



Girl Scouts / Boy Scouts of America
Town of Trumbull “Scouts in Government Day”
Thursday, March 26, 2020
12:45 PM – 3:30 PM

Scouts in Government day is a great way to learn about town government! This exciting event is a joint activity conducted by the Girl Scouts, Boy Scouts of America, and the Town of Trumbull. One or two scouts will be selected for each job. Scouts will have an opportunity to spend two hours with Trumbull official, employee, or volunteer and learn about their job and how our community operates. Scouts may also be able to complete requirements towards rank advancements by participating in the event.

1. Scouts must at least be a 4th grade student or ten years old to participate.
2. Scouts should select their first, second, and third job choice in order of preference.
3. Scout must submit a short essay on why they would like to serve in each their selected positions.

Essay Tips:

- Essays should be neat, typed or handwritten, and at least one paragraph long.
- Content is important so find out about the duties and responsibilities of the job. Refer to the Town of Trumbull website at www.trumbull-ct.gov for more information.
- Essays will be judged on content and effort.
- Essays should focus on the scout’s first job choice, but a few sentences about their second and third choice are helpful in case their first choice is assigned to another scout.

Note:

- Please remember that many scouts will be applying for these jobs. If a scout is not selected for their first choice, an attempt will be made to place them in their second or third choice...or in a related job. Preference is often given to scouts who have participated in Scouts in Government Day in the past!
 - Scouts are encouraged to participate in Scouts in Government Day each year and learn about multiple positions.
4. Submit the application and essay to: Bill Chin, Technology Department, Town Hall, 5866 Main Street, Trumbull, CT 06611 or email wchin@trumbull-ct.gov.
 - Essays must be received by **Thursday, March 12, 2020** to be considered for selection.
 5. Scout must wear a uniform to Scouts in Government Day.
 6. Scout must bring a signed permission slip to Scouts in Government Day.
 7. Scout must arrange transportation to Town Hall at 12:45 PM and pickup from the Town Hall between 3:30 PM and 3:45 PM.

Schedule of Events

12:45 PM	Scouts arrive to the Town Hall Council Chambers
1:00 PM to 1:15 PM	Opening Ceremony – Scouts are paired with their mentors
1:15 PM to 3:00 PM	Scouts job shadow with their mentors
3:00 PM to 3:30 PM	Closing Ceremony – Scouts receive certificates and briefly describe what they learned. Parents are encouraged to attend!
3:45 PM	Scouts depart

Trumbull Scouts in Government Day List of Positions – 2020

Animal Control Officer: Lynn Dellabianca

Administers and enforces laws relating to animals. Checks for roaming and unlicensed animals and handles all complaints. (Note: only one scout can be assigned to this position because of the limited seating in the animal control vehicle.)

Building Officials: Bob Dunn

Reviews all construction documents for compliance with State Building Codes. Conducts inspections of buildings under construction and issues necessary permits.

Chief Administrative Officer: Cindy Katske and Kathy McGannon

Advises First Selectman on policy issues. Acts as a liaison between First Selectman and Town Council. Represents First Selectman's office in union negotiations and employee grievances. Assists the First Selectman in carrying out all duties of the First Selectman's office: performs many special assignments and projects (includes working on Scouts in Government Day event.)

Economic and Community Development: Rina Bakalar

Works with Economic and Development Commission to strengthen the town's economic base while maintaining the town's historic vision of growth.

Emergency Medical Service: Chief Leigh Goodman

Responds to accidents and other health emergencies and oversees technical training in all areas of emergency response.

Engineering: Bill Maurer

Provides professional, technical and service oriented assistance to the Town. Technical advisor to Planning and Zoning Commission and Zoning Board of Appeals. Technical agent for Inland Wetlands and Water Courses.

Executive Assistant: Alicia Altobelli

Assists the First Selectman in carrying out all duties of the First Selectman's office including special assignments and projects.

Finance: Maria Pires

Responsible to the First Selectman for the administration of the Finance Department and for the operation of the Office of the Tax Collector and Purchasing Department.

First Selectman: Vicki Tesoro

Trumbull's Chief Executive Officer. Responsible for the administration of all departments.

Golf Course Property Director: Douglas Snyder

The Director is responsible for all aspects of maintaining and improving the 27 hole golf facility at Tashua Knolls.

Health Department: Luci Bango

Promotes health and prevention of disease, assuring safe, clean environment for residents.

Human Resources: James Haselkamp, Labor Relations & Mary Ann Meier, Personnel

Oversees recruitment of qualified candidates through objective process of advertising, testing and recruiting applications for entrance or promotion within the system. Responsible for the administration of employee benefit plans. Summer Youth Program provides summer jobs for students.

Human Services Director: Michele Jakab

Oversees the Trumbull Senior Center and Social Services of the town.

Library Youth Services: Elise Barlow

Handles all administrative needs and children's programs at the Children's Libraries.

Nature and Arts Center: Kevin Malone

Provides nature-rich experiences to members of our community through educational and fun-filled activities.

Nursing: Lynn Steinbrick

Responsible for the administrative duties of the public school nurses and operations at the Mary J. Sherlach Counseling Center. Promotes good health and wellness.

Planning and Zoning: Rob Librandi

Enforces and amends zoning regulation, reviews residential and commercial plans, meets with the public and developers, applies for State and Federal grants.

Police Chief: Michael Lombardo

Responsible for the management of all police activities.

Public Works: George Estrada

Responsible for the administration of the Public Works Department and provides technical advice to Town Boards and Commissions concerning engineering matters.

Purchasing Agent: Kevin Bova

Acts as agent for all Town Departments, including the Board of Education, for the procurement of materials, supplies, equipment and services.

Recreation Director: Jill Hiriak

Plans and coordinates recreational activities for the Town. Oversees recreation programs and work with youth sport organizations (Little League, Trumbull Youth Lacrosse, etc.) for scheduling of facilities in the parks.

Tax Assessor: Mark DeVestern

By State of Connecticut Statute, prepares the Grand List and is required to set the values on all real and personal property.

Tax Collector: Donna Pellitteri

Responsible for collecting taxes and receiving and processing all tax monies including current and prior taxes.

Technology Department: Bill Chin

Responsible for managing the Technology Department and providing technical support for employees. Manages and configures workstations, servers, networking devices and databases.

Town Clerk: Mary Markham

Records real estate transactions, land records, legal documents and licenses. Is charged with recording and certifying election returns.

Videographer: Lara Walden

Videographer for Trumbull Educational Channel. Uses video camera to film events, programs and meetings in Town. Develops strategies and techniques for interviewing people.

Water Pollution Control Authority: Fred Micha

Supervises the administration of the Sewer Department.

911 Dispatch: John Butz

Handles radio communication in event of an emergency – dispatches fire and EMS personnel. Keeps lines of communications open to assist caller until help arrives. Provides follow up reports.

2020 Application for Scouts in Government Day

Scout's Information

Scout's Name: _____ Date of Birth: _____

School: _____ Grade: _____

Troop/Unit Information

Troop/Unit # _____ Leader's Name: _____ Phone: _____

Parent's Information

Parent's Name: _____ Phone: _____

Parent's Email Address: _____

Position Selection (please list in order of preference)

First Choice: _____

Second Choice: _____

Third Choice: _____

Previous Scouts in Government Day positions held (if any):

Please attach your essay and mail it to: Bill Chin, Technology Department, Town Hall, 5866 Main Street, Trumbull, CT 06611 or email wchin@trumbull-ct.gov.

Permission

This scout has permission to participate in Scouts in Government Day on Thursday, March 26, 2020. I understand that some scouts will leave Town Hall for Scouts in Government Day activities.

Parent or Guardian Signature

Date: _____

I also give permission for my scout to be photographed during Scouts in Government Day for publication.

Initial: _____