

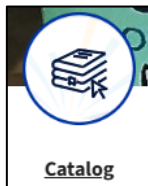


Logging Into Your Account

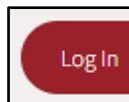
You will need:

- The 14-digit barcode number on the back of your Trumbull library card
- Your 4-digit PIN

1) Go to www.trumbull-ct.gov/Library and click on the *Catalog* button.



2) In the red menu at the top, click *Log In*.



3) In the *Log In* box, enter your barcode number and PIN. Then click the grey *Log In* button.

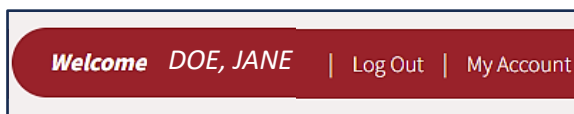
Log In

Library Barcode:

PIN - Default is the last 4 digits of your phone number:

[Forgot my PIN](#)

4) You should see your name in the red menu at the top. Click on *My Account*.



Don't know your PIN? Try the last 4 digits of your phone number. If that doesn't work, click the *Forgot my PIN* link to reset it through your email.

Once you are logged in, see the back of this sheet to manage your account.

Managing Your Account

Click on a tab to manage your account:

 Personal Information	<input checked="" type="checkbox"/> Checkouts	 Holds	 Fines	 Additional Information
--	---	---	---	--

Personal Information



This shows the name, address, phone number and email address that we have on file for you. Call the library to update any of this information.

Checkouts

A list of items you have checked out from the library, and their due dates.

To renew an item, click the checkbox next to it and then click **Renew**. For a video demonstration, go to <https://youtu.be/1VeZOWPxi5c> or scan this QR code:



<input checked="" type="checkbox"/>		Joy of cooking / Irma S. Rombauer, Marion Rombauer Becker, Ethan Becker ; illustrated by John Norton. Rombauer, Irma von Starkloff, 1877-1962. Item Barcode: 34004070103553
<input type="checkbox"/>		How to cook everything : 2,000 simple recipes for great food / Mark Bittman ; illustrations by Alan Witschonke. Bittman, Mark. Item Barcode: 34004070435211
<input type="checkbox"/> Select All	Renew	

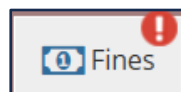
Holds

A list of items you have placed on hold, and whether they are ready to be picked up.

Fines

This tab will show a red circle icon with an exclamation point if you have any unpaid fines on your account.

To pay fines online, click the grey **Pay Fines/Fees** button. This will take you to a new page where you can enter your credit card information. For a video demonstration, go to <https://youtu.be/i1577yFXCNw> or scan this QR code:



Current Fines/Blocks: 2			
Total Due : \$3.00			
<input checked="" type="checkbox"/> Select All			
Pay	Title/Explanation	Reason	Amount
<input checked="" type="checkbox"/>		Fees	\$1.00
<input checked="" type="checkbox"/>		Fees	\$2.00
Total Selected			\$3.00
<input checked="" type="checkbox"/> Select All			
Pay Fines/Fees			

Additional Information

Used for occasional messages from the library (called *Miscellaneous Patron Alerts*) or other notes that are recorded in your account.

Miscellaneous Patron Alerts				
Title or message	Reason	Print notice	Library owed	Library associated with block
Test message	Message to Borrower	0	Trumbull Library	Trumbull Library