Schedule (01 32 16)
 - Preliminary schedule of values and progress schedule required within ten days of Notice to Proceed.
 - Approved schedule of values and progress schedule updates will be the basis for preparing each application for payment. Payment applications will not be paid until these have been submitted.
- Submittals (01 33 00)
 - Submit preliminary schedule of submittals within ten days of Notice to Proceed.
- Progress Payment Procedures (01 29 76)
 - Applications for payment shall be in the form of EJCDC document C-620, "Contractor's Application for Payment).
 - Review payment application with resident project representative, then submit three originals of each complete Application for Payment to Engineer
 - Certified payrolls must be submitted for the contractor and any subcontractors with payment application
- Project Record Documents (01 78 39)
 - Maintain record documents in Contractor's field office.

5. Site Tour

Prospective bidders will be allowed to tour each site following the conclusion of the Mandatory Pre-Bid Conference.

6. Addenda

- a. Addenda are planned for this project as follows:
 1. Sign in sheets as well as questions and answers from this pre-bid conference
 2. Clarifications in response to written questions received
 3. Other general changes to specifications and plans