

CHECKLIST FOR PROPERTY PURCHASE INQUIRY

The Land Acquisition Committee is charged with reviewing and making recommendations of properties in the Town of Trumbull that may be available for acquisition. Acquisition may be by sale to the town or by gift. Any property owner who would be interested in selling or donating to the Town should contact Rina Bakalar, Economic and Community Development Director.

PLEASE UNDERSTAND THAT YOUR INTEREST IN HAVING THE TOWN ACQUIRE YOUR PROPERTY IS NO GUARANTEE THAT THE TOWN WILL PURSUE YOUR OFFER.

For the Land Acquisition Committee to consider the potential acquisition of your land, please submit the following information in hard copy to Rina Bakalar, Economic and Community Development Director, Trumbull Town Hall, 5866 Main Street:

- Articulate the benefit of the property to the Town (Conservation, preservation, recreation, other. You may want to reference the Plan of Conservation and Development found at www.trumbull-ct.gov.)
- Document that you have the legal authority to sell the property.
- Please document the status of property tax obligations for the property including payments, arrearages, and/or any special tax category associated with the property.
- Provide pictures of the property.
- Provide property Field Card (accessed from Town website or Tax Assessor office).
- Provide estimated value of the property.
- Provide an up-to-date survey of the parcel if you have one.
- Is the property currently listed for sale? Has it been listed in the past 5 years?
- If a recent appraisal has been conducted (within past 6 months), please provide a copy.
- List all owners and contact information.
- Are there any deed restrictions, approvals, easements, or variances associated with this parcel? If so, please submit copies.
- Provide a copy of the property deed. (Town Clerk's Office)
- Do you grant the committee the authority to go onto the property and inspect the site?
- Has there ever been an environmental analysis done on the site? If so, please provide a copy.
- Provide any other information you consider relevant.