TRUMBULL BUILDING DEPARTMENT

buildinginfo@trumbull-ct.gov
Phone:203.452.5020
Fax: 203.452.5093

Town of Trumbull
Connecticut

Town Hall
5866 Main Street
Trumbull, Connecticut 06611

Office Hours 7:30 AM – 4:00 PM
Permit Hours 7:30 - 10:00 AM

Please fill out in ink

APPLICATION FOR DEMOLITION PERMIT

Date: _____

House Number: _____ **Lot Number:** _____ **Street:** _____

Owner: _____ **Phone:** _____

Owner's Address: _____

Owner's signature: _____ **Email address:** _____

Construction: Residential: ___ **Commercial:** ___ **Square Footage** _____ **Number of Floors** _____

Description: _____

I estimate the value of this work will be: $ _____ **Permit Fee $**_____

Demolition Contractor: _____ **License #:** _____

Address: _____ **Email:** _____

Phone: _____ **Cell Phone:** _____ **Fax:** _____

Signature: _____

Hard Copies Required Before Permit Is Issued:

Copy of tax assessor's field card ___
C.G.S. 29-406 Certificate of insurance-specifying demolition purposes. Bodily injury liability- 100,000/ person 300,000/ aggregate property damage 50,000 accident/ 100,000 aggregate. ___
C.G.S.29-406: Certificate of notice by all public utilities. ___
C.G.S. 29-406 Current valid certificate of registration: (Type-A or Type-B) ___
C.G.S. 29-406: 90 day waiting period – historic building ___
C.G.S. 29-407 Notice to adjoining property owners. By registered or certified mail received. (green cards) ___
C.G.S. 8-3: Zoning Dept. ___ **C.G.S. 29-263:** Fire Marshal ___
C.G.S. 29-408: Fencing Required. ___ **C.G.S. 29-413:** Fill to grade ___
C.G.S. 29-412: Disposal of debris ___ **C.G.S. 29-409** Sidewalk shed? ___
2015 IBC/IRC 106.2 Site plan required ___ **PA 95-277** Workman's Compensation ___
Notification of intent to file for demolition permit (For Historic Buildings):

I HEREBY MAKE APPLICATION FOR A PERMIT TO DO WORK IN ACCORDANCE WITH THE CONNECTICUT STATE BUILDING CODE IN EFFECT AT THE TIME OF APPLICATION AND WITH ANY AND ALL REGULATIONS OF THE TOWN OF TRUMBULL.

Applicant's Signature: _____ **Applicant's Printed Name:** _____

Address: _____ **Phone:** _____

DATE: _____ **PERMIT:** _____

Address: _____

Description of Work: _____

Reviewed By: _____

A CERTIFICATE OF INSURANCE IS REQUIRED FOR ALL CONTRACTORS
Note on insurance: Certificate must state Trumbull & agent shall be held harmless from any claim arising out of negligence in course of demolition operations.

Departmental Approval for Demolition Permit

Required

( ) Planning & Zoning _____ Date: _____

( ) Town Commission _____ Date: _____

( ) Historic Committee Release: _____ Date: _____

( ) Engineering Release Form: _____

( ) Inland Wetlands _____ Date: _____

Flood Plain? Yes: ____

( ) W.P.C.A. _____ Date: _____

City Water: ___ Sewer: ___

( ) Health Department _____ Date: _____

Well: ___ Septic: ___

( ) Fire Marshal _____ Date: _____

( ) Tax Collector Release Form _____

Building Official Approval:_____ Date:_____

STATE OF CONNECTICUT
DEPARTMENT OF PUBLIC HEALTH
DEMOLITION NOTIFICATION FORM

STATE USE ONLY	
Postmark Date	
Check#	
Trans. No	
Amount Paid	
Record No.	

This form is to be completed and postmarked or hand delivered to the Connecticut Department of Public Health (DPH) at least ten days prior to the start of demolition as required by the Regulations of CT State Agencies (RCSA), Section 19a-332a-3. Each demolition notification must be accompanied by a fee of fifty ($50) dollars, payable by check or money order to "Treasurer, State of CT" . For facilities that are regulated by the US EPA under the authority of the federal asbestos National Emissions Standard for Hazardous Air Pollutants (NESHAP), please review the guidance document issued by EPA Region 1, regarding emergency renovations and demolitions. Additional instructions are found on the back page of this form.

1. NOTIFICATION TYPE

NEW EMERGENCY REVISED, ITEMS REVISED:

2. FACILITY OWNER:

NAME:

ADDRESS:

CITY: STATE: ZIP:

PHONE NO.:

3. LOCATION OF FACILITY TO BE DEMOLISHED:

NAME:

ADDRESS:

CITY: **CT** ZIP:

PHONE/CONTACT:

HAS AN ASBESTOS INSPECTION BEEN CONDUCTED? YES NO

4. INSPECTION INFORMATION:

INSPECTOR NAME : LICENSE #:

DATE OF INSPECTION:

ADDRESS: CITY:

STATE: ZIP: PHONE NO.:

5(A.) DEMOLITION START DATE: ***REVISED START***

5(B). COMPLETION DATE ***REVISED END***

6. USE OF FACILITY:

A. SCHOOL (K-12) **B.** PUBLIC BUILDING **C.** MANUFACTURING **D.** OFFICE **E.** COLLEGE

F. COMMERCIAL **G.** RELIGIOUS INSTITUTION **H.** RESIDENTIAL # OF DWELLINGS

I. OTHER ***(I. SPECIFY)***

*Phone: **(860) 509-7367/ Fax (860) 509-7378***
Telephone Device for the Deaf: (860) 509- 7191
410 Capitol Avenue, MS# 12AIR
P.O. Box 340308
Hartford, CT 06134-0308
Affirmative Action / An Equal Opportunity Employer

7. BUILDING DATA: Size (SQ.FT. # OF FLOORS: AGE: YEARS

ANY OUTBUILDINGS? DESCRIBE

8. DEMOLITION CONTRACTOR:

NAME:

ADDRESS:

CITY: CONTACT

PHONE NO.: STATE: ZIP:

9. DEMOLITION DISPOSAL FACILITY:

NAME:

ADDRESS:

CITY: STATE: ZIP:

PHONE NO.:

10. DEMOLITION WASTE HAULER:

NAME:

ADDRESS:

CITY: STATE: ZIP:

PHONE NO.:

ADDITIONAL SITES, HAULERS, CONTRACTORS

11. PERSON COMPLETING THIS FORM:

NAME:

ADDRESS:

CITY: STATE: ZIP:

PHONE NO.:

SIGNATURE ***DATE:***

(Inspection information applicable to facilities subject to the asbestos NESHAP, 40 C.F.R., Part 61)

In accordance with Section 61.145 of the U.S. Environmental Protection Agency's National Emission Standards for Hazardous Air Pollutants (NESHAPs) regulation, the owner or operator of a facility (see definition) shall, prior to the commencement of renovation or demolition, inspect the affected portions of the facility for asbestos, including Category I and Category II non-friable asbestos. A notification is required for all demolitions of a "facility".*

The submission of the "Notification of Demolition" form is not required, provided that an "Asbestos Abatement Notification" form was submitted to the Department of Public Health involving abatement related to the demolition of the facility and the notification denotes "demolition". In that case, the "Asbestos Abatement Notification" form submitted to the Department of Public Health satisfies the notification requirement for demolition of the facility. In all cases of demolition, one and only one form (Notification of Demolition form or Asbestos Abatement Notification form, as applicable) shall be sufficient to satisfy the Department of Public Health notification requirements detailed in Section 19a-332a-3 of the RCSA.

DEMOLITION PERMIT HOLD HARMLESS AGREEMENT

TO: Town of Trumbull

PROPERTY LOCATION: _____
In accordance with Connecticut General Statute sec. 29-406, we,
_____ hereby agree to save harmless the Town of Trumbull and its agents from any claim or claims arising out of negligence of the applicant or his agents or employees in the course of the demolition operations associated with the demolition of:

_____

Dated this _____ day of _____ 20____

_____
Signature

Duly Authorized Individual or Officer
Of Demolition Permit Holder

Subscribed and sworn to me before me this _____ day of _____20____

_____
Notary Public

RESOLUTION TC22-210:

Whereas, Connecticut General Statute Section 29-406(a) provides that certain criteria be met prior to the issuance of a demolition permit; and

Whereas Connecticut General Statute Section 29-406(b) authorizes municipalities to impose a waiting period before granting a demolition permit; and

Whereas the Town of Trumbull finds that the public health, safety and welfare will be served by imposing a demolition waiting period for buildings which may have historic, cultural or architectural significance to the town

NOW, THEREFORE, BE IT RESOLVED AND ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF TRUMBULL THAT:

1. No permit for the demolition of any building, structure or part thereof which is 500 square feet or larger and constructed prior to 1940 shall be issued until an application for a demolition permit has been filed with the Building Department to include the following information:

Name, address, description, previous use, age and square footage of the structure for which demolition is being applied for

Name and address of owner and firm undertaking demolition

Reason for demolition and date upon which demolition is proposed to begin

Names and addresses of all property owners abutting the property on which the structure(s) to be demolished is located in accordance with an attached copy of a current Town of Trumbull Assessor's Map

2. The Building Department shall publish a notice of the demolition permit application in the Connecticut Post. The notice shall be published within seven days following the filing of the demolition permit application

3. The applicant shall provide proof of notification of the planned demolition by certified or registered mail, within seven days following the filing of the demolition permit application, to the owners of all properties abutting or across a public right of way from the property on which the structure(s) to be demolished is located.

4. Within seven days following the filing of the demolition permit application, the demolition applicant shall post a sign at least 24" by 36" which shall be provided by the Building Department in a conspicuous location visible from the nearest public street or access way adjoining the property. If the property is bounded by

more than one road, the sign shall be placed on the more heavily traveled road. Such sign shall include a copy of the legal notice and shall contain the word "DEMOLITION" in capital letters no less than 3" in height. This sign shall remain on site until the demolition has taken place or the application for demolition has been withdrawn.

5. Within 7 days of receipt of an application for demolition, the Building Department shall alert the Planning and Zoning Department, the Trumbull Historical Society, the Wetlands Commission and a list of interested parties compiled by the Planning and Zoning Department of the application.

6. A Demolition Review Committee shall be created composed of three members, including a Planning and Zoning Department staff member and two officials recommended by the Trumbull Historical Society and appointed by the First Selectman.
The two officials appointed by the First Selectman to this committee shall not include more than one member of any particular party and shall have demonstrated knowledge of historic preservation, architecture and Trumbull history. They should serve staggered two year terms.

7. The Demolition Review Committee shall make a determination within 30 days after an application has been filed for a demolition regarding whether that property may have historic, architectural or cultural significance to the Town of Trumbull. In making this determination, they should follow well established standards for historic significance used by the National Trust for Historic Preservation and Connecticut Trust for Historic Preservation. If the committee determines that a property for which demolition has been requested does not have historic, architectural or cultural significance to the Town of Trumbull, demolition may proceed after 30 days from the date on which the application for a demolition permit was filed.

8. If a determination is made by the Demolition Review Committee that a property for which demolition has been requested may have historic, architectural or cultural significance to the Town of Trumbull, demolition shall not proceed until 90 days after a determination by the Demolition Review Committee of potential significance. This 90 day period shall be called the Demolition Delay review period.

9. During the 90 day Demolition Delay review period, the Planning and Zoning Department and other Town Departments, Town Officials and/or members of the Trumbull Historical Society shall meet with the applicant for demolition to determine whether there is potential to prevent the demolition by allowing a new use for the structure, move the structure, save and preserve portions of the structure or save and preserve objects in the structure that may be of significance to the Town of Trumbull.

10. An administrative fee of $250 shall be charged to cover costs for noticing and providing a demolition sign.

11. Demolition of a structure without a permit shall subject the violator to all applicable penalties under the law, including a fine of the greater of $1000 or 1% of assessed value of the structure demolished.

12. Any demolition permit shall be valid for a period of six months.

13. The provisions of this ordinance shall not apply to orders issued by the Health Department or Building Department for emergency demolition due to threat to public health or safety.

14. This ordinance shall take effect 15 days after its publication in accordance with the Charter of the Town of Trumbull.

Introduced by	Ciocci
Committee Referral	6-29-09
Committee	L&A
Council	7-6-09
Referred to Selectman	7-8-09
Published	7-13-09
Effective	7-21-09

Certified by Clerk _____
Clerk of the Council

Approved _____ 7/10/09
First Selectman Date

Town of Trumbull
Demolition application requirements

Copy of tax assessor's field card ..... Y__N__

Copy of notification letter to property owners within 100 ft.,
either by registered or certified mail with return receipts (green cards)..... Y__N__

Confirmation that no asbestos or lead is present ..... Y__N__

Copy of receipted notification to D.P.H. (see attached form) ..... Y__N__

Copy of contractor's demolition license..... Y__N__

Copies of disconnect letters from utilities
(Electric, Gas, Phone, Sewer, Water, Cable & others) ..... Y__N__

Letter from owner certifying ***disconnect of private utilizes***
(Septic, well, or that no private utilities serve the structure) ..... Y__N__

Letter from carting company for debris removal..... Y__N__

Historic building- 90 day waiting period..... Y__N__

Demolition Permit Hold Harmless Agreement..... Y__N__

Tax Clearance ..... Y__N__

Insurance certificate* from owner, or from contractor showing
liability and workmen's compensation..... Y__N__

*Specific to demolition - bodily injury of at least one hundred thousand dollars per person with an aggregate of at least three hundred thousand dollars, and property damage of at least fifty thousand dollars per accident with an aggregate of at least one hundred thousand dollars.
Each such certificate shall provide that the Town of Trumbull and its agents shall be held harmless from any claim or claims arising out of negligence of the applicant or his agents or employees in the course of the demolition operation

NOTE: The requirements for the demolition of a single-family residence or out building by an owner of such structure if the structure does not exceed a height of thirty feet shall not apply as they relate to the engaging of a demolition contractor and the certificate of insurance, provided **the owner shall be present on site while such demolition work is in progress**, shall be held personally liable for any injury to individuals or damage to public or private property caused by such demolition, and provided the buildings to be demolished shall have a clearance from other structures, roads or highways equal to or greater than the height of the structure subject to demolition.

All requirements shall be provided, or application will be rejected as incomplete