



POLICE DEPARTMENT  
**Town of Trumbull**

158 Edison Road  
Trumbull, CT 06611  
(203) 261-3665 Fax (203) 452-5162

Traffic Division

## Application for Waiver of Parking Violation

### Instructions:

This form must be completed, with the required documentation attached, and received at the Police Department **no later than 14 days from the date of the ticket**. Applications with missing information and those received after the deadline will not be considered. You can expect a response, in writing, within approximately 30 days from receipt of your application. Those tickets that are not waived will need to be paid by the deadline stated in the response letter or late charges will apply.

Required Documentation: Photocopy of ticket (for all waiver applications)

Photocopy of VALID handicap permit for handicap violations

For Park Permit violations: Waivers will NOT be granted unless an extenuating circumstance exists and is documented on the next page.

Failure to obtain or properly affix a Park Permit sticker in a timely manner, or to properly display a Park Permit hang tag, is not grounds for a waiver.

Submit applications to:

Coleen Fitch, Hearing Officer  
Trumbull Police Department  
158 Edison Rd  
Trumbull, CT 06611

Applications may also be submitted:

via fax to Attn: Coleen at 203-452-1060 or via email at [cfitch@trumbull-ct.gov](mailto:cfitch@trumbull-ct.gov)

## Application for Waiver of Parking Violation

Applicant's Name \_\_\_\_\_

Address \_\_\_\_\_

Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone # with area code \_\_\_\_\_

Vehicle registered to:

Name \_\_\_\_\_

Address \_\_\_\_\_

Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

License Plate # \_\_\_\_\_

Is there a Town of Trumbull Park Permit sticker on your car? (If applicable) Yes No

Parking Violation Ticket # \_\_\_\_\_ Date ticket was issued \_\_\_\_\_

Location where ticket was issued \_\_\_\_\_ Type of violation \_\_\_\_\_

Describe below the extenuating circumstances that you feel justify a waiver being granted.  
(For Park Permit violations: Waivers will NOT be granted unless an extenuating circumstance exists. Failure to obtain, or properly affix, a Park Permit sticker in a timely manner, or to properly display a Park Permit hang tag, is not grounds for a waiver.)